



EDUCATIONAL POLICY COMMITTEE

Approved 4-25-05

MINUTES OF MEETING: April 11, 2005

PRESENT: D. Connors, C. Bodinger-deUriarte, A. Gonzalez, N. Koch, A. McCurdy, G. Panahon, G. Peterson, V. Seaman, T. Semerjian, A. Wood, S. Xing

ABSENT: A. Stein

1. **Call to Order**

D. Connors, Chair, called the meeting to order, the new members were introduced.

2. **Announcements**

A. Gonzalez announced that the Charter College of Education submitted a request for approval for name changes for its divisions: The Division of Educational Foundations and Interdisciplinary Studies become the Division of Applied and Advanced Studies in Education (AASE); The Division of Special Education becomes the Division of Special Education and Counseling (EDSC). There were no objections to the request, so the request will go directly to the Provost to be forwarded to the President for approval.

3. **Intent to Raise Questions**

3.1 N. Koch asked of the University Registrar: How can we determine on the GET system if a student has been disqualified?

3.2 C. Bodinger-deUriarte asked of the University Registrar: When there is a holiday in the first week of classes, why is the add deadline not moved accordingly, which would allow students the maximum number of days to adjust their schedules?

4. **Liaison Appointments/ Reports**

AIRS	C. Bodinger-deUriarte
AAS	T. Semerjian
GES	A. Wood
PRS	No appointment

Executive Committee

N. Koch reported that the Academic Senate will have a second reading item on the proposed policy modification on Undergraduate Grading System and Grading Symbols. The Student Grievance proposed policy modification was referred to V. King, University Counsel, for review. An announcement will be made by R. Garcia, Chair of the Academic Senate, at tomorrow's Senate meeting regarding enrollment benchmark and who is responsible for changing the enrollment limits.

5. **Approval of the Agenda**

M/s/p to approve; add Election of Vice Chair.

6. **Approval of the Minutes**

Approved by mail ballot.

7. **Curricular Items**

Actions Reported by the Executive Secretary

M/s/p to reflect in the minutes.

8. **Election of Vice Chair**

C. Bodinger-deUriarte was elected vice chair.

9. **CSU Graduation Writing Assessment Requirement, EPC 04-13A**

The Committee discussed this document and the following action taken:

M/s/p to refer the document to the Curriculum Subcommittee for consideration.

10. **Modes of Instruction, Proposed Policy Modification, EPC 04-12A**

The Committee discussed the document. The Committee asked that N. Koch, liaison to the Executive Committee, report to the Executive Committee that EPC feels that it is best to wait for the final document to be approved before forms are developed so they can reflect the final policy.

11. **Student Advisement Problems, EPC 03-18B**

D. Connors reported that he has not heard from the Executive Committee on the outcome of the list of names that was forwarded to them.

12. **Reading Skills, EPC 04-15**

A time certain will be arranged for May 9th.

ACTIONS REPORTED BY THE EXECUTIVE SECRETARY

Program Modifications

MA Political Science

Add concentrations, change in admission procedure.

BA Japanese

Add JAPN 380 as elective.

BA Social Science

Changes to the general description and closing section on The Credential Program to clarify that the program will no longer meet single subject credential requirements.

BS Microbiology

Delete options

Minor Microbiology

Increase number of units to 32.

New Courses

ME 423 Introduction to the Finite Element Method (4)

Prerequisites: CE/ME 210, CS 290, MATH 215. Co-requisites: ME 306, ME 323.

Derivation of element stiffness matrices for spring, bar, beam, and constant-strain triangle elements, from energy principles. Application to trusses and frames. Steady-state heat transfer. Use of finite element method software.

Limit: 35

Abbr.: IntroToTheFiniteElementMethod

Offered: F

MICR 300 General Microbiology (5)

Prerequisites: BIOL 100B; CHEM 102.

Structure, growth, nutrition, metabolism, genetics and diversity of microbes; introduction to environmental, industrial and medical aspects of microbiology and biotechnology. Lecture 3 hours; laboratory 6 hours.

Limit: 48/24

Abbr.: GeneralMicrobiology

Offered: FW

MICR 396 Honors Thesis in Microbiology (1-5)

Prerequisites: Upper division standing, 40 units in the major, of this 24 in residence, ENGL 102*, GPA minimum 3.0 both overall and in the major, admission to Microbiology's Honor's Program.

Independent research in microbiology; regular consultations with research adviser; written thesis and oral defense required.

Student must complete 5 units before submitting thesis and receiving grade. Graded CR/NC.

*Students subject to earlier catalogs satisfy this prerequisite with ENGL 101 or 190.

Limit: n/a

Abbr.: HonorsThesisInMicrobiology

Offered: FWSX

PHIL 427 Environmental Ethics (4)

Prerequisite: One PHIL course.

Philosophical examination of concepts, values and moral principles regarding the natural environment and its relationship to human life. Topics may include biodiversity, animal rights, population, world hunger, pollution, sustainable communities.

Limit: 30**Abbr.:** EnvironmentalEthics**Offered:** F**POLS 504 Seminar: American Political Behavior (4)**

Prerequisite: Department approval.

Research and quantitative analysis of various forms of American political behavior. Topics may include: voting, participation, group behavior, policymaking, institutional decision-making, public opinion.

Limit: 15**Abbr.:** SeminarAmericanPoliticalBehvr**Offered:** F**POLS 592 Political Science Practicum (5)**

Prerequisite: Advisor approval.

Independent supervised field experience in a political or non-profit organization, or public agency. Major report or paper required.

Limit: 25**Abbr.:** PoliticalSciencePracticum**Offered:** WS**Course Modifications****ENGL 95 Basic Writing I (4)**

Change catalog description and course content.

ENGL 96 Basic Writing II (4)

Change catalog description and course content.

ENGL 200B British Literature Survey I (4)

Change to include technologically mediated as mode of instruction.

KIN 439 Rehabilitation Exercise Machines (3)

Change prerequisites.

MICR 301 General Medical Microbiology (4)

Change prerequisites.

MICR 331 Structure and Function of Bacteria (3)

Change prerequisites.

MICR 340 Microbial Genetics (3)

Change prerequisites.

NTRS 250 Human Nutrition (4)

Change catalog description.

NTRS 355 Nutrition Computing Skills (3)

Change course number from 455, staffing formula, and enrollment limits.

NTRS 519 Seminar Special Topics in Food and Nutritional Science (4)

Change course title and cap on offering.

PHIL 580 Seminar: Critical Thinking-Models and Strategies (4)

Change prerequisites.

POLS 597 Graduate Research (5)

Change to range in units from 1-3.

POLS 598 Graduate Directed Study (4)

Change to range in units from 1-5.

Course Deletions

MICRO 200AB General Microbiology (5,3)

MICR 300 Overview of Clinical (1)

**ACTIONS REPORTED BY
THE CHARTER COLLEGE OF EDUCATION**

Course Modification

EDCI 555 Seminar: Teaching Middle School Science Research (4)

Change course prefix from EDEL and prerequisites.