



EDUCATIONAL POLICY COMMITTEE

Approved 10/11/04

MINUTES OF MEETING: October 4, 2004

PRESENT: C. Bodinger-deUriarte, D. Connors, M. Diaz, C. Flint, A. Gonzalez, S. Jones, N. Koch, R. Morales, G. Panahon, G. Peterson, V. Seaman, L. Tunstad, S. Xing

GUESTS: J. Galvan, R. Garcia

1. Introductions and Election of Chair

R. Garcia, Chair of Academic Senate, convened the meeting. D. Connors was elected Chair.

2. Election of Vice Chair

R. Morales was elected Vice Chair.

3. Announcements

A. Gonzalez reported on the memo from the Chancellor’s Office regarding Resident Directors.

4. Intent to Raise Questions

None.

5. Liaison Appointments

Academic Advisement	R. Morales
Academic Information Resources	V. Seaman (one quarter)
Curriculum	D. Connors
General Education	S. Jones
Library	L. Tunstad
Program Review	C. Flint (one quarter)
Executive Committee	N. Koch

6. Approval of the Agenda

M/s/p to approve. The minutes will reflect the order in which the items were discussed.

7. Curricular Items

7.1 Actions Reported by the Executive Secretary

M/s/p to reflect in the minutes.

7.2 Urban Learning, EPC 04-03

Discussion of the proposed modification was held and the following action was taken:

M/s to approve the program modification.

M/s/p to request time certain guests with the programs of Urban Learning, Child Development, Chicano Studies, Liberal Studies, and English.

EPC had several questions which they would like addressed:

1. Social Science depth area, how is the social science subject matter met?
2. How does the Urban Learning program prepare students in literacy and writing in light of a lack of upper division English courses?
3. How does the Urban Learning program compare to the other blended programs on campus?
4. How does the Urban Learning program address the need for “graduates with specific educational backgrounds”...(pg. 11 item 2)

8. **Review of Program Review, EPC 03-09**

D. Connors reviewed with the Committee, the membership of this ad hoc committee.

1. S. Felszeghy, Mechanical Engineering. S. Jones, English, N. Caiden, Political Science
2. Still open
3. K. Ryan
4. T. Haight and C. Selkin (appointed by the Provost)

9. **Graduate Grades, EPC 04-01**

The Committee reviewed this document and the following action was taken:

M/s/p to forward this document to the Curriculum Subcommittee for its recommendation for appropriate language.

10. **Comprehensive Examinations Requirement, EPC 04-03**

D. Connors provided background information on this item. After a lengthy discussion, the following action was taken:

M/s/p to forward this document to the Curriculum Subcommittee for a recommendation as to whether there should be any guidelines that govern the method/mode of the comprehensive exams across departments on this campus. If yes, please provide a proposed set of guidelines.

11. **Privacy of Email On Campus, EPC 03-33**

The Committee reviewed the document and the following action was taken:

M/s/p to return this item to the Executive Committee suggesting they refer it to Faculty Policy for which EPC believes it is more appropriate.

12. **Student Advisement Problems, EPC 03-18B**

D. Connors provided background information to the Committee on this item.

13. **Electronic Recording of Classroom Lectures, EPC 04-02**

The committee reviewed the document and the following action was taken:

M/s/p to return this item to the Executive Committee suggesting they refer it to Faculty Policy for which EPC believes it is more appropriate.

14. **CSU Graduation Writing Assessment Requirement (GWAR), EPC 03-21**

D. Connors reported that A. Bendixen will forward his report during the Fall Quarter.

15. **Classroom Units, Requirements and Seat Time (Responses), EPC 03-15**

This item was not discussed.

16. **TMI Report, EPC 03-05A**

This item was not discussed.

**ACTIONS REPORTED BY
THE EXECUTIVE SECRETARY**

Course Modifications

CRIM 550 Crime Scene Reconstruction (4)

Change staffing formula and enrollment limits to increase WTU's for the course to six.

CRIM 552 Trace Evidence Analysis (4)

Change staffing formula and enrollment limits to increase WTU's for the course to six.

CRIM 553 Forensic Serology and DNA Analysis

Change staffing formula and enrollment limits to increase WTU's for the course to six.

CRIM 559 Forensic Microscopy (4)

Change staffing formula and enrollment limits to increase WTU's for the course to six.

Course Deletions

EE 536A Solid State Electronic I

EE 536B Solid State Electronics II

EE 536C Solid State Electronics III

**ACTIONS REPORTED BY
The Charter College of Education**

Program Modification**Credential Professional Administrative Services**

Credential can be obtained by two different tracks.

New Courses**EDAD 596A Reflection and Assessment for Mastery of Fieldwork Performance Standards (6)**

Prerequisite: Verification of at least one year of experience as an administrator with a California Preliminary Administrative Services Credential. Co-requisite: Must be taken concurrently with EDAD 596B. Designed for beginning administrators to complete the first half requirement for the Mastery of Fieldwork Performance Standards Option. Assessment and reflection of performance required for the Professional Administrative Services Credential. A minimum of 30 hours of fieldwork is required.

Limit: 18 Abbr.: Rfln+AssmntMstryFldwkPrfmncStd Offered: FWSX

EDAD 596B Portfolio Assessment for Mastery of Fieldwork Performance Standards (6)

Prerequisite: Verification of at least one year of experience as an administrator with a California Preliminary Administrative Services Credential. Co-requisite: Must be taken concurrently with EDAD 596A. Designed for beginning administrators to complete the second half requirement for the Mastery of Fieldwork Performance Standards Option. Assessment and reflection through performance evidences required for the Professional Administrative Services Credential. A minimum of 30 hours of fieldwork is required.

Limit: 18 Abbr.: PrtflAssmtMstryFldwkPrfmncStd Offered: FWSX