

MINUTES OF THE MEETING: May 12, 2003

PRESENT: S. Card, E. Forde, S. Herrera, D. Maurizio, A. Muchlinski, M. Tan, G. Vittimberga,
D. Weaver, L. Wu

EXCUSED

ABSENCE: Y. Lee, D. Schaeffer

GUEST: R. Horch

D. Maurizio, FiPC Chairperson, convened the meeting at 11:15 a.m.

1. Announcements

E. Forde, Committee on Committees Representative, made the following announcements:

1.1 The Campus Physical Planning Committee is currently reviewing several construction projects such as the parking structure III in Lot C, the Forensics Building and Public Safety Building in Lot A. During which construction it has been estimated that approximately 300 parking spaces will be lost. Once the construction is over, 1200 parking spaces will be created. There are also other construction projects being planned such as the new Public Safety Building and the Forensics Building in Lot A. Completion dates are not available at this point.

1.2 E. Forde requested a clarification in regards to 25% overhead charges and 15% contingency Facilities Charges on facilities projects. D. Maurizio will contact Mark Gutheinz, Facilities Services Director, for further information. Due to time constraints, this item has been postponed until next FiPC meeting on October 2003.

2. Election of 2003-2004 FiPC Chairperson

2.1 D. Maurizio opened the floor for nominations.

2.2 E. Forde nominated D. Maurizio for re-election as the FiPC Chairperson for 2003-2004.

2.3 D. Maurizio accepted the nomination. No other nominations were submitted.

2.4 D. Maurizio was unanimously re-elected by the FiPC as Chairperson for the 2003-2004 Academic Year.

3. Intent to Raise Questions

There were none.

4. Liaison/Subcommittee Report

D. Schaeffer, Executive Committee Liaison, was not present at this meeting. No Executive Committee report was provided.

5. Approval of the Agenda

5.1 It was m/s/p (E. Forde) to approve the agenda as amended. Add Open University Funds as item 10. Renumber the remaining items.

6. Approval of the Minutes

It was m/s/p (M. Tan) to approve the minutes of the meeting of April 28, 2003 (FiPC M 02-8).

7. Facilities Charges and Sanitation Concerns

Due to time constraints, the FiPC was unable to review the Executive Committee's response to the FiPC request for a written policy for Facilities Services chargebacks and other facility charges. The FiPC will review the response at the next FiPC meeting on October 2003.

8. College Participation in Construction Projects

Due to time constraints, this item has been postponed until next FiPC meeting schedule for October 2003.

9. Campus Parking

Time Certain Guest, Robert Horch, University Police Parking Division – 11:30 a.m.

Robert Horch, Parking Manager, addressed all of the Executive Committee concerns as per their memo (FiPC 02-04) in reference to the continuing problem of the lack of Faculty/Staff parking availability and parking permits. FiPC will be forwarding a response to the items of concern. Mr. Horch also informed the FiPC of construction projects to begin in the near future that will have an impact on parking. He will continue to keep the FiPC posted on any parking updates that will affect the university community.

10. Open University Funds

The FiPC reviewed a notice distributed by J. T. Anagnoson, Chair of the Academic Senate, in regards to two memos distributed by the Provost to the Deans referring to Open University Funds. The notice states that "Open University funds that faculty earn for their department by taking extra students over the above classes that are already full will be used to hire part-time faculty and only 'absolutely essential' supplies, ...". After thorough discussion of all the items on notice the FiPC has unanimously approved the following motions:

10.1 **Motion:** The FiPC is opposed to the restriction of Open University funding to hire part-time instructors and recommends for the decision making remain flexible for Open University Funds at the department level.

10.2 **Motion:** The FiPC is against mandating the usage of Open University funds to hire part-time faculty because it sets a precedent and it is possible for the change to become a non-revocable change.

11. Adjournment

It was m/s/p to adjourn at 12:30 p.m.