

MINUTES OF THE MEETING: January 27, 2003

PRESENT: K. Aniol, K. Baaske, E. Forde, S. Herrera, Y. Lee, D. Maurizio, A. Pathak,
D. Weaver, J. Yi

EXCUSED J. Adenika-Morrow
ABSENCE:

ABSENT: S. Card

D. Maurizio, FiPC Chairperson, convened the meeting at 11:10 a.m.

1. Announcements

- 1.1 D. Maurizio announced that Konrad Aniol is the Winter Quarter 2003 FiPC alternate for the College of Natural and Social Sciences.
- 1.2 D. Marizio announced that Jong-Hwan Yi is the Winter Quarter 2003 FiPC alternate for the College Business and Economics.
- 1.3 E. Forde will be attending the CPPC meeting this week. He will keep the FiPC updated with the progress of the Telecommunication Project.
- 1.4 Following is the response from Kevin Baaske to the questions raised by Ed Forde at the January 13, 2003 FiPC meeting (FiPCM 02-05).

1.4.1 *With the implementation of reduction of allocated funds, is it being matched by a reduction of the enrollment target?*

There will not be a reduction on CSLA enrollment target in response to the reduction of allocated funds. According to information received thus far, there will be an increase in FTES despite a likely decrease in financial support.

1.4.2 *With the lack of availability of some remedial courses, is it possible to offer students extensions to allow them time to complete remedial courses such as Math and English? This would prevent students from being penalized for not completing remedial classes within the specified due time if classes were not readily available to them.*

The Educational Policy Committee (EPC) will consider the FiPC's concerns in regards to the lack of available remedial courses and students being penalized for not completing their courses by the due date.

2. Intent to Raise Questions

Ed Forde raised the following questions:

- 2.1 Does the University currently have a written Administrative Policy in regards to Facilities chargebacks? Don Maurizio will contact Mark Gutheinz, Facilities Director, to inquire and report back to the committee.

2.2 Who is responsible for overseeing the Playhouse electrical upgrade project? Yuet Lee will inquire and report back to Don Maurizio.

3. Liaison/Subcommittee Reports

Kevin Baaske, Executive Committee Liaison Report:

3.1 The Executive Committee has been asked to consider having the Institutional Animal Care and Use Committee (IACUC) consider researcher/instructor and/or student safety when considering research/instructional proposals that involve animals.

3.2 The Executive Committee continues to discuss faculty concerns regarding Ad Astra and scheduling. There will be a briefing of the Senate at its meeting January 28, 2003. The campus community is invited to attend.

4. Approval of the Agenda

It was m/s/p (D. Maurizio) to approve the agenda.

5. Approval of the Minutes

It was m/s/p to approve the minutes of the meeting of January 13, 2003 (FiPCM 02-5) as amended.

6. Facility Charges and Sanitation Concerns

The FiPC Committee reviewed Mark Gutheinz's, Facilities Director, memo in response to facility charges and sanitation concerns (FiPCM 02-5). After reviewing the memo, the FiPC requested additional clarification for *what is considered* repair work and maintenance to existing equipment. Also, further clarification needs to be provided in regards to chargebacks for improvements to instructional rooms that will be beneficial to several groups in the long run.

Don Maurizio, Chairperson, will request further explanation on both issues from Mark Gutheinz.

7. College Participation in Construction Projects

The FiPC Committee reviewed Mark Gutheinz's memo in response to ADA compliance equipment (FiPCM 02-5). Mark responded to some of the ADA compliance inquiries but additional information will be requested.

The FiPC needs further clarification on who is responsible for coordinating some construction projects in progress. Yuet Lee will inquire and report back to Don Maurizio. The FiPC will invite the Director to the next FiPC meeting for a time-certain.

8. New Business

There is none.

9. Adjournment

It was m/s/p to adjourn at 12:25 p.m.