

**CALIFORNIA STATE UNIVERSITY LOS ANGELES**  
Faculty Policy Committee Minutes

DATE: November 8, 2001

PRESENT: T. Bell, A. Bendixen (Chair), J. Benedict, A. Bingham-Newman, J. Cleman, C. Gutierrez, J. Monroy, S. Quick,  
A. Reed, A. Shroyer, L. Tabrizi, A. Winnick

EXCUSED: D. Paulson

1. Announcements

Dr. A. Bendixen announced that the conversion to semesters did not pass at the last Academic Senate meeting.

The November 1<sup>st</sup> meeting was cancelled due to lack of a quorum.

2. Intent to Raise Questions

There were none.

3. Approval of Agenda

It was m/s/p to approve the Agenda.

4. Approval of Minutes

It was m/s/p to approve the Minutes of October 18, 2001.

5. Report from Executive Committee Liaison

Dr. J. Benedict reported.

6. Faculty Policy Committee Documents on the Floor of the Academic Senate

There are no Faculty Policy Committee documents on the floor of the Academic Senate.

7. Report from California Faculty Association

No report.

8. Report from Equity and Diversity Subcommittee

Mr. J. Monroy reported.

9. Report from CETL Advisory Board Liaison

No report.

10. Review of Payroll Calendar 2002 (FPC 01-03)

Dr. A. Winnick provided background information. Discussion ensued.

It was m/s/p to move the document as a second reading item.

It was m/s/p to approve the Payroll Calendar.

11. Faculty Archives – Review of Form (FPC 01-04)

Dr. A. Winnick provided background information. Academic Senate requested Faculty Policy Committee to review a draft of a form to be used regarding disposition of sensitive material in a faculty member's personnel file.

It was m/s/p to move the document as a second reading item.

Dr. A. Winnick will forward the form to legal counsel for his review.

12. Student Evaluations (FPC 00-03)

A draft document prepared by the Subcommittee was distributed. Discussion ensued.

It was m/s/p to adjourn at 1:25 p.m. The next meeting of the Faculty Policy Committee will be on Thursday, November 15, 2001 at 11:40 a.m. in the Maryann C. Moore Conference Room, Administration 313.