



MINUTES OF MEETING: February 25, 2002

PRESENT: K. Aniol, D. Brantley, A. Gonzalez, V. Kehm, S. Nickolaisen, P. Rosenthal, R. Salinas, R. Shackelford, C. Taylor, L. Whitcomb, Q. Wu, K. Ying

GUEST: A. Winnick

1. **Announcements**

None.

2. **Intent to Raise Questions**

None.

3. **Liaison Reports**

General Education Subcommittee

P. Rosenthal reported that GES did a preliminary review of Theme F. GES also reviewed the request for a waiver for A3 for the Natural Science single subject degree program. The request was returned for additional comments.

Library Subcommittee

R. Salinas reported that the Library Subcommittee discussed the implementation of the inter-library loan procedures and the request from the Student Policy Subcommittee to establish a reserve for textbooks.

Teacher Education Committee

D. Brantley reported that TES discussed the Academic Governance Structure. L. Whitcomb will be invited as a time certain guest for TES' next meeting on March 5.

Executive Committee

L. Whitcomb reported that the Executive Committee discussed the curriculum procedure for the CCOE. It was agreed by EPC that, in the future, the actions reported by CCOE would be an announcement item. S. Cash was a time certain to discuss the academic governance structure and a proposed timeline for meeting the new standards for education.

4. **Approval of the Agenda**

M/s/p to approve.

5. **Approval of the Minutes**

M/s/p to approve.

6. **Curricular Items:**

6.1 Actions Reported by the Executive Secretary

M/s/p to reflect in the minutes.

7. **EPT Cut-Off Score, EPC 01-13**

EPC discussed the recommendation by the Writing Skills Subcommittee and the following action was taken:

M/s/p to approve the recommendation by the Writing Skills Subcommittee that the EPT cutoff score for English 096 be lowered by two points making 137-145 the range for placement in ENGL 096.

8. **Instructionally Related Activities Fee Increase**

A. Winnick, Associate Vice President for Academic Affairs, was a time certain guest to discuss this item.

9. **CBEST Waiver of WPE for Blended Option Students, EPC 01-12**

EPC discussed the recommendation by the Writing Skills Subcommittee. There was some discussion as to whether the Chancellor's Office policy did indeed prohibit substituting the CBEST for the WPE. After further discussion the following action was taken:

M/s/p to affirm the decision of the Writing Skills Subcommittee not to allow the writing proficiency section of the CBEST as equivalent to a passing score on the WPE for blended majors.

10. Review of Evaluator's Report on Urban Learning, EPC 01-07

The Committee discussed the draft memo. L. Whitcomb will revise the memo for discussion at the next meeting.

11. Plus/Minus Grading, EPC 01-10

Ten departments have responded to the survey.

12. EPC Subcommittee Academic Governance Structure, EPC 01-04

Undergraduate Studies Subcommittee, Writing Skills Subcommittee and Academic Advisement Subcommittee have responded.

ACTIONS REPORTED BY THE EXECUTIVE SECRETARY

COURSE MODIFICATION

SW 490 Latino Mental Health

Change in catalog description and course content. Approved Service Learning course.