

**CALIFORNIA STATE UNIVERSITY, LOS ANGELES  
OFFICE OF THE VICE PRESIDENT FOR STUDENT AFFAIRS**

**ACADEMIC SENATE STUDENT POLICY COMMITTEE**

November 9, 2000, 1:30 - 3:10 p.m., SA 110

**MINUTES**

**Present:** M. Brodwin, R. Dawson, D. Guillaume, D. Kwok, E. Miller, J. Ramirez,  
T. Ross, C. Utterback, R. Williams

**Excused:** K. Baaske, C. Blaszczyński, R. Garcia

**Guests:** R. Campbell, V. Tran

1.0 **Call to Order**

The meeting was called to order by R. Williams, Chair, 1:35 p.m.

2.0 **Announcements**

2.1 D. Kwok announced that a pep rally would be held this afternoon for our volleyball team.

3.0 **Intent to Raise Questions**

3.1 E. Miller raised the following question:

The statistics published from the Advisement Centers represent contacts rather than discrete students. Do statistics exist on 1) repeat student visits, 2) purpose of visit, 3) class (freshman, sophomore, etc.) and 4) other?

4.0 **Approval of the Minutes of the Meeting on October 12, 2000**

4.1 M/s/p to approve the minutes.

5.0 **Report from Executive Committee**

5.1 A report from K. Baaske was distributed to the committee.

6.0 **Approval of the Agenda**

6.1 M/s/p to approve the agenda.

7.0 **Business**

7.1 Student Financial Aid Award Letters

V. Tran provided an overview of the application process. There was discussion on the timeline for disseminating award letters. V. Tran stated that award letters are not distributed at one time but on an on-going basis.

7.2 Student Advisement

R. Campbell provided an overview of the charge of the Academic Advisement Subcommittee. Student advisement at the departmental level was discussed. In addition, the committee inquired as to whether any statistical information is kept on how many students use the Advisement Centers and the purpose for their visit.

R. Campbell will provide the committee with a report that will address student utilization of the Advisement Centers.

8.0 **Other**

None.

9.0 **Adjournment**

M/s/p to adjourn at 2:30 p.m.