

**CALIFORNIA STATE UNIVERSITY LOS ANGELES**

Faculty Policy Committee Minutes

DATE: April 26, 2001

PRESENT: L. Beamer, T. Bell, A. Bendixen, J. Benedict, A. Bingham-Newman, C. Gutierrez, P. LaPolt (Chair), C. Lau, P. Ramirez

EXCUSED J. Monroy, A. Shroyer, A. Winnick

1. Announcements

There were none.

2. Intent to Raise Questions

There were none.

3. Approval of Agenda

It was m/s/p to approve the Agenda.

4. Approval of Minutes

It was m/s/p to approve the Minutes of April 19, 2001, as amended.

5. Report from Executive Committee Liaison

Dr. J. Benedict reported.

6. Faculty Policy Committee Documents on the Floor of the Academic Senate

There are no documents on the floor of the Academic Senate.

7. Report from California Faculty Association

No report.

8. Report from Equity and Diversity Subcommittee

No report.

9. Report from CETL Advisory Board Liaison

No report.

10. Creation of Schools Within the College of Health and Human Services (FPC 00-12)

Dr. P. LaPolt provided background information. The item was agendaized as a second reading item. Discussion ensued.

It was m/s/p to postpone consideration of the creation of schools until the development of a University policy that addresses the status of schools versus departments, and provides standard criteria for the redesignation of departments as schools.

It was m/s/p to forward the recommendation to Academic Senate ahead of the minutes.

11. Consideration of the Academic Calendar (FPC 00-13)

Workload issues, revision of programs, the status of summer programs were discussed.

12. Proposed Policy Modification: The Class Syllabus (FPC 00-11)

Discussion ensued with regard to the following: 1) Written versus a typed syllabi - it was agreed that a level of professional presentation must be assumed and expected. Department chairs or higher administrators should address exceptions, 2) Learning outcomes - Learning outcome is incorporated into course objectives, 3) The ADA policy - The ADA policy is addressed in numerous campus publications such as the University Catalog and Schedule of Classes, 4) Inclusion of specific College requirements - The individual college dean or department chair will be responsible for including specific college requirements, 5) Date and time of final examination - This information should be included in the syllabus.

It was m/s/p to adjourn at 1:25 p.m. The next meeting of the Faculty Policy Committee will be on Thursday, May 3, 2001 at 11:40 a.m. in the Maryann C. Moore Conference Room, Administration 313.