MINUTES OF MEETING: January 8, 2001

PRESENT: R. Campbell, S. Cash (Chair), A. Gonzalez, L. Hong, V. Kehm, K. Mew, T. Omidsalar A. Stauffer, L. Whitcomb, K. Ying

Excused Absence: N. Garston, P. Sigal

1. Announcements

1.1 S. Cash welcomed back all returning committee members. Introductions were held.
1.2 A. Gonzalez announced that a memo was sent to all department chairs describing the recent changes in Title V reducing the minimum number of units required for the bachelor’s degree to 180. A fast track approval process is available for programs that elect to reduce units to 180 through the reduction of free elective units. All departments must respond to the memo by January 31st.
1.3 A. Gonzalez announced that S. Cash has been appointed the GE Assessment Program Coordinator for the campus.
1.4 A. Gonzalez announced that the Office of Undergraduate Studies is currently accepting applications for an Associate Dean for General Education and Articulation and for the Faculty Director for the University Writing Center.
1.5 A. Gonzalez reported that the ad hoc Service Learning Curriculum Development Committee met and approved 10 awards for course proposals that will incorporate service learning into the curriculum. Additional money is available and a call for proposals will be going out shortly.

2. Intent to Raise Questions

2.1 None.

3. Liaison Appointments/Reports

**Appointments**
- Continuing Education Subcommittee: L. Hong
- Teacher Education Subcommittee: V. Kehm
- Writing Skills Subcommittee: L. Whitcomb

**General Education Subcommittee**
A. Stauffer reported that GES continued the discussion on the G.E. Assessment Plan. The charge of the committee is to develop an implementation plan.

**Executive Committee**
S. Cash reported that the Executive Committee reported the use of Professional Development funds for release time for the new faculty program. The Executive Committee also discussed a report from the Statewide Academic Senate Chairs that included the effect of housing costs on faculty recruitment. The issues of the development of short-term parking, and the process for selecting faculty candidates for the Wang and Case Awards were discussed and referred to committees. The Executive Committee made recommendations for changes in the Faculty Colloquium structure. The Executive Committee continues to review the Urban Learning report.

4. Approval of Agenda
M/s/p to approve the agenda.

5. Approval of the Minutes
M/s/p to approve the minutes as corrected.

6. Curricular Items
6.1 Actions Reported by the Executive Secretary
None.
6.2 MA/MS Psychology, Option deletions EPC 00-03
The new Program Discontinuance policy was discussed. A. Gonzalez will review the policy and report back to the committee.

7. **Implementation of the 180 Quarter-Unit Minimum Requirements for Award of the Baccalaureate, EPC 00-02**
S. Cash provided background on this item. A copy of the memo that was sent to department chairs will be distributed with the next agenda.

8. **Pilot Projects on Campus, EPC 99-30A**
S. Cash provided background on this item. The draft was revised and will be distributed for discussion at the next meeting.

9. **Guidelines for Technologically Mediated Courses, EPC 99-29**
The responses from HHS, A&L, B&E and NSS were reviewed.

10. **Repeated Course Petitions, EPC 99-33**
The response the Academic Advisement Subcommittee was reviewed and the following action taken:

    M/s/p to approve the change in policy language in Repeating Courses.