CALLING MEETING TO ORDER

The meeting was called to order by M. Cates, Chair of the Academic Senate, at 1:35 p.m.

ANNOUNCEMENTS

2.1 Introduction of committee members.
2.2 D. Godoy reported that the emergency evacuation exercise that was held today on campus went very well.

INTENT TO RAISE QUESTIONS

3.1 J. Klinestiver announced her intent to raise the following question:

Will Academic Honesty be an agenda item?

The Chair responded: Academic Honesty will be discussed today as item 7.3.

REPORT FROM EXECUTIVE COMMITTEE

4.1 L. Whitcomb reported on 1) the relationship between the Charter School of Education and the Academic Senate, 2) the establishment of the Wang Family Excellence Award, 3) the faculty retreat being planned for this year, and 4) issues with regard to Service Learning.

APPROVAL OF THE AGENDA

5.1 M/s/p to approve the agenda as amended. The agenda was modified by adding Student Grievance Procedures as item 7.1, and renumbering the other items.

ELECTION OF STUDENT POLICY COMMITTEE OFFICERS AND MENTOR FOR STUDENT REPRESENTATIVES

6.1 R. Garcia was elected Chair.
6.2 M. Calabrese was elected Vice Chair by acclamation.
6.3 R. Williams was elected as the mentor for the student representatives.
7.0 **Business**

7.1 **Student Grievance Procedures**

R. Garcia stated that he is in the process of developing a flow chart that will be included with the proposed changes being submitted to the Executive Committee of the Academic Senate.

7.2 **Customer Service (SPC 99-1)**

The Committee reviewed and discussed the above document. It was agreed that each committee member would solicit input from their department on the requirements for departmental signatures and the list of areas that become impacted as a result.

7.3 **Proposed Policy: Academic Honesty (SPC 99-2)**

The Committee reviewed and discussed the above document. It was agreed to invite the chair of the ad hoc task force as a time certain guest to the next meeting. The Committee will review the reporting procedures with each of their respective departments.

7.4 **The Governor's Proposed Community Service Graduation Requirement (SPC 99-3)**

The above document was distributed. It was agreed to postpone discussion until the next meeting.

8.0 **Other**

None.

9.0 **Adjournment**

M/s/p to adjourn at 3:05 p.m.