MINUTES OF MEETING: November 15, 1999

PRESENT: K. Baaske, R. Campbell, S. Cash (Chair), A. Gonzalez, L. Hong, R. Lau, J. Oliveros, T. Omidsalar, R. Quintero

Excused Absence: R. Caine, J. Kennedy

Absent: K. Mew

1. Announcements
   1.1 S. Cash reported that R. Caine and J. Kennedy would not be able to attend today’s meeting.
   1.2 S. Cash announced that tomorrow the Review of Degree Program will be a first reading item on the floor of the Senate.

2. Intent to Raise Questions
   2.1 None.

3. Approval of Agenda
   M/s/p to approve. The minutes will reflect the order in which the items were discussed.

4. Approval of the Minutes
   M/s/p to approve as corrected.

5. Liaison Reports

ASI
J. Oliveros reported on the resolution by the CSSA on the Community Service Graduation Requirement.

Student Assessment Subcommittee
R. Quintero reported that SAS discussed the communication with various departments regarding the progress of their student assessment plans. A proposal to expand the charge of the committee was sent to the Chair of the Senate.

Quality Service Meeting
K. Baaske reported that the results of the Noel-Levitz survey were discussed. Teams will be formulated. He also reported on the meeting of EPC representatives with the external reviewers of the Charter School of Education.
**GE Assessment Working Group**
S. Cash reported that the working group had a time certain at the Senate and an open forum with faculty to discuss the preliminary draft of General Education Goals and Objectives and Guiding Principles, and Timeline for Assessment.

**Executive Committee**
S. Cash reported that the Executive Committee met with the External Reviewers for the Charter School of Education. There was also discussion on the use of anonymous responses from the faculty on perceptions of administrators. The Executive Committee reviewed a University organizational chart and a report was given regarding the faculty retreat.

6. **Curricular Items**

6.1 Actions Reported by the Executive Secretary
   None.

7. **Campus Representative to the Academic Council for International Programs, EPC 99-12**
   L. Hong and R. Lau will review the applications and report to the committee.

8. **Information Competency and Computer Literacy, EPC 98-03 & EPC 98-22**
   The draft document was sent to the Library Subcommittee and AIRC for advice. The Committee will delay finalizing this document until the responses are received.

9. **Community Service Graduation Requirement, EPC 99-14**
   Discussion continued on this document.

10. **Policies and Procedures for Academic Program Discontinuance, EPC 97-16.3**
    Due to lack of time this item was not discussed.

11. **Reorganization of School into Colleges, EPC 99-19**
    Due to lack of time this item was not discussed.

**Actions Reported by Executive Secretary**

**COURSE MODIFICATIONS**

**BCST/SPCH 300 Applied Writing in Communication Studies (4)**
Change in course title and catalog description.

**SPCH 454 Selected Studies in Communication (1-4)**
Change in course title and catalog description.
SPCH 498 Research Project in Communication (4)
Change in course title and catalog description.

UNIV 101 Introduction to Higher Education for Undeclared Majors (2)
Change in catalog description and grading type from CR/NC to ABC/NC.

**COURSE DELETION**

CRIM 223 Community Relations