MINUTES OF MEETING: October 18, 1999

PRESENT: K. Baaske, R. Caine, R. Campbell, S. Cash (Chair), A. Gonzalez, L. Hong, R. Lau, J. Oliveros, T. Omidsalar, R. Quintero

Excused Absence: J. Kennedy

1. Announcements

1.1 S. Cash reported that J. Kennedy would not be able to attend the next two meetings.
1.2 A. Gonzalez announced that findings from the Noel-Levitz Institutional Priorities Survey that faculty, staff, students and administrators participated in last year will be discussed on Wednesday, October 20, 11:00-12:30, in the LA Room. He encouraged all faculty to attend.
1.3 A. Gonzalez announced that Dr. Diane Vernon will serve as the Interim Director of the Academic Advisement Center for the 1999-00 academic year.
1.4 A. Gonzalez announced that Dr. Nadine Koch has agreed to serve as the Director of the Title 3, Strengthening Institutions grant.

2. Intent to Raise Questions

2.1 None.

3. Approval of Agenda

M/s/p to approve as amended; the minutes will reflect the order in which the items were discussed.

4. Approval of the Minutes

M/s/p to approve.

5. Liaison Reports/Appointments

Student Assessment Subcommittee Appointment R. Quintero

ASI
J. Oliveros reported that customer service and campus safety are two issues that ASI will be discussing this quarter.

Library Subcommittee
T. Omidsalar reported that H. Mendell was elected Chair for the 1999-00 academic year. Currently being discussed is faculty awareness of library resources.
Program Review Subcommittee
R. Quintero reported on the first meeting of the year. The seven programs to be reviewed this year are: Philosophy, Speech Comm, Economics, Education, Anthropology, Chemistry/Biochemistry and Latin American Studies.

Executive Committee
S. Cash reported that the Executive Committee reviewed the proposed policy for the Wong Award and it will be a first reading item on the Senate floor tomorrow.

6. Curricular Items

6.1 Actions Reported by the Executive Secretary
None.

7. Intercollegiate Athletics Normal Progress, EPC 99-15
R. Quintero provided some background on this item. EPC reviewed the document and had only one concern on line 80 regarding the requirement of a hard copy of the student-athlete’s academic program.

S. Cash reported that the Executive Committee approved the modified Program Review Handbook on a pilot basis, and that review of the handbook by EPC should take place this quarter. The following action was taken:

m/s/p to forward the original draft of the Program Review Handbook to the programs that were reviewed last year and to appropriate EPC subcommittees.

9. Review of Degree Programs, EPC 97-17.2
Review continued on this document. A. Gonzalez will inquire as to the reason for the three-year criteria

10. Information Competency and Computer Literacy, EPC 98-03 & EPC 98-22
Discussion continued on these documents.

Due to lack of time this item was not discussed.

12. Community Service Graduation Requirement, EPC 99-14
Due to lack of time this item was not discussed.