MINUTES OF MEETING: October 11, 1999

PRESENT: K. Baaske, R. Campbell, S. Cash (Chair), A. Gonzalez, J. Kennedy, J. Oliveros, R. Quintero

Excused Absence: R. Caine, R. Lau, T. Omidsalar

1. Announcements

1.1 R. Caine, R. Lau and T. Omidsalar cannot attend today’s meeting.
1.2 The Deans of NSS and Engineering were notified that EPC needs members from their school for this quarter.
1.3 A. Gonzalez reported on the campus efforts to comply with Executive Order 665.

2. Intent to Raise Questions

2.1 None.

3. Approval of Agenda

M/s/p to approve as amended; the minutes will reflect the order in which the items were discussed.

4. Approval of the Minutes

M/s/p to approve.

5. Liaison Reports/Appointments

Writing Skills Subcommittee R. Caine appointed.

Academic Advisement Subcommittee R. Campbell reported that AAS discussed their charge and general advisement issues.

General Education Subcommittee K. Baaske reported that GES is discussing the request for consideration of statistics for basic subjects, A4. A memo will go out to the Associate Deans soliciting input about this issue. GES would like clarification as to its charge regarding Departmental Waiver Guidelines for upper division Theme Courses.

Executive Committee

S. Cash reported that there will be a faculty retreat on October 22, 1999 at Almansor Court to discuss the multiple subject blended programs. R. Campbell will represent EPC. The response from the Executive Committee on the Accountability Process has been forwarded.
6. **Curricular Items**

6.1 Actions Reported by the Executive Secretary
M/s/p to reflect in the minutes.

7. **Departmental Waiver Guidelines for Upper Division Theme Courses, EPC 98-18**
This issue was clarified by the following language from the Academic Senate transmittal: “…to address the issue of incorporating the waiver language into the G.E. policy.”

8. **Degree Program Review Procedural Handbook, EPC 99-13**
The response by the Chair of the Senate, to EPC’s review of the Handbook was discussed.

Official notes of the meeting were suspended for the remainder of the meeting, while the organizational discussion took place on the following items.

9. **Review of Degree Programs, EPC 97-17.2**

10. **Information Competency and Computer Literacy, EPC 98-03 & EPC 98-22**

11. **Policies and Procedures for Academic Program Discontinuance, EPC 97-16.3**

12. **Community Service Graduation Requirement, EPC 99-14**

13. **Intercollegiate Athletics Normal Progress, EPC 99-15**

### Actions Reported by Executive Secretary

#### PROGRAM MODIFICATIONS

**Master of Science in Criminal Justice**
Add two new options: Administration and Forensic Mental Health.

**Master of Science in Mathematics Option 1: General Mathematics**
An additional 1-unit course is required of all M. S. students.

**Master of Science in Mathematics Option 2: Applied Mathematics**
An additional 1-unit course is required of all M. S. students.

#### NEW COURSE

**MATH 559 Mathematical Exposition (1)**
Prerequisite: Completion of at least 12 units of 500-level courses. Students will select an advanced topic in mathematics with the instructor’s approval and prepare an expository paper and give an oral presentation on this topic.
Limit: 15  Abbr.: MATHEMATICAL EXPOSITION  Offered: W