MINUTES OF MEETING: June 5, 2000

PRESENT: K. Aniol, D. Bridges, D. Caffey, R. Campbell, S. Cash (Chair), A. Gonzalez, L. Hong, I. Kett, T. Omidsalar, R. Quintero, P. Segal

Excused Absence E. Montoya, W. Schneider

1. Announcements

1.1 S. Cash thanked all retiring members for their dedicated work this term: K. Aniol, D. Bridges, E. Montoya, P. Segal and W. Schneider.

1.2 S. Cash reported that D. Kelly has requested a time certain in the fall quarter to appeal GES’ decision not to recommend SOC 201 as a diversity course for the GE program.

1.3 A. Gonzalez thanked S. Cash for her extremely hard work as chair and her effectiveness in bringing to closure several major agenda items.

2. Intent to Raise Questions

2.1 S. Cash provided the following response to the question by P. Segal.

“Is there is a campus policy on commercial note taking?”

Faculty Policy Committee discussed this and agreed that video and tapes of lectures are the property of the instructor; however, note taking, accurate or not, is the property of the student registered in the class.

3. Liaison Reports

Academic Advisement Subcommittee
R. Campbell reported that A. Taufer was elected Chair and he was elected Vice Chair of the committee.

Undergraduate Studies Subcommittee
I. Kett reported that USS has continued to have special meetings to review the Urban Learning program.

Executive Committee
S. Cash reported the Executive Committee had a special recognition for Dr. Hartman. The President was a guest at the Executive Committee to discuss the next academic year.

4. Approval of Agenda
M/s/p to approve the agenda.

5. Approval of the Minutes
M/s/p to approve the minutes of May 22, 2000.
6. **Curricular Items**
   6.1 Actions Reported by the Executive Secretary
   M/s/p to approve.

7. **Election of Chair**
   7.1 S. Cash was elected Chair for the 2000-2001 term and J. Swain was elected Vice Chair.
   7.2 D. Caffey was elected Chair for the Summer 2000 quarter.

8. **Program Review Handbook, EPC 99-13J**
   P. Rosenthal, V. Ukpolo and K. Ryan were time certain guests to discuss the revisions of the handbook.
   The following action was taken:
   M/s/p to approve the Program Review Handbook for use in Fall 2000 as recommended by EPC and agreed to by the Program Review Subcommittee.

9. **GES’ Recommendation for Lower Division Courses to be Added to GE, EPC 99-31A**
   The recommendation from GES was reviewed and the following action taken:
   M/s/p to approve the recommendations by GES.

10. **Timetable for Submission of New Upper Division G.E. Theme Courses, EPC 99-34**
    The recommendation from GES was reviewed and the following action taken:
    M/s/p to approve the recommendation by GES to postpone consideration of new upper division G.E. theme course proposals and new upper division theme proposals until GES has had the opportunity to review the existing themes, which will take place Fall quarter 2001.

11. **Degree Title Change Request, EPC 99-32**
    The request from the School of Health and Human Services was reviewed and the following action taken:
    M/s/p to approve the request from the Department of Kinesiology and Physical Education for a change in degree title from Physical Education to Kinesiology.

12. **Repeated Course Petitions, EPC 99-33**
    The request from the Academic Advisement Subcommittee was reviewed and the following action taken:
    M/s/p to approve the procedural change to the Repeated Course policy to be revised as follows:
    A petition for repeated courses may be submitted at the time a student enrolls in the course to be repeated or after having completed course to be repeated.
    EPC requests that this item is returned to AAS with a request to review the role of the advisor in advising students on repeating courses. EPC also requests that AAS consider, after consultation with the Office of the Registrar, a deadline in which students must submit the petition.
13. Guidelines for Technologically Mediated Courses, EPC 99-29
   Due to lack of time this item was not discussed.

14. Number of Units Required for the Baccalaureate Degree, EPC 99-26A
   Due to lack of time this item was not discussed.

15. Pilot Projects on Campus, EPC 99-30
   Due to lack of time this item was not discussed.

**Actions Reported by Executive Secretary**

**PROGRAM MODIFICATIONS**

**MA Sociology**
Add SOC 497 to required courses.

**BS Mechanical Engineering**
Change in electives.

**COURSE MODIFICATIONS**

**Acct 524A Accounting Information Systems**
Change in course title.

**Fin 530 Seminar: Business Finance**
Change in prerequisite.

**Fin 531 Seminar: Financial Institutions**
Change in prerequisites.

**Fin 532 Seminar: Estate Planning**
Change in prerequisites.

**Fin 533 Seminar: International Finance**
Change in prerequisites.

**ME 430 Properties and Selections of Engineering Materials**
Change in course number from 328, title and catalog description change.

**ME 431 Material Laboratory**
Change in course number from 329, title and catalog description change.

**Soc 497 Introduction to Graduate Studies, the Discipline, and the Profession (4)**
Change in title and course description.


**Actions by the Charter School of Education**

**PROGRAM MODIFICATIONS**

**Professional Administrative Services Credential**
Establish residency requirement for the credential program.

**Pupil Personnel Services Credential**
Establish residency requirement for the credential program.

**Preliminary Administrative Services Credential**
Establish residency requirement for the credential program.

**Internship Credential in School Counseling and Child Welfare and Attendance Services**
Change in student’s practicum hours.