MINUTES OF MEETING: October 4, 1999

PRESENT: K. Baaske, R. Campbell, S. Cash (Chair), A. Gonzalez, J. Kennedy, J. Oliveros
T. Omidsalar, R. Quintero

Excused Absence: R. Caine, R. Lau

1. Call to Order and Introductions

   1.1 The meeting was called to order by S. Cash.

2. Announcements

   2.1 R. Caine and R. Lau cannot attend today’s meeting.

   2.2 A. Gonzalez reported that the BA in Urban Learning, offered by the Charter School of Education, has been approved by the Chancellor’s Office as a pilot program effective Fall Quarter, 1999.

3. Intent to Raise Questions

   3.1 None.

4. Approval of Agenda

   M/s/p to approve.

5. Liaison Appointments

   Associated Students       J. Oliveros
   Academic Advisement Subcommittee R. Campbell
   Executive Committee Liaison S. Cash
   General Education Subcommittee K. Baaske
   Graduate Studies Subcommittee J. Kennedy
   Library Subcommittee T. Omidsalar
   Program Review Subcommittee R. Quintero

Executive Committee

S. Cash reported that the Executive Committee agreed that after initial review by EPC, they would approve the use of the Summer 1999 draft of the Program Review Handbook as a pilot for one year. EPC is also requested to further review the document, with appropriate consultation, in preparation for the final draft. The Executive Committee will forward to TES for consultation the program for CalState Teach. S. Cash reported on the CSU Service Learning Colloquium held at CSLA.
6. **Election of Vice Chair**

K. Baaske was elected Vice Chair by acclamation.

7. **Organization for Retreat**

S. Cash suggested to the Committee that since the next meeting of EPC would be an organizational one, if they would like the next meeting to be a retreat. The Committee agreed, so the next meeting will be extended by ½ hour to begin at 1:00 p.m. and lunch will be provided.

8. **Curricular Items**

8.1 Actions Reported by the Executive Secretary

    M/s/p to reflect in the minutes.

9. **Departmental Waiver Guidelines for Upper Division Theme Courses, EPC 98-18**

S. Cash provided the background on this item. The following action was taken:

    m/s/p to forward to GES to review the need for policy on this item.

10. **Campus Representative to the Academic Council for International Programs, EPC 99-12**

    The following action was taken:

    m/s/p to proceed with soliciting applications for this position.


    S. Cash provided the background on this item. The Handbook was reviewed and the following action was taken:

    m/s/p to notify the Chair of the Senate the results of EPC’s preliminary review.

12. **Review of Degree Programs, EPC 97-17.2**

    S. Cash provided background on this item.

13. **Information Competency and Computer Literacy, EPC 98-03 & EPC 98-22**

    S. Cash provided background on this item.

14. **Policies and Procedures for Academic Program Discontinuance, EPC 97-16.3**

    S. Cash provided background on this item.
Actions Reported by Executive Secretary

NEW COURSE

MATH 054 Special Topics at the Precollegiate Level (1-8)
Selected topics in remedial mathematics with varying delivery methods. No credit towards baccalaureate degree. Graded CR/NC.

COURSE MODIFICATIONS

CIS 543 Database Systems (4)
Change in course title, units and catalog description.

ECON 530 Seminar: Applied Labor Economics (4)
Change in course title, units and catalog description.

ECON 561 Seminar: International Economics (4)
Change in units, prerequisite and catalog description.

MKT 545 Seminar: New Venture Marketing (4)
Change in units and prerequisite.

MKT 547 Seminar: Retail Management (4)
Change in units and prerequisite.

COURSE DELETION

MKT 550 Seminar: Transportation and Physical Distribution (3)