MINUTES OF MEETING: February 14, 2000

PRESENT: K. Aniol, D. Caffey, R. Campbell, S. Cash (Chair), A. Gonzalez, L. Hong, S. LaDochy, R. Lau, K. Mew, T. Omidsalar, R. Quintero

EXCUSED ABSENCE: B. Sinclair

1. **Announcements**

   1.1 S. Cash reported that B. Sinclair would not be able to attend today’s meeting.

2. **Intent to Raise Questions**

   2.1 None

3. **Liaison Reports**

   **Program Review Subcommittee**
   K. Mew reported that the committee met with the departments of Communication Studies and Philosophy.

   **Student Assessment Subcommittee**
   R. Quintero reported that SAS has not determined what its role would be in the Program Review Process but that all faculty in SAS would ultimately be involved. A discussion on the possibility of survey questions being provided to the University by all programs involved in the program review process was discussed.

   **Executive Committee**
   S. Cash reported the Executive Committee discussed the calendar and cost for the conversion to semester system. In preparation for the faculty retreat, the governance structure was discussed. The Academic Senate was asked to participate in the Enrollment Management Committee. Commercial note taking in classes was also discussed.

4. **Approval of Agenda**

   m/s/p to approve

5. **Approval of the Minutes**

   m/s/p as corrected

6. **Curricular Items**

   6.1 Actions Reported by the Executive Secretary
   None
7. **Number of Units Required for the Baccalaureate Degree, EPC 99-26**  
A second draft memo to the Department Chairs requesting information on how this change might impact their program was reviewed. L. Hong will coordinate the responses.

8. **Department Waiver Guidelines for Upper Division Theme Courses, EPC 99-23**  
S. Cash provided background on this item. The following action was taken:

   M/s/p to support the recommendation by GES.

9. **Renaming of Schools to Colleges, EPC 99-19**  
Discussion continued on this document. S. Cash will e-mail a draft to the committee for final review.

10. **Policies and Procedures for Academic Program Discontinuance, EPC 97-16.3**  
Due to lack of time this item was not discussed.

11. **Expanded Role for the Student Assessment Subcommittee, EPC 99-21**  
Due to lack of time this item was not discussed.