Quarter-to-Semester Conversion (Q2S) updates on the priority of curriculum conversion and will be made public for our Cal State L.A. constituents via our—

- Periodic Newsletter
- Frequent updates to our website: http://www.calstatela.edu/semester
- Facebook: https://facebook.com/CalStateLASemester
- Twitter: https://twitter.com/CSULA_Q2S
- Instagram: http://instagram.com/CalStateLASemester

MEETINGS Mon. 6/16-Fri. 7/30
Mon. 6/16
Q2S Academic Advisement Subcommittee
Wed. 6/18
Education Advisory Board: Student Success… Collaborative Initiative
Associate Dean Undergraduate Council
USAC
Fri. 6/20
Social Media
Mon. 6/23
College Curriculum Conversion Coordinators
Q2S Academic Advisement Subcommittee
Tues. 6/24
Provost Council
Proposals for Educational Policy Committee
S4 Project
Tues. 7/1
Deans Council

Mon. 7/7
Q2S Info Video Series
College Curriculum Conversion Coordinators
Q2S Academic Advisement Subcommittee
Wed. 7/9
Student Support Programs
Thurs. 7/10
Student Success Unit
President’s Leadership Team
Tues. 7/15
Fit Gap Analysis Walkthrough
Wed. 7/17
Orientation Presentation
Mon. 7/21
Q2S Advisement
Tues. 7/22
Provost Council
Wed. 7/23
Q2S Directors
Tues. 7/29
Technology Consultants: Focus Group

Important Date
Friday, August 1
Complete and return “Program Status Template” spreadsheet to the Office of Semester Conversion

Before anything else, preparation is the key to success...

-Alexander Graham Bell
**Brochure**

Need to provide quick and pertinent information on Q2S for students? Call the Office of Semester Conversion at ext. 5054 to reserve copies of the Q2S brochure for your office/department. The brochure includes the “Pledge to Cal State L.A. Students”, Academic FAQs, why is Cal State L.A. transitioning to semesters, and how students can plan ahead!

A digital copy of the brochure is also available on our website, www.calstatela.edu/semester. *Created in collaboration with the Q2S Academic Advisement Subcommittee!*

**Orientation**

The Office of Semester Conversion is also presenting Q2S to all incoming first year and transfer students for Orientation 2014! We’re communicating to our Golden Eagles to make an appointment to speak with an academic advisor soon AND expect a follow up(s) appointments as we move closer to semesters (Fall 2016). Great collaboration with the Office of Admissions and Recruitment!

Q2S Student Ambassador and orientation leader, Mike!

**Q2S Informational Video**

Have you seen the first Q2S informational video for students? The video was coproduced by our very own Cal State L.A. student organization Golden Eagle Television (GETv)! View it on the web at www.calstatela.edu/semester under “Media”.

**Meeting the Needs of Transition Students**

There is a sequence of steps, each of which is necessary for us to meet the needs of our Q2S transition students—those students who will graduate with both earned quarter credits and semester credits. Step 4 cannot occur without the first three steps being completed in sequence.

**Step 1: Final approval of all elements of a new semester academic program.**

Step 2: Entry of all academic program requirements into the PeopleSoft Course Management System (CMS) catalog.


Step 4: Use the interactive functions of the three Advisement Tables to advise our transition students and provide them with a pdf copy of an Individual Academic Advisement Plan.

To repeat: Step 4 cannot occur without the first three steps being completed in sequence.

For this reason we encourage folks to do whatever is necessary to ensure that we have gotten Step 1 done ASAP.

Consider submitting and gaining approval for graduate programs; unlike undergraduate programs, prior GE approval of courses is not an issue.

Do not delay in “fixing” issues identified in the review process.

Work for a quick turnaround at each step of the approval process.

Let us know in the Q2S Office how we can help to facilitate the process.

Please encourage, cajole, and incentivize where possible the completion of Step 1. Our transition students will love you for it!

**Social Media**

Are you following us on our social media? Stay connected, interact, engage, and spread the word!

Facebook [https://www.facebook.com/CalStateLASemester](https://www.facebook.com/CalStateLASemester)

Twitter [https://twitter.com/CSULA_Q2S](https://twitter.com/CSULA_Q2S)

Instagram [http://instagram.com/CalStateLASemester](http://instagram.com/CalStateLASemester)