Off Semester Units at 125% for teaching

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AY Faculty

Off semester teaching must be calculated at 125% and is independent of academic year units. 125% of 15 units is 18.75 for an entire semester. To determine 125% for intersessions of varying length, we must first calculate the hour equivalent of one semester unit (following the approach CSUN has developed).

CSUN calculates the hour equivalent of one semester units as follows: 17 weeks X 5 days = 85 days; 85 days X 8 hours = 680 hours / 15 = 45.33. One 3 unit course is 3 X 45.33 = 136 hours.

To calculate an overage of 125%, the total hours are increased by 25%. 85 days X 10 hours = 850 hours / 45.33 = 18.75.

In Winter Intersession there are 140 available hours to work at 125%, so the maximum anyone could teach is 3 units (140 / 45.33 = 3.08)

One complication is that the May Intersession overlaps with the Summer Intersession by two weeks. The May Intersession begins on May 21 and ends on June 9; Summer Intersession begins on May 29 and ends on August 11. May and Summer can be treated as separate sessions, of course, but if someone is teaching in both, the total days/weeks should be combined.

Winter and May Intersessions each have 10 instructional days and four additional working days or 140 available hours at 125%.

Summer has 54 working days or 540 hours at 125%. 540 / 45.33 = 11.9 units

May/Summer has a total of 60 days or 600 hours at 125%. 600 / 45.33 = 13.23

Rounding the numbers, the maximum for Summer Intersession is 12 units; the maximum for May/Summer is 13 units.

Off Semester Teaching Units Available to all AY faculty at 125% = 16 total

Winter Intersession (3 units)

May Intersession and not Summer (3 units)

May/Summer Intersessions combined (13 units)

Summer Intersession and not May (12 units)
Teaching Units Available to CY Chairs and Directors (based on WTUs assigned in one semester)

<table>
<thead>
<tr>
<th>Fractions</th>
<th>units available at 125%</th>
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</thead>
<tbody>
<tr>
<td>33%</td>
<td>7.5 + 1.5 = 9 units</td>
</tr>
<tr>
<td>50%</td>
<td>6 + 1.5 = 7.5 units</td>
</tr>
<tr>
<td>62.5%</td>
<td>4.5 + .9 = 5.4 units</td>
</tr>
<tr>
<td>75%</td>
<td>3.0 + .6 = 3.6 units</td>
</tr>
<tr>
<td>88%</td>
<td>1.5 + .3 = 1.8 units</td>
</tr>
</tbody>
</table>

Options for distribution:

**33% fraction (9 units total)**
- 3 max in Winter
- 3 max in May
- 9 max in May/Summer
- 6 max in Summer

**50% fraction (7.5 units total)**
- 3 max in Winter
- 3 max in May
- 7.5 max in May/Summer
- 6 max in Summer

**62.5% fraction (5.4 units total)**
- 0 in Winter
- 0 in May
- 5.4 max in May/Summer
- 5 max in Summer

**75% fraction (3.6 units total)**
- 0 in Winter
- 0 in May
- 3.6 max in Summer

**88% fraction (1.8 units total)**
- 0 in Winter
- 0 in May
- 3 max in Summer