POLICIES AND PROCEDURES FOR FACULTY
APPOINTMENT, RETENTION, TENURE AND PROMOTION

College of Natural and Social Sciences

ADDENDUM TO REPLACE PAGE 7-1

From 2007-2010

(Should the wording of the standardized portions of this document conflict or appear to conflict with the wording of the relevant policies in the Unit 3 Collective Bargaining Agreement or with the Faculty Handbook, the Agreement and the Handbook take precedence.)

APPROVAL:

(1) By College FAC  
   Committee Chair  
   Signature  
   Date

(2) By College Dean  
   Signature  
   Date

(3) By University FPC  
   Committee Chair  
   Signature  
   Date

(4) By Academic Affairs  
   Provost VPAA  
   Signature  
   Date
Composition of College Personnel Committees (ARTP)
(Use one page for each committee, Number pages as 7-1, 7-2, etc.)

Committee Title and Responsibilities: Personnel Committee A

The committee shall consider all those eligible for promotion to the rank of professor and elevation to range D and those eligible for reappointment or tenure. Eligibility and criteria for promotion and for retention and tenure are defined in the Faculty Handbook. The committee shall recommend promotion for those deemed worthy. The committee shall recommend reappointment or tenure for those deemed worthy; and, for others, the committee shall recommend against reappointment or that the subsequent year be a terminal year.

Number of Members: five voting and one alternate
(Include election procedure.)

The names of all tenured Full Professors and eligible FERPs are to be placed on the Committee A ballot with the exception of the names of those who have served on either Committee A or Committee B in EITHER OF THE PREVIOUS TWO ACADEMIC YEARS, AND CURRENT DEPARTMENT CHAIRS. Membership is to be determined using a golf-score technique with ties resolved by means of a randomizing process.

At the first meeting of the committee, a chair and secretary shall be elected from its membership. The alternate shall participate fully in all committee discussion except those concerning members of his or her own department and may serve as committee chair or secretary. The alternate shall vote on recommendations only when an elected, regular member of the committee is absent or disqualified.

Number of Alternates: One
[Include election/selection procedure and whether are required to be present for all deliberations (to be most effective if/when needed.)]

The person ranked sixth in the College election shall be the alternate.

Quorum: Five voting members shall constitute a quorum.

Other Relevant Factors, if any
College of Natural and Social Sciences

ADDENDUM TO REPLACE PAGE 7-2

From 2007-2010

(Should the wording of the standardized portions of this document conflict or appear to conflict with the wording of the relevant policies in the Unit 3 Collective Bargaining Agreement or with the Faculty Handbook, the Agreement and the Handbook take precedence.)

APPROVAL:

(1) By College FAC

[Signature]
Committee Chair

[Date]

(2) By College Dean

[Signature]
College Dean

[Date]

(3) By University FPC

[Signature]
Committee Chair

[Date]

(4) By Academic Affairs

[Signature]
Provost VPAA

[Date]
Composition of College Personnel Committees (ARTP)
(Use one page for each committee, Number pages as 7-1, 7-2, etc.)

Committee Title and Responsibilities: Personnel Committee B

The committee shall consider all assistant professors eligible for retention or tenure or for promotion to the rank of associate professor. The committee shall consider all temporary faculty eligible for range elevation to range B and C. Eligibility and criteria for promotion and for retention and tenure are defined in the Faculty Handbook. The committee shall recommend promotion for those deemed worthy. The committee shall recommend reappointment or tenure for those deemed worthy; and, for others, the committee shall recommend against reappointment or that the subsequent year be a terminal year.

Number of Members: five voting and one alternate
(Inclusion election procedure.)

The names of all tenured Full and Associate Professors and eligible FERPs are to be placed on the Committee B ballot with the exception of the names of those who have served on either Committee A or Committee B in EITHER OF THE PREVIOUS TWO ACADEMIC YEARS, AND CURRENT DEPARTMENT CHAIRS. Membership is to be determined using a golf-score technique with ties resolved by means of a randomizing process.

At the first meeting of the committee, a chair and secretary shall be elected from its membership. The alternate shall participate fully in all committee discussion except those concerning members of his or her own department and may serve as committee chair or secretary. The alternate shall vote on recommendations only when an elected, regular member of the committee is absent or disqualified.

Number of Alternates: One
(Inclusion election/selection procedure and whether are required to be present for all deliberations (to be most effective if/when needed.))

The person ranked sixth in the College election shall be the alternate.

Quorum: Five voting members shall constitute a quorum.

Other Relevant Factors, if any