Multiple Subjects and Single Subjects Credential Evaluation & Processing Form

Enter all information below before printing (handwritten form will not be processed) and submit all required documents. This form is only for those who are currently eligible for a Multiple Subject or Single Subject Credential.

Check the Multiple/Single Subject Credential you are applying for.

### Multiple Subject

- [ ] Multiple Subjects Internship
- [ ] Preliminary Multiple Subjects
- [ ] Clear Multiple Subjects

### Single Subject – please specify subject area

- [ ] Single Subject Internship in...
- [ ] Preliminary Single Subject in...
- [ ] Clear Single Subject in...

Added Content Area (Authorization) reviews at this time. ________________________ (Only Single Subject)

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<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Middle Name</th>
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Former Name(s)

Have you held a California credential or permit authorizing teaching in California public schools?

- [ ] No
- [ ] Yes - Please specify__________________________

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<tr>
<th>CIN</th>
<th>SSN</th>
<th>Date of Birth</th>
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Street Address

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<th>Zip Code</th>
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Home Phone | Work Phone | Cell Phone

**Email Address**
(Note: verify your email address; the CCTC will correspond with you regarding the status of your credential using this email address.)

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1 Internship Credential (Multiple/Single) applicants will need to include an Internship Verification form signed by your advisor and a job offer letter.
All requirements listed below must be completed in order to process your credential.

**Items in bold - requires originals to be submitted with application – keep copy for your records**

Items already submitted to office will not have to be submitted again.

Important – any items missing will delay credential recommendation

### Internship: Single or Multiple Subjects Credential
- Admission into the Charter College of Education Program
- Internship Verification Form (see your advisor) - If the advisor delineates prerequisite courses, these must be completed.
- Job offer letter - Job offer must be with a school or district with which we currently have an Internship Agreement.
- Verification of the U.S. Constitution requirement
- Verification of Subject matter completed (if using CSET scores, provide original scores unless previously recorded with CCTC)
- Proof of Completion of Basic Skills Requirement (BSR) * (see below)
- FERPA release form - required for the release of official CSLA transcripts (Available in the Office for Student Services, KH D2078).

### Preliminary: Multiple or Single Subjects Credential
- Completion of all course requirements on approved Program Plan
- Confirmation of BA degree (CSULA blended undergraduate multiple subject candidates only)
- Proof of Completion of Basic Skills Requirement (BSR) * (see below)
- Verification of the U.S. Constitution requirement
- Verification of Subject matter (if using CSET scores, provide original scores unless previously recorded with CCTC)
- RICA passing scores (Multiple Subject candidates only)
- Verification of completion of CPR for infants, children, & adults *(online CPR is not acceptable)*
- FERPA release form - required for the release of official CSLA transcripts (available in the Office for Student Services, KH D2078).

### Clear Induction: Multiple or Single Subjects Credential
- Completion of all course requirements on approved Program Plan
- FERPA release form - required for the release of official CSLA transcripts (available in the Office for Student Services, KH D2078).

**Basic Skills Requirement (BSR)**
- Proof of passage of all three sections of the CBEST
- Passing scores from the CSET: Writing Skills test plus ALL three subtests of CSET: Multiple Subjects *(ONLY Multiple Subjects)*
- Passing scores from the CSU Early Assessment Program (EAP), English and Math, or CSU English Placement (EPT) and Entry Level Mathematics (ELM) Test
- Qualifying Score on SAT (College Board SAT) – Math score 550 & English score 500 or ACT – Math score 23 & English score 22
- College Board Advanced Placement (AP) Examinations – Math & English
- Proof of passage of CTC approved out-of-state basic skills exam

**EXCEPTIONS** – A $35 processing fee is required for a Cancelled credential applications or loss of Continuing status at CSULA.

Cashier Stamp: Code #696 or reverse side