

Office for Student Services
Charter College of Education
California State University, Los Angeles

The Charter College of Education at CSULA will process credential applications online with the California Commission on Teacher Credentialing (CCTC).

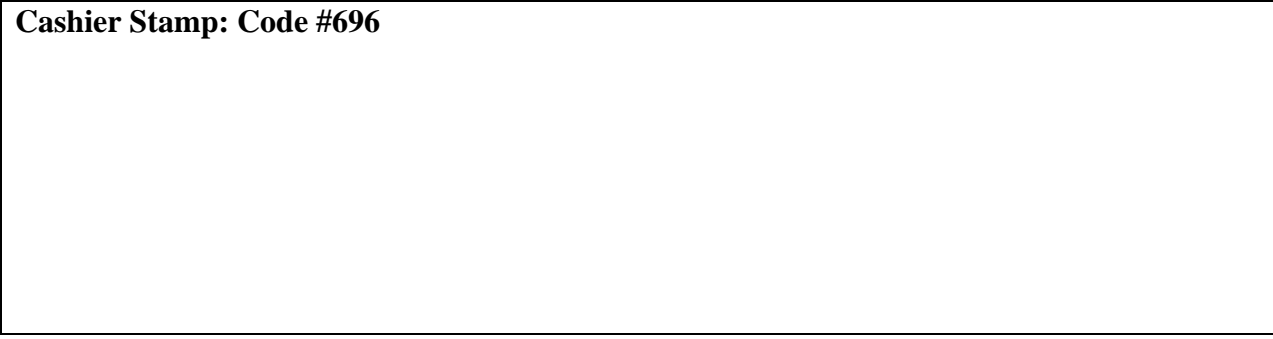
You will need a credit card or debit card as well as an email address that is valid until you have received confirmation from the CCTC that your credential has been granted.

Credential Processing Fees:

1. CCTC Fee – Once you receive an e-mail confirmation that your credential application has been forward to CCTC electronically, please follow the instructions provided in the e-mail regarding completion of your application and payment of fee.
2. If you submitted a previous credential application that was cancelled or you lost continuing status at CSULA, you will need to pay the \$35.00 University processing fee to the Cashier's Office in ADM 128.
3. If you are adding on the Bilingual Authorization in Spanish, Korean, Cantonese, Mandarin or Filipino (Tagalog) to an existing Preliminary Education Specialist Credential, Multiple Subjects Credential or Single Subject Credential, you will need to pay the \$35.00 University Processing fee to the Cashier's Office in ADM 128.

Please have cashier's stamp below verifying that you paid this fee.

Cashier Stamp: Code #696



All requirements listed below must be completed in order to process your request for a Bilingual Authorization.

Bilingual Authorization:

- Formal Admission into CCOE – Bilingual Authorization Program (Admission Application & \$65.00 Admission fee)
- Bilingual Authorization Program Plan (on-file)
- Bilingual Authorization Admission Screening Evaluation Form
- Completion of required coursework as indicated on Bilingual Authorization program plan
- Copy of valid California Teaching or Services Credential with Special Class Authorization or Permit
- Verification of English Learner Authorization, CLAD Certification or EL embedded authorization
- Verified true copy of CSET: World Languages passing scores in target language (Spanish, Korean, Cantonese, Mandarin or Filipino)
- Official transcripts and course substitutions for transfer coursework taken outside of CSULA
- Exit Portfolio for Bilingual Authorization Form