



CAL STATE LA

HOUSING & RESIDENCE LIFE

Remember to add askhousing@calstatela.edu to your address book so that our emails don't end up in your junk or spam folder.

Nuts & Bolts

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Nuts & Bolts

Locked Out Of Your Apartment Or Bedroom?

If you get locked out, you may come to the Office of Housing and Residence Life, Monday – Friday between 9 a.m. to 5 p.m. After 5 p.m. and on the weekends, call the RA on Duty for assistance at 323-343-4807. This service is a courtesy and should be

requested infrequently. If you've lost your keys, you must report it to the Housing Office immediately. More than three lockouts in an academic year may result in disciplinary action and charges (see "Courtesy Keys" and "Keys" in the [Housing and Residence Life Student Guide](#)).

Room Change Requests: 9/11 - 9/15

Requests to change to another bedroom or apartment should be made to your Resident Director by making an appointment to meet with them the week of September 11. Room Changes will be accommodated based on the number of spaces that are available.

Stop by the Community Center (Phase I) to make an appointment with your Resident Director to request a room change.

- Demontea Thompson: Building 1 and Eastside
- Taylor Mechlinski: Building 2 and Westside
- Betty Arias: Buildings 3 and 5
- Tait Brooks: Building 4 and GEA

For additional information about Room Change Requests, visit the [2017-2018 Student Guide](#).

New Facilities Announcements

- Tampering With Your AC
Please don't tamper with your air conditioner because it may break. Replacing a unit is expensive and will take a while to order and install. If your AC goes down, please fill out a [work order](#) so we can have staff look at your unit.
- Hanging Frames and Wall Hangings
You may hang frames and wall hangings with tacks, standard metal picture hangers, small nails and screws only. If removing them causes damage, you may be charged a fee.
- Reporting Pests
If you see pests in your apartment, please report this right away by filling out a [work order](#).
- Wireless Laundry Facilities
Did you know that you can check on the status of your laundry from the comfort of your own home computer or cell phone by logging into this [laundry website](#)?

Check how many minutes you have left on your machine or have an email or text sent to you when your laundry is complete. For additional information, please visit our [website](#).

Money Matters

Make Sure You've Paid for Housing

Please check your GET account to verify that fall semester housing charges have been posted and paid. If you're receiving Financial Aid and were issued a refund, make sure your housing fees have been paid before spending it. You're responsible for any amount not covered by Financial Aid. If you think there is an error or have additional concerns, please contact Anne Gonzalez-Vazquez at AGonzalez2@cslanet.calstatela.edu.

Financial Aid Recipients, Learn About the Satisfactory Academic Progress Policy

Students on Financial Aid must maintain reasonable academic progress to continue getting financial aid. This includes staying enrolled at full-time status (undergrad 12 units, grad 8 units) and abiding by the [Satisfactory Academic Progress Policy \(SAP\)](#) which includes having:

- Minimum cumulative GPA
- Minimum pace of completion
- Maximum time frame of aid eligibility for degree completion

Not meeting SAP requirements could affect your housing so be informed and stop by to see us if you have any questions.

Events & Opportunities

Join RHA And Apply To Be On E-Board – Deadline Extended to 9/21

Cal State LA's Residence Hall Association (RHA) is an organization made up of dedicated residents, who act as agents of opportunity to promote a thriving academic and social environment while voicing the concerns of the community. All residents are welcome to be on general board. Applications are currently available at the Community Center and are due at 6 PM on Thursday, September 21, 2017. Open positions include: President, Vice President, Secretary, Treasurer and PR Manager. To find out more about RHA, visit our [website](#).

Now Hiring

The University-Student Union (U-SU) is hiring for full and part-time positions which include Fraternity & Sorority Life Coordinator, Operations Aid, Website Designer/Technician and more. Please visit the [U-SU Employment](#) webpage to apply and get detailed information.

Reminders

New Housemates Are Still Arriving

If your roommate or housemates have not moved in yet, do not spread out your belongings as students are still moving in this week. Please welcome your new housemates by keeping their bedroom space and the common areas clean and remember to make room for them in the kitchen and bathroom.

Meal Plan Announcements

- [Sign Up For A Meal Plan](#)

The Meal Plan started August 21 but you can still sign up for the 2017-2018 academic year. Send an email to askhousing@calstatela.edu and let us know which meal plan you want: 10, 12 or 17 meals a week. We'll then confirm your Meal Plan and add charges to your account so you can make your payment.

Facilities Announcements

- Fire Extinguisher Checks (Rescheduled)

Maintenance staff will be entering apartments to inspect fire extinguishers on September 5 and 6 from 9 AM to 5 PM.

- Bed Risers

For your safety, bed risers are not allowed in housing.

- Careful What Goes Down Your Toilet

Help us take care of our toilets by not flushing any type of wipes, paper towels, sanitary napkins or other items.

- Key Demagnetization

Your front door key (CorKey) can get demagnetized if your key come close to or in contact with a magnet. If your key stops working, please come to the Housing Office to get your key recoded.

Parking Lot Sweeping Every Friday

Parking Lot 7A is cleaned Friday mornings from 7:30 AM to 9:30 AM Vehicles will be cited if left in Lot 7A during this time so make sure to move your car to Lot 7 (outside the fence).

Keys

If you lose your keys please report it to The Office of Housing and Residence Life immediately. For your safety and the safety of your belongings we ask that you never loan your keys to *anyone* (including your roommates or housemates). Note, it is a housing policy violation to do so.

RA on Duty

If you need assistance Monday through Friday between 9 AM and 5 PM, please contact the Office of Housing and Residence Life at 323-343-4800. After hours and on weekends, contact the RA on Duty at 323-343-4807.

If you have questions about anything in this email, contact us at askhousing@calstatela.edu.

Follow us on [Instagram](#), [Twitter](#) and [Facebook](#). Copies of this email and past ones are on our [website](#).

(This is a University Housing-wide email. Please do not reply.)