In this issue, you’ll get information on new roommates still moving in, submitting a work order and more. Scroll down for details.

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**Nuts & Bolts**
Empty Space In Your Apartment?
Please welcome the new residents who are still moving in for the summer. If there is an empty space in your apartment, please don’t spread your belongings out. Remember to leave space for new residents in the bedroom, closet, kitchen and bathroom.
Cleaning Carpets
Cleaning contractors will be cleaning carpets in Housing through June 1 from 9 am to 5 pm. Be careful, don’t step over any hoses. There will be loud noises during this time.

Keys
If you misplace or lose your keys, you must report it to the Housing Office immediately. In addition, never lend your apartment or bedroom key to anyone (including your roommates and housemates) under any circumstances. It is a policy violation to do so.

Need A Repair?
Keep your apartment in good condition! Help prevent minor issues from becoming larger ones. If there’s something in your apartment that needs maintenance, please put in a work order. Watch this video for instructions on How to Submit a Work Order.

Summer Mail Room Hours
The Mail Room has the following hours for the summer:
- Monday–Friday, 9 a.m.–5 p.m.
- Closed Saturday & Sunday

Community Center and Dining Commons Closed For The Summer
The Community Center will be closed this summer from May 18–August 19. For assistance during business hours M–F, 9 a.m.–5p.m., go to the Housing Office. After hours or on weekends, call the On-Duty Staff at 323-343-4807.

The Dining Commons is closed this summer and will reopen on the first day of fall classes with breakfast.

Summer Parking Permits
Summer residential parking permits are now available for purchase in person at the Parking and Transportation Center.
- $166.20 for the 10 week parking permit (expires August 19, 2019)
- $80.10 for the 5 week parking permit (expires July 1, 2019)
- $48 for the Intersession parking permit (expires June 8, 2019)
Visit the Parking and Transportation online webpage if you have any questions.

Community Safety over The Summer
With fewer residents on campus, keep in the mind the following safety tips to prevent theft and keep yourself safe:
• Make sure the door to your apartment is locked at all times.
• Keep your windows and patio door closed and locked, especially if you are on the first floor, even when you are home.
• Don’t let anyone into your apartment who you don’t know. If a person comes over to visit a housemate, your housemate should be home to let them in.
• Keep your keys on you at all times. If you lose your keys, report it immediately to the Office of Housing and Residence Life in order to have the lock changed.
• Be smart with your car. Always keep it locked. If you don’t drive it every day, check on it periodically and move it occasionally so it does not appear abandoned.
• Always walk with others. At night, when on campus, call the campus escort at 323-343-3700.
• Add emergency numbers to your cell phone: Campus Police (323) 343-3700 and the Summer Community Assistant on Duty (323) 343-4807. Remember, 9-1-1 connects you to the Highway Patrol. Use this if you are away from campus. If you are on or near campus, use the number for Campus Police for faster response.
• Put your credit-card companies’ phone numbers in your cell phone. If your wallet is stolen, you’ll need the numbers to cancel your credit cards.

Want To Live On Campus Next Year? It’s Not Too Late, Apply Now!
Missed the deadline to apply to live on campus? Don’t worry, you can still apply! You will be placed on the waitlist. Apply now by submitting the 2019–2020 License Agreement online, $340 payment and a new Tuberculosis Screening Questionnaire Form. The application is available on the Housing Portal. The sooner you apply, the earlier your position will be on the waitlist.

Money Matters

Save the Date: July 9, 2019
Returning for Fall 2019? Housing Payment will be due July 9 for Semester and Installment payment methods. If you anticipate to apply a portion of your Academic Year 2019-2020 accepted financial aid award toward your housing for Fall 2019, then you must submit your accepted award summary between June 17 and July 3. Submit your accepted award summary via email to Askhousing@calstatela.edu and ensure you include your name and CIN. In addition, verify that you have completed all necessary requirements with Financial Aid to avoid any delays with your disbursement come August 9. Don’t wait until the end!
Events And Opportunities

Housing Satisfaction Survey (Last Week)
You can still participate in the Housing Satisfaction Survey to let us know how we are doing. The Survey closes on May 31. Check your email for more details.

Reminders
Donate Food, Clothing, Bedding And Put Electronics In E-Waste Bins
- Donate to the Cal State LA Food Pantry
  Instead of throwing out canned and non-perishable food, put them in the boxes in front of the Housing Office and the Phase I Community Center. Everything collected will be donated to the Cal State LA Food Pantry.
- Donate Clothing, Bedding and Other Cloth Items
  Help the environment by recycling your old clothes, shoes, beddings, backpacks, etc. USAgain is a textile recycling leader that can use your items regardless of their condition! Put them in the white and green USAgain bins located in Phase I, II and GEA. The bins will be available through June 3.
- Put Electronics In E-Waste Bins
  Please place any electronics you don’t want in the e-waste bins in Phase I and II. Help Cal State LA go green by not putting electronics in the trash. Please do not put any trash in the E-Waste bins. The bins will be available through June 3.

Questions? Contact us at askhousing@calstatela.edu.

Remember to add askhousing@calstatela.edu to your address book so that our emails don’t end up in your junk or spam folder.

Follow us on Instagram, YouTube, Twitter and Facebook. Copies of this email and past ones are on our website.

(This is a University Housing-wide email. Please do not reply.)