Happy Holidays! In this issue: Get information on office closure dates, reaching staff during break, how to buy your virtual parking permit for spring, applying to be an RA or Program Assistant and more. Scroll down for details.

Nuts & Bolts

- Closed For The Holidays
- Reaching Staff On Duty During Break
- Apply To Be A Resident Assistant Or Program Assistant
- Not Returning For Spring?
- Dining Commons Hours of Operation (Updated)
- Perishable Deliveries
- No Outdoor Decoration Displays
- Spring 2019 Parking Permit Information
- Spring Enrollment

Money Matters

- Spring Housing Charges Are Due January 10 - Check Your GET Account
- Watch Our “How To Pay For Housing” Video
- Don’t Jeopardize Your Financial Aid
- FAFSA and Dream Applications

Events & Opportunities

- Now Hiring: IT Student Assistant

Nuts & Bolts

Closed For The Holidays

- The Housing Office, Mail Room and University will be closed December 24 – January 1. We will reopen on January 2, 2020. To reach staff on duty, call (323) 343-4807.
• The Community Center, which houses the Game Room and computer lab is currently closed through Monday, January 20. Community Center services resume on Tuesday, January 21.

• The Mail Room will operate on a reduced schedule during winter break, 9 a.m.–5 p.m. Monday through Friday and closed on Saturdays. Also, the Mail Room will be closed Tuesday, December 24 through Tuesday, January 1 and no deliveries will be accepted. Please make sure to pay extra attention on the dates your packages or letters are anticipated to arrive as USPS, UPS, FedEx, Amazon and other delivery services will be suspended and no staff will be available or eligible to receive mail and packages. You must notify the carriers to re-route or have items sent to pick up locations during this time period as staff will not have access to the mailroom when the university is closed.

Reaching Staff On Duty During Break
If you have an emergency and need to reach the Staff on Duty during break when the office is closed (December 24 – January 1), you can call (323) 343-4807.

Apply To Be A Resident Assistant Or Program Assistant
Are you a student leader interested in being a Resident Assistant or a Program Assistant? Now is the time to apply. Applications are open December 9, 2019 – February 2, 2020. Volunteer leadership positions are available for undergraduate and graduate students. Check the Housing website for further information in regards to the application process. Please follow this link to apply to be a Resident Assistant or Program Assistant. If you have any questions, please ask your Resident Assistant.

Not Returning For Spring?
If you need to request to break your License Agreement for spring 2019 because you’re studying abroad in spring, graduating at the end of fall or withdrawing from the University, you must submit a Petition to Cancel Form with supporting documentation to justify the reason for your request. The form was due on November 16 but you can still submit it.

Dining Commons Hours of Operation (Updated)
• December 18 (Closed on December 19) and January 17
  o Brunch 9 a.m. to 2 p.m.
  o Closed: 2 p.m. to 5 p.m.
  o Dinner: 5 p.m. to 7 p.m.
• Closed from December 20-January 16 and January 18-20
• Resume Normal Service on 1/21
Perishable Deliveries
The Mail Room is not equipped with proper refrigeration to accept perishable deliveries, such as food and flowers. Please make special arrangements to have your perishables delivered directly to your apartment.

No Outdoor Decoration Displays
With the holiday season here, please keep in mind that, it’s against housing policy to display any outdoor decorations on your balcony, patio and windows.

Spring 2020 Parking Permit Information
Starting spring semester, you will no longer need to display a physical parking permit on campus or wait to receive your permit in the mail. You will only need to register the vehicle that you drive to campus using your campus portal. You can purchase your virtual spring parking permit beginning January 2, 2020, by logging onto your MyCalStateLA portal and clicking “Purchase Parking.”

Spring Enrollment
Remember you must be a full-time student (12 units undergrad and 8 units grad) to live on campus and get your full financial aid disbursement. Log in to GET to find your enrollment date and time for spring 2020, which will be located in the Student Center on the left sidebar.

Money Matters

Spring Housing Charges Are Due January 10 - Check Your GET Account
Spring 2020 housing fees are posted to your GET account. The full payment is due on January 10, 2020. Fees not paid by the due date will incur a monthly $20 late fee.

Watch Our “How To Pay For Housing” Video
Charges have been posted for the spring semester, so it’s time to make your payment(s). Do you know how much is due, where to pay and how to get this information? Check out this informational video on how to make your housing payment.

Don’t Jeopardize Your Financial Aid
You may lose your financial aid if you’re not enrolled in at least 12 units for the upcoming spring semester, or if your grades are below the GPA requirement. Please read the current Satisfactory Academic Policy (SAP) in order to maintain continued funding during your attendance at Cal State LA. Review the SAP Policy here.
FAFSA and Dream Applications
Applications for both FAFSA and Dream have been open since October 1, so don’t forget to apply! Visit Cal State L.A’s Financial Aid webpage for more information. They are also offering Financial Aid workshops! Upcoming workshops are February 3rd (Dream Application Information), February 11, 19 and 26. No need to RSVP.

Events & Opportunities

Now Hiring: IT Student Assistant
ITS is hiring Student Assistants. Under the direction of the Division of Student Life Information Technology Consultant, the student assistant will assist in the following duties: Assist in moving, assembling/disassembling of computer equipment, maintain the division wide computer labs, assist in testing software, and take computer inventory for the Division of Student Life. Student must have the ability to answer general technical questions, be able to work independently, be able to lift no more than 40 lbs., be a problem solver, a fast learner, be able to follow directions, and work well with diverse population. General technical knowledge is desirable, however, will train as needed if necessary. Other duties as assigned. Apply for this job on Handshake under #1856136 IT Student Assistant.

Questions? Contact us at askhousing@calstatela.edu.

Follow us on Instagram, YouTube, Twitter and Facebook. Copies of this email and past ones are on our website.

(This is a University Housing-wide email. Please do not reply.)