Bachelor's Degree Worksheet

INSTRUCTIONS: Review and complete during your graduation check appointment with your major advisor. Please review your Campus Academic Advisement Report (CAAR) in Golden Eagle Territory (GET) prior to meeting with your advisor.

I am applying for the following degree (circle one degree): BA  BS  BM  BE with a major in ______________________ for which I understand I must successfully complete at least ______ units.

Graduation will be based on requirements under the following catalog requirements:

GE Requirements

<table>
<thead>
<tr>
<th>Semester/Term</th>
<th>Advisor Initials</th>
</tr>
</thead>
</table>

Major Requirements

<table>
<thead>
<tr>
<th>Semester/Term</th>
<th>Advisor Initials</th>
</tr>
</thead>
</table>

In order to receive your bachelor's degree from Cal State LA, you must fulfill all Major, General Education (GE), and University-wide requirements, including:

UNIVERSITY REQUIREMENTS:

☐ Complete the Introduction to Higher Education course (First-Time Freshmen only).
☐ Complete at least 120 semester units.
☐ Complete a minimum of 40 Upper Division semester units for this degree.
☐ Complete a minimum of 30 semester units in residence at Cal State LA of which 24 must be 3000 and 4000 level; 12 must be in my major and 9 must be in General Education.
☐ Satisfy the Writing Proficiency requirement (UNIV 4000 or UNIV 4010).

GENERAL EDUCATION:

☐ Complete all Lower Division General Education requirements.
☐ Complete 3 Upper Division GE courses: 1 course in each of the 3 discipline areas (Natural Sciences, Arts & Humanities, Social Sciences).
☐ Satisfy the Writing Intensive requirements.
☐ Satisfy the Civic Learning requirements (for students with a GE catalog date of Fall 2016 or after).
☐ Satisfy the Diversity requirements.

MAJOR REQUIREMENTS:

☐ Complete all Major requirements.

GPA REQUIREMENTS:

☐ I understand that I must have at least a C (2.0) grade point average in all four grade point averages at the time of graduation:
  • General Education
  • All courses in the major
  • Cal State LA Cumulative
  • Overall Cumulative (Cal State LA and transfer coursework)

I have met with an advisor to review my CAAR report on GET. I will continue to review my CAAR to view my actual progress toward completion of graduation requirements. I will verify that my mailing address and contact information are correct in GET.

☐ I, the advisor, have reviewed the University, GE, and Major requirements for graduation with this student.
☐ I, the advisor, have reviewed the CAAR (Academic Advisement Report) with this student and they understand how to read this report.
☐ This student is on track to completing all graduation requirements by the expected graduation term indicated on the Graduation Application.

The Graduation Application is approved. The Bachelor's Degree Worksheet and any other corresponding documents will be submitted to the Graduation Office.

☐ STUDENT'S SIGNATURE  CIN  DATE

☐ ADVISOR'S SIGNATURE  ADVISOR'S PRINTED NAME & EXT.  DATE

3/2016