This letter is written to express our support and willingness to participate in the (Mild/Moderate, Moderate/Severe, Physical and Health Impairments, Visual Impairments and Early Childhood Special Education) Intern Credential program in the Charter College of Education at California State University, Los Angeles. I have had an opportunity to review the content of your program and, in the event that we employ a teacher with an Intern Credential, stipulate to the following as required by the California Commission on Teacher Credentialing:

1. We will supervise and support the Intern(s)
2. We will provide a support provider for the intern who:
   a. Possesses a Level II, Clear or Life credential in the special education area in which the intern is teaching
   b. Has a minimum of 3 years successful teaching experience
   c. Has English Language Authorization (ELA)
3. To meet the 144 hours of required support and supervision, CSULA will provide a minimum of 2 hours of support and supervision each week (60 hours annually). We will ensure that the intern receives at least 84 hours of supervision from their support provider per year to meet the remaining required hours.
   a. For those interns who do not already have English Language Authorization from a California credential or a passing score on an exam such as the CETL, we will ensure that they receive an additional 45 hours of supervision per year related to working with English Language Learners.
4. We will ensure that sufficient resources are provided, including the identification of protected time, for the employer-provided mentor to work with the intern within the school day.
5. The District will not displace certificated employees through the use of any intern.
6. The District has on file procedures for assigning and paying support personnel assigned to the intern.
7. The District’s rationale for implementing and participating in the CSULA Intern Credential program is to provide appropriately trained personnel to meet the credential needs of the students within the district. The school has on file a statement regarding its inability to fill the necessary positions with qualified certified employees for which this intern credential is being implemented. (The exclusive representative of the certificated employees in the credential area, for which this intern agreement is directed, agrees with the justification noted above).
8. The District will make every effort to ensure that if the intern is placed in a high priority school (Deciles 1, 2 or 3) that the percentage of teacher interns in that
school is not higher than the district wide average of teacher interns at a school in that year.

We look forward to participating with you in this Intern Credential Program. Please do not hesitate to contact me at _______________ (phone number) or via email at _______________ (email address) if I can provide any further information regarding our participation in the program.

Sincerely,

Name: District Level Administrator
Title:

Name: Exclusive Representative
Title:
of the Certified Employees