Recommendation Form
Business Graduate Program

Recommendation should come from academicians and business persons.

APPLICANT: Please print your name and sign the confidentiality waiver option.

Name of Applicant: ____________________________________________

Last        First            Middle

I, the above named applicant, □ WAIVE □ DO NOT WAIVE any right I have to read or obtain copies of this form after it has been completed.

______________________________________________________________
Signature of applicant

PERSON MAKING RECOMMENDATION: Your opinion of the student named above will be appreciated.

1. In what capacity and for how long have you known the applicant? ____________________________________________

_______________________________________________________________________________________________________
_______________________________________________________________________________________________________

2. In comparison with other students at the same level, how would you rate the applicant on the following qualities?
(choose appropriate boxes)

<table>
<thead>
<tr>
<th>Quality</th>
<th>Below average</th>
<th>Average</th>
<th>Somewhat above average</th>
<th>Very good</th>
<th>Truly exceptional</th>
<th>Unable to judge</th>
</tr>
</thead>
<tbody>
<tr>
<td>Intellectual ability</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Maturity</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Leadership potential</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Personality and ability to get along well with others</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Written communications skills</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Oral communication skills</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

3. What are the applicant’s principal strengths? _______________________________________________________________

_______________________________________________________________________________________________________
_______________________________________________________________________________________________________

4. In what area is the applicant weak? ________________________________________________________________________

_______________________________________________________________________________________________________
_______________________________________________________________________________________________________

5. Other comments. (continue on the back of this sheet) ______________________________________________________________

_______________________________________________________________________________________________________
_______________________________________________________________________________________________________

6. Please check the appropriate statement.

☐ I expect the applicant to be a distinctly outstanding graduate student.

☐ I expect the applicant to be definitely above average, but not in the top 10 percent.

☐ I expect the applicant to perform satisfactorily in graduate work.

☐ I believe there is some doubt that the applicant can perform satisfactorily.

Signature _______________________________________________________
Print name _______________________________________________________
Position/title ____________________________________________________
College/organization _____________________________________________
Address _________________________________________________________

Please return this form to:
California State University, Los Angeles
College of Business and Economics
Business Graduate Program
5151 State University Drive
Los Angeles, CA  90032-8120

(2257) 6/02