

**TRAVELER'S INFORMATION FOR HIGH HAZARD AREAS/COUNTRIES**

<b>Last Name, First Name</b>	<b>Employee Type:</b>

\*If traveler is a *student* , was an Informed Consent/Waiver executed? (YES/NO)

\*\*If traveler is a *minor* , was an Informed Consent/Waiver executed by a parent or guardian? (YES/NO)

**Is This Trip Sponsored by the University? (YES/NO)**

<b>Destination Information (Include all Regions, Cities and Towns)</b>	<b>From</b>	<b>To</b>

**Do any of your destinations (including layovers) appear on the following lists? (YES/NO)**

1. High Hazardous ([http://www.calstate.edu/risk\\_management/documents/CSURMA\\_HighHazardList.pdf](http://www.calstate.edu/risk_management/documents/CSURMA_HighHazardList.pdf))

2 US State Department Travel Warning (<http://www.travel.state.gov>)

**If less than 5 days' notice, provide reason for late request below:**

<b>Purpose Of Travel:</b>		<b>*Other (describe):</b>	
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**Value to campus or CSU as it relates to University business:**

**For Group Trips, please list ALL travelers:**

**Campus Coordinator Name:**

**Campus Coordinator Phone:**

**Employee Traveling? (YES/NO)**

**If YES, then please list names below:**

Employee Name:		Employee Name:	
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Employee Name:		Employee Name:	
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**Student Traveling? (YES/NO)**

**Total # of Students Traveling:**

Student Name:		Student Name:	
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Student Name:		Student Name:	
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**Other Participants? (YES/NO)**

**If YES, then please list names below:**

Participant Name:		Participant Name:	
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Participant Name:		Participant Name:	
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**TRANSPORTATION TO/FROM THE FOREIGN DESTINATION:**

Airports being used: List All Airports

**Transportation To/From the Foreign Destination (check all that apply):**

Air		Rental Car		Bus		Other*:	
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Motor Vehicle		Hired Car		*If Other (please specify below):			
Ship/Boat		Hired Driver					
<b>Contact Information While on Travel</b>							
Traveler Phone #:		Type:					
Emergency Contact:							
Emergency Contact Phone:		Contact Relationship:					
<b>LODGING WHILE ON TRAVEL (provide information for all lodging locations):</b>							
Lodging Name:							
Lodging Address:							
Lodging Phone:							
Lodging Name:							
Lodging Address:							
Lodging Phone:							
<b>SITE VISIT DETAILS</b>				Type:			
Site Location:							
Site Point of Contact:							
<b>TRANSPORTATION TO/FROM LODGING AND SITE LOCATION</b>							
Airports being used: List All Airports							
<b>Transportation To/From Lodging and Site Location (check all that apply):</b>							
Air		Rental Car		Bus		Other*:	
Motor Vehicle		Hired Car		*If Other (please specify below):			
Ship/Boat		Hired Driver					
<b>Traveler Enrolled in US State Department STEP? (Safe Traveler Enrollment Program)</b>							
<b>Additional Security Concerns?</b>							