Equally Effective Alternate Access Plan (EEAAP)

Purpose of the Equally Effective Alternate Access Plan
In compliance with California Government Code Section 11135 and Section 508 of the Rehabilitation Act of 1973, the University must apply accessibility standards to Electronic and Information Technology (E&IT) products and services that it buys, creates, uses, and maintains. When systems, software or processes do not meet requirements of Section 508, an alternative access plan must be developed to address the accessibility issue. This form is used to describe the alternate access plan. Plan approval from the vice president of Information Technology Services is required before the procurement can commence.

Instructions
1. The requesting department is responsible for completing sections 1 through 3 below.
2. The requesting department must obtain the appropriate administrative approvals in section 4 and forward the signed form to the vice president for Information Technology Services or, in the absence of the VP ITS, the vice president for Student Affairs.
3. The EEAAP plan approval vice president will either a) approve the form and return it to the requesting department for processing or b) return the form unsigned. An unsigned form indicates the plan is not approved and must be revised for compliance to Section 508.
4. The dean/division vice president or designee is responsible for forwarding the approved original document along with all associated E&IT procurement documents to the Procurement Office, providing copies to those individuals identified in section 3, subsection C (Responsible Person(s)) and maintaining a master archive of all EEAAP plans. Additional copies can be provided upon request based on need-to-know.

1. Plan Creator Information

Name: Victor Quevedo  
Office Extension: 3-4538

Title: Library ITC  
Office Location: LNB 113A

Department: Library  
Mail Code: 8300-05

College/Division: Library  
Date: 12/10/2019

2. Description of the Affected System, Software or Process

Affected product is a:  
System  
Software Application  
Web-based Internet Process  
Teaching/Learning Process


Purpose of the system, software, or process: The Journal of Peace Education Online is a political and social science journal. The Journal of Positive Psychology Online is a Psychology journal. Both journals are available through the TFO - Taylor & Frances Online Platform.

3. How will “Equally Effective Alternate Access” be provided?

A. Description of the issue:
Describe specifically what part of the system, software, or process has a known accessibility issue and is not accessible per Section 508 and the CSU ATI standards. Further information on Section 508 and ATI standards can be found at http://www.calstatela.edu/accessibility/ati.

There are user interface issues for screen readers (missing form labels, Empty button, and contrast errors).

The submitted VPAT from Taylor Frances On Line (TFO-VPAT2.3 Nov15, 2019 ) has N/A as response in the Conformance Level for all questions in Chapter 3: ( Functional Performance Criteria – FPC ) section ( 302.1/2 Without/Limited Vision, 302.3 Without Perception of Color, 302.4/5 Without/Limited Hearing, 302.6 Without Speech, 302.7/8/9 Limited Manipulation/Reach & Strength / Language, Cognitive, Learning Abilities.).
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Taylor & Frances Online has not been able to provide meaningful responses in their VPAT. Library ITC (Víctor Quevedo) still working with T&F to provide an acceptable VPAT.

Faculty, Staff, and Students in the departments of Political Science, Psychology, Sociology and other colleges/departments that could use the


The department of Political Science would be the largest group using the Journal of Peace Education Online.

The department of Psychology would be the largest group using The Journal of Positive Psychology Online.

Current licensing to the Journals of Peace Education Online and Journal of Positive Psychology Online does not include access for the general public.

B. Persons or groups affected:
List the person(s) or group(s) who may/will be affected by this issue, including the total number of affected persons. Groups may be specific (e.g., IT employees, engineering students, etc.) or general (e.g., general public, visitors, students only, campus employees, etc.).

C. Responsible person(s):
List the name(s) and titles of the campus employee(s) who will be responsible for providing equally effective alternate access for the specified known accessibility issue as described in subsection D.

Sarah Baker - Research Services Librarian, Library Student Research Consultants (SRC)
Víctor Quevedo - Library ITC
And Other CSLA Librarians

D. If related to processes, how will EEA be provided:
Describe in detail how the responsible person(s) will provide equally effective alternate access and what will be provided. For example, "To view room availabilities, visitors can go to a different web page that contains the same information." If "undue burden" will be invoked to this known issue, write "undue burden" here and specify that no alternate access will be provided.

On Campus - LN 1000A/B/C - In the event that a faculty member, staff member or student needs assistance accessing and/or using the e-resource, a Library Student Research Consultant (SRC) and/or on-call Librarian will provide assistance during regular library research consultation hours of operation (http://calstatela.libcal.com/hours). If additional assistance is required, individual one-on-one consultation with the appropriate Subject Librarian (http://www.calstatela.edu/library/librarians) will also be provided on an appointment basis. Database search results will be given in an accessible electronic format (World, RTF).

Those requiring visual assistance will be helped on campus in Library North 1000 research consultation area, where are PC computers equipped with a large monitor and campus computer lab software that includes JAWS, MAGIC and Kurzweil. Headphones are available at the nearby Library Service Desk in LN 1000.

Off-Campus - The on-call Librarian can be contacted at 323-343-3988 or via web http://www.calstatela.edu/library/ask-librarian-email during regular "Librarians on-call" hours (http://calstatela.libcal.com/hours). If additional assistance is required, individual one-on-one consultation with the appropriate Subject Librarian (http://www.calstatela.edu/library/librarians) will also be provided on an appointment basis. Database search results will be given in an accessible electronic format (World, RTF).
E. EEAA Resources Required:
List any resources required (including training, equipment, additional staff, etc.) to provide equally effective alternate access for the known issue. If "undue burden" will be invoked to this known issue, write "undue burden" here and specify that no alternate access will be provided.

A PC computer in LN 1000A that is equipped with a large monitor and campus computer lab software that includes JAWS, MAGIC and Kurzweil. Headphones are available at the nearby Library Service Desk in LN 1000. Library Faculty, Staff and SRCs are knowledgeable in the use of the campus a-resources.

If more assistance/intervention (Section 504 assistance) is needed, it may be necessary to increase resources by adding additional staff and/or hours. The Library SRCs keep a detailed log of assistance given with details on the type of assistance given and Library e-resources that were used.

The Library ITC (Victor Quevedo) will train Librav SRCs and Library Faculty/Staff in the use of the computer in LN 1000A (this includes the starting JAWS, MAGIC and Kurzweil).

F. If related to systems or software, can the issue be repaired by Cal State L.A.:
A "No" response means that the known issue will require repair by the vendor or other third-party service provider. It does not signify an undue burden invocation for this issue; undue burden should be designated in both letters d and e above.

Yes ☐ No ☒

G. Repair Information:
Include the following information in this section:
a. If the issue can be repaired by campus employees, provide the person responsible for completing the repairs, the completion date and a brief description of the planned repair.
b. If the issue cannot be repaired by campus employees, provide a brief description or any relevant information regarding repair of the issue by the vendor or third-party service provider, as well as the completion date.

Responsible Cal State L.A. Employee or Vendor:

Completion Date:

Description of the Repair:

4. Administrative Approvals
By signing this request, you affirm that the plan has been reviewed and is an acceptable solution that meets California Government Code 11135, Section 508, and CSU ATI compliance requirements.

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<thead>
<tr>
<th>Department Chair/Manager</th>
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<td>Dean/Division Vice President</td>
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5. EEAA Plan Approval

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<tr>
<th>Vice President for ITS/CTO</th>
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<td>Vice President for Student Affairs</td>
<td>Date: ____________________________</td>
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* The VP SA signature is only required in the absence of the VP ITS.