Equally Effective Alternate Access Plan (EEAAP)

Purpose of the Equally Effective Alternate Access Plan
In compliance with California Government Code Section 11135 and Section 508 of the Rehabilitation Act of 1973, the University must apply accessibility standards to Electronic and Information Technology (E&IT) products and services that it buys, creates, uses and maintains. When systems, software or processes do not meet requirements of Section 508, an alternative access plan must be developed to address the accessibility issue. This form is used to describe the alternate access plan. Plan approval from the vice president of Information Technology Services is required before the procurement can commence.

Instructions
1. The requesting department is responsible for completing sections 1 through 3 below.
2. The requesting department must obtain the appropriate administrative approvals in section 4 and forward the signed form to the vice president for Information Technology Services or, in the absence of the VP ITS, the vice president for Student Affairs.
3. The EEAAP plan approval vice president will either a) approve the form and return it to the requesting department for processing or b) return the form unsigned. An unsigned form indicates the plan is not approved and must be revised for compliance to Section 508.
4. The dean/division vice president or designee is responsible for forwarding the approved original document along with all associated E&IT procurement documents to the Procurement Office, providing copies to those individuals identified in section 3, subsection C (Responsible Person(s)) and maintaining a master archive of all EEAAP plans. Additional copies can be provided upon request based on need-to-know.

1. Plan Creator Information

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Department</th>
<th>College/Division</th>
</tr>
</thead>
<tbody>
<tr>
<td>Victor Quevedo</td>
<td>Library ITC</td>
<td>Library</td>
<td>Library</td>
</tr>
<tr>
<td>Office Extension</td>
<td>Office Location</td>
<td>Mail Code</td>
<td>Date</td>
</tr>
<tr>
<td>3-4538</td>
<td>LNB 113A</td>
<td>8300-05</td>
<td>7/29/2019</td>
</tr>
</tbody>
</table>

2. Description of the Affected System, Software or Process

<table>
<thead>
<tr>
<th>Affected product is a:</th>
<th>System</th>
<th>Software Application</th>
<th>Web-based Internet Process</th>
<th>Teaching/Learning Process</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>✗</td>
<td></td>
</tr>
</tbody>
</table>

System, software or process name: RMA U Online – eStatements

Purpose of the system, software or process: eStatements provides industry norms data. It also has a valuable tool for analyzing a company's financial position compared to its peers. You can access the client comparison spreadsheet when you download/export any report after selecting an industry.

3. How will “Equally Effective Alternate Access” be provided?

A. Description of the issue:
Vendor has not provided a VPAT after many requests both from CSULA and SCELC (Statewide California Electronic Library Consortium) Company statement “RMA cannot provide ADA compliance because our product just does not qualify for such. For example if you recall, the database is strictly quantitative, therefore audio would not be possible. The database does not include video. The content is strictly numerical, and formatted as charts. Basically, the current database is very limited in its design and RMA does not have the capacity to make such changes.”

Describe specifically what part of the system, software, or process has a known accessibility issue and is not accessible per Section 508 and the CSU ATI standards. Further information on Section 508 and ATI standards can be found at http://www.calstatela.edu/accessibility/ati.
Equally Effective Alternate Access Plan (EEAAP)

B. Persons or groups affected:
List the person(s) or group(s) who may/will be affected by this issue, including the total number of affected persons. Groups may be specific (e.g., IT employees, engineering students, etc.) or general (e.g., general public, visitors, students only, campus employees, etc.).

Students, Staff and Faculty may need assistance.

C. Responsible person(s):
List the name(s) and titles of the campus employee(s) who will be responsible for providing equally effective alternate access for the specified known accessibility issue as described in subsection D.

Victor Quevedo – Library ITC 323-343-4538 and Library Service Staff.

D. If related to processes, how will EEAAP be provided:
Describe in detail how the responsible person(s) will provide equally effective alternate access and what will be provided. For example, “To view room availabilities, visitors can go to a different web page that contains the same information.” If “undue burden” will be invoked to this known issue, write “undue burden” here and specify that no alternate access will be provided.

Library Service Staff/Faculty or ITC to provide assistance when requested.

E. EEAAP Resources Required:
List any resources required (including training, equipment, additional staff, etc.) to provide equally effective alternate access for the known issue. If “undue burden” will be invoked to this known issue, write “undue burden” here and specify that no alternate access will be provided.

F. If related to systems or software, can the issue be repaired by Cal State L.A.:
A “No” response means that the known issue will require repair by the vendor or other third-party service provider. It does not signify an undue burden invocation for this issue; undue burden should be designated in both letters d and e above.

Yes ☐ No ☒

G. Repair Information:
Include the following information in this section:
- If the issue can be repaired by campus employees, provide the person responsible for completing the repairs, the completion date and a brief description of the planned repair.
- If the issue cannot be repaired by campus employees, provide a brief description or any relevant information regarding repair of the issue by the vendor or third-party service provider, as well as the completion date.

Responsible Cal State L.A. Employee or Vendor:
Completion Date:
Description of the Repair:

4. Administrative Approvals
By signing this request, you affirm that the plan has been reviewed and is an acceptable solution that meets California Government Code 11135, Section 508, and CSU ATI compliance requirements.

Department Chair/Manager
Date: __________

Dean/Division Vice President
Date: __________

5. EEAA Plan Approval

Vice President for ITS/CTO
Date: __________

Vice President for Student Affairs *
Date: __________