DATE: 07/12/2019
FROM Deborah Won, Chair, Student Policy Committee
TO: Veena Prabhu, Academic Senate Chair
CC: R. Chavez, N. Wada-Mckee, R. Roquemore, J. Lazo-Uy
SUBJECT: Annual Senate Committee Report

SPC has engaged in many conversations this year which have led to a number of completed tasks, items still in progress, and recommendations as outlined below:

Policies/Items completed during 2018-19

- Reviewed Priority Registration request for OSD notetakers. Submitted recommended modifications to Senate, which were approved and became effective Spring 2019.
- Foster youth: Time certain with L. Amador, Director, Educational Opportunity Program and Steven Wilson, Assistant Director, Guardian Scholars Program. They explained the status of the services provided to foster youth, and expressed openness to receiving our suggestions.
- Reviewed SPC charge, membership, and overall senate committee structure. Submitted recommendations to Senate Executive Committee. Also accepted Senate Chair Prabhu’s offer for help from a Senate taskforce.
- As members of the Grad 2025 Consultative Group, J. Vera and D. Won kept SPC abreast of the updates and discussions resulting from the Grad 2025 Initiative. Through a very engaged discussion regarding the Fifteen to Finish campaign, many questions and concerns were raised. Amy Bippus was invited for a time certain and shed light on the motivation and also clarified that each College will have its own implementation of Grad 2025 advising.
- We have recommended to the Academic Advisement Subcommittee via our liaison J. Chaudhuri to maintain Senate committee oversight over academic advising, despite the organizational changes to the advising infrastructure with the creation of student success centers and increase in professional advisors. We recommended that instead of completely dissolving itself, the AAS charge would be welcome to be brought under the umbrella of the Student Policy Committee.
- SPC went through a careful process of understanding the concerns regarding the existing Student Grievance policy and procedures, and had a time certain with Robert Yonemoto, Director of Student...
Support, representative of the Division of Student Life. SPC collaborated with the Division of Student Life to overhaul the Student Grievance policy. SPC revised the policy and approved modifications.

- SPC heard and considered the concerns of Tanya Kane-Parry of Music, Theater, and Dance regarding student rights with respect to offensive instructional material. Upon researching the matter further, SPC recommended that T. Kane-Parry continue following the student grievance procedure, and inform students about the academic grievance policy to address concerns about retaliation through course grades.

- SPC committee member A. Chee pointed out that existing student policy would not require a break during the longest course time module on the semester modules. After further research, it was confirmed that the policy is still consistent with the semester course time modules.

- Participated in the Student Appreciation Reception to honor those involved with ASI during the 2018-19 year.

**Ongoing Policies/Items**

- SPC made considerable progress on revising the Statement of Student Rights and Responsibilities. The final vote on this revision can occur during the first SPC meeting of the year, and a memo can be prepared to be sent to Senate Exec. shortly thereafter. Christopher Harris agreed to help with checking consistency between proposed modifications and memo.

- **Memo for Student Grievance Policy** modifications is being written and will be submitted to Senate by early Fall 2019.

- SPC has been researching and discussing the posting of and use of instructor’s course material online in the context of academic honesty. A. Chavez will make a first draft on recommended modifications to the academic honesty policy. M. Clarke will draft a memo recommending faculty policy to FPC on protecting instructor’s intellectual property. SPC plans to recommend policy modifications in Fall 2019.

- SPC discussed using the class syllabus as a mode of communicating important information to students. Committee agreed to create a **list of campus resources** of which students should be encouraged to be aware and make use. This list will be provided to faculty that they may choose to include with their syllabus. D. Chavez (ASI representative) will draft a list and provide to the Committee by Fall 2019.

- SPC researched existing policy on overnight trips, and the creation of policy regarding sleeping arrangements on co-educational University-sanctioned overnight trips will be an action item for 2019-20.
• Reviewed **Early and Priority Registration** utilization data, presented by Chris Cobb; discussed concerns about under-utilization of early and priority registration status. Through conversation with Tom Enders, gained clarification that to change a group’s priority registration status would require policy modification. SPC remains concerned about the pre-pay policy preventing utilization of early and priority registration status and will continue this conversation and discuss recommending policy modifications in the Fall.

**Future Policies/Items and Recommendations**

• SPC had energized conversations at the beginning of the year regarding what issues and policies we would like to address. We recommend addressing the outstanding issues, which include:
  
  o Mental health support, and student health services
  o Immigrant family support
  o International student support
  o Service learning programs and initiatives
  o Student Success Center audits and Director evaluation
  o Effect of impaction - Time certain with Tom Enders