DATE: July 18, 2019
FROM: Holly Yu, Chair, Library Sub-Committee
TO: Veena Prabhu, Academic Senate Chair
CC: Mai Tran, Carlos Rodriguez, R. Roquemore, J. Lazo-Uy
SUBJECT: Annual Senate Committee Report

**Policies/Items completed during 2018-19**
Please cover the policies and/or issues that were addressed by the committee during the academic year.

- The Library Sub-Committee proposed policy modification of the Sub-Committee. The modification attempts to update and clean up some of the policy language to align with the current practices related to the University Library. On April 18, 2018, LS members voted to approve the policy modification and the modification (attached) was forwarded to EPC in December 2018. The following outlines the specific changes:
  - Lines 7-8: This change reflects the wide range of scholarly resources that the Library currently subscribes to, provides to the campus community, and the changing mode of access to these resources.
  - Line 19: Add undergraduate student to membership for inclusion of all student levels.
  - Line 31: This change replaces quarters with semesters
  - Line 35: This change replaces quarters with semesters

The proposed policy modification is still pending at EPC. This delay may be related to the ongoing discussion about the proposed subcommittee restructuring.

- The Library Sub-Committee worked with the University Library on a Resolution on Increasing Funding for the CSU Electronic Core Collection (ECC). The Resolution was approved by the Senate on May 7, 2019.

**Ongoing Policies/Items**
Please include those policies and/or issues, which the committee is still working on and will need to be continued to the next academic year.

- In response to the Senate request of revisiting committee/subcommittee charge, membership and current structure, in December 2018, the Library Subcommittee proposed to EPC (draft rationale and new committee charge attached) on changing the Library Subcommittee to a Senate standing committee with a new name “The Library and Information Resources Committee”. Finalized rationale and charge are being worked on and will be forthcoming.

- The Sub-Committee also filed an emergency request (attached) to EPC in May 2019 in regard to an EPC motion of potentially merging the Library Sub-Committee and AIRS.
**Future Policies/Items and Recommendations**
Please include those policies and/or issues, which the committee would like to recommend for the following academic year.

- The proposed future policies/items will be discussed and prioritized at the first meeting in the fall semester 2019.

**Feedback and Recommendations**
Please include feedback from committee members about any aspects of the committee that needs to be addressed and any recommendations they may have to further improve the effectiveness of the committee.

- Meeting attendance has consistently been a concern. It can be helpful if the Senate issues committee meeting attendance requirement or establish policies on virtual attendance.
- Membership of the committee presents a challenge as well. It is very often the sub-committee doesn’t have its full membership at the beginning of each academic year, and this situation has been consistent throughout almost the entire year. We need to work to line up alternates in the beginning of each academic year.