Cal State LA
Academic Senate 101

Fall Semester 2019
Tuesday, August 20 1:45 – 3:45 pm
The orderly participation of faculty in policy making, and a clearly defined organizational structure designed to promote such participation contributes to a clearer understanding of the mutual problems and responsibilities of the faculty and the administration of California State University, Los Angeles.

-- The Constitution of the Faculty California State University, Los Angeles
Academic Senate

Executive Committee

Standing Committees
- Nominations
- Educational Policy
- Faculty Policy
- Fiscal Policy
- Student Policy

Subcommittees
- Academic Advisement
- Academic Information Resources
- Curriculum
- General Education
- Library
- Program Review
- Graduate Studies Subcommittee
Academic Senate Membership

35 Faculty representatives *(by apportionment—from each college and the library and student affairs)*

  5 At-Large Senators

  2 Academic Senators from CSU

  7 Lecturers

(1 per academic college; 1 not affiliated to college e.g. Counselors; Coaches, Librarians)

  6 Student Senators *(4 undergraduate and 2 graduate)*

  2 Emeriti Faculty Senators

  2 Staff Members

  7 Ex Officio College Deans and Dean of the Library

  1 Ex Officio Immediate Past Chair

Honorary Administrators (non-voting)—President, Provost and Vice Presidents

Honorary Member (non-voting) - CFA President
The 2019-2020 Executive Committee

Chair: Veena Prabhu, Management
Vice Chair: Talia Bettcher, Philosophy
Secretary: Vacant
At Large: Andre Ellis, Geosciences
At Large: Cari Flint, Communication Disorders
At Large: Anthony Hernandez, Division of Applied and Advance Studies in Education
At Large: Heidi Riggio, Psychology
Senior Statewide Senator: Heidi Riggio, Psychology
Academic Senate Office

Rhonda Roquemore
Administrative Analyst Specialist

Jean Lazo-Uy
Administrative Support Coordinator

Academic Senate Office: Administration 317
Tel: (323) 343-3750
Fax: (323) 343-6495

Academic Senate website: http://www.calstatela.edu/academicsenate
Where can a new policy or a policy modification originate?

- **Intent to raise questions** by members of Exec
- **By members of Exec**
- **In Committee**
- **In Subcommittee**

Diagram:
- Academic Senate
  - Executive Committee
    - Nominations
    - Educational Policy
    - Faculty Policy
    - Fiscal Policy
    - Student Policy
      - Academic Advisement
      - Academic Information Resources
      - Curriculum
      - General Education
      - Library
      - Program Review
How is a policy written and approved?
How is a policy written and approved?
How is a policy written and approved?
How is a policy written and approved?
Your Role as a Senator

Please Communicate!
Two-way communication with the colleagues you represent

Shared responsibility
Know your frame of reference
Understand others’ frame of reference

Please do your homework!
Policies
Nominations
Issues of Concern and Intent to Raise Questions
Personal note!

All Senators are **PASSIONATE**!
TO: 2016-2017 ACADEMIC SENATE
FROM: Nancy Warter-Perez, Chair
SUBJECT: NOTICE and AGENDA for Next Meeting

The next meeting of the 2016-2017 Academic Senate will be held on September 27, 2016 from 1:40 to 2:55 p.m. in the Golden Eagle, Ballroom 3.

AGENDA

1. Announcements
2. Concerns from the Floor (ASC 16-1)
3. Intent to Raise Questions
4. Approval of the Minutes of the Meeting of September 20, 2016 (ASM 16-5)
5. Approval of the Agenda
6. Senate Chair’s Report
7. Provost’s Report

First-Reading Item

8. Proposed Policy Modification: Appointment of Administrators - Formal and Informal Consultation; Ad Hoc Advisory Committees, Faculty Handbook, Chapter III (16-4)

Second-Reading Items

9. Proposed Policy Modification: Study Load for Graduate Students, Faculty Handbook, Chapter IV (15-23)
11. Proposed Policy Modification: The Student Policy Committee, Faculty Handbook, Chapter IV (16-3)
First and Second Reading Items

**Before a FIRST reading item**

- Read the policy
- Discuss with colleagues
- Ask questions in senate during the 1st reading

**Before a SECOND reading item**

- Prepare any suggested modifications (write it down; preferably share it with Senate Office, ahead of time)
- Make a motion for your modification
Senate will continue to meet alternate Tuesdays from 1:45 – 3:45 p.m.

**Off week meetings:**
- Certain dedicated Senate events
- Several pending policies on the senate floor

**http://www.calstatela.edu/academicsenate/academic-senate-calendar**

<table>
<thead>
<tr>
<th>Fall 2019</th>
<th>Spring 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. August 27</td>
<td>1. January 28</td>
</tr>
<tr>
<td>2. September 10</td>
<td>2. February 11</td>
</tr>
<tr>
<td>3. September 24</td>
<td>3. February 25</td>
</tr>
<tr>
<td>4. October 8</td>
<td>4. March 10</td>
</tr>
<tr>
<td>5. October 22</td>
<td>5. March 24</td>
</tr>
<tr>
<td>6. November 5</td>
<td>6. April 7</td>
</tr>
<tr>
<td>7. November 19</td>
<td>7. April 21</td>
</tr>
<tr>
<td>8. December 3</td>
<td>8. May 5</td>
</tr>
</tbody>
</table>
Academic Senate Homepage

www.calstatela.edu/academicsenate
<table>
<thead>
<tr>
<th>Foreword</th>
<th>Message From the President</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chapter I</td>
<td>Organization of the California State University, and California State University, Los Angeles</td>
</tr>
<tr>
<td>Chapter II</td>
<td>Governance of the University</td>
</tr>
<tr>
<td>Chapter III</td>
<td>Administration of the University</td>
</tr>
<tr>
<td>Chapter IV</td>
<td>Curricular Policies</td>
</tr>
<tr>
<td>Chapter V</td>
<td>Instructional Policies</td>
</tr>
<tr>
<td>Chapter VI</td>
<td>Personnel and Professional Policies</td>
</tr>
<tr>
<td>Chapter VII</td>
<td>Research Policies</td>
</tr>
<tr>
<td>Chapter VIII</td>
<td>Other Opportunities, Resources Facilities and Benefits</td>
</tr>
</tbody>
</table>

Web site last updated: Fall 2017
Questions, Ideas, Feedback?
A BIG Thank you for serving as a SENATOR!
Next Week!

Meeting #1, Tuesday, August 27th

Thank you and have a spectacular year ahead!