Cal State LA
Academic Senate 101

Fall Semester 2017
Tuesday, August 22\textsuperscript{nd} 1:45 – 3:45 pm
Preamble to the Constitution:

General Principle

The orderly participation of faculty in policy making, and a clearly defined organizational structure designed to promote such participation contributes to a clearer understanding of the mutual problems and responsibilities of the faculty and the administration of California State University, Los Angeles.

-- The Constitution of the Faculty California State University, Los Angeles
Academic Senate: Membership

Faculty representatives from each college and the library and student affairs (by apportionment)

At-Large Senators

Academic Senators from CSU

Student Senators

Emeriti Faculty Senator, Ex Officio College Deans and Dean of the Library

Ex Officio Immediate Past Chair

Honorary Administrators (President, Provost, and Vice Presidents)

Honorary Member - CFA President
Academic Senate

Executive Committee

Standing Committees

Nominations
Educational Policy
Faculty Policy
Fiscal Policy
Student Policy

Subcommittees

Academic Advisement
Academic Information Resources
Curriculum
General Education
Library
Program Review
Graduate Studies Subcommittee
The 2017-2018 Executive Committee

**Chair:** Veena P. Prabhu, Management

**Vice Chair:** Cari Flint, Communication Disorders

**Secretary:** Kevin Baaske, Communication Studies

**At Large:** Emily Acevedo, Political Science

**At Large:** James Hatfield, Theatre and Dance

**At Large:** Tony Hernandez, Applied and Advanced Studies in Education

**At Large:** Heidi Riggio, Psychology

**Past Chair:** Nancy Warter-Perez, Electrical and Computer Engineering

**Senior Statewide Senator:** Kevin Baaske, Communication Studies
Academic Senate Office

Rhonda Roquemore
Administrative Analyst Specialist

Jean Lazo-Uy
Administrative Support Coordinator

Academic Senate Office: Administration 317
Tel: (323) 343-3750
Fax: (323) 343-6495
Where can a new policy or a policy modification originate?

- **Intent to raise questions**
  - By members of Exec

- **In Committee**
  - Nominations
  - Educational Policy
  - Faculty Policy
  - Fiscal Policy
  - Student Policy

- **In Subcommittee**
  - Academic Advisement
  - Academic Information Resources
  - Curriculum
  - General Education
  - Library
  - Program Review
How is a policy written and approved?
How is a policy written and approved?
How is a policy written and approved?
Academic Senate

Executive Committee

- Nominations
- Educational Policy
- Faculty Policy
- Fiscal Policy
- Student Policy

Standing Committees

Subcommittees

- Academic Advisement
- Academic Information Resources
- Curriculum
- General Education
- Library
- Program Review
- Graduate Studies Subcommittee

How is a policy written and approved?
Your Role as a Senator

Please Communicate!
Two-way communication with the colleagues you represent

Shared responsibility
Know your frame of reference
Understand others’ frame of reference

Please do your homework!

Policies
Nominations
Issues of Concern and Intent to Raise Questions
Personal note!

All Senators are **PASSIONATE!**
The next meeting of the 2016-2017 Academic Senate will be held on September 27, 2016 from 1:40 to 2:55 p.m. in the Golden Eagle, Ballroom 3.

AGENDA

1. Announcements
2. Concerns from the Floor (ASC 16-1)
3. Intent to Raise Questions
4. Approval of the Minutes of the Meeting of September 20, 2016 (ASM 16-5)
5. Approval of the Agenda
6. Senate Chair’s Report
7. Provost’s Report

First-Reading Item

8. Proposed Policy Modification: Appointment of Administrators - Formal and Informal Consultation; Ad Hoc Advisory Committees, Faculty Handbook, Chapter III (16-4)

Second-Reading Items

9. Proposed Policy Modification: Study Load for Graduate Students, Faculty Handbook, Chapter IV (15-23)
11. Proposed Policy Modification: The Student Policy Committee, Faculty Handbook, Chapter IV (16-3)
First and Second Reading Items

**Before a FIRST reading item**

- Read the policy
- Discuss with colleagues
- Ask questions in senate during the 1st reading

**Before a SECOND reading item**

- Prepare any suggested modifications (write it down; preferably share it with Senate Office, ahead of time)
- Make a motion for your modification
# Senate Meeting Schedule for 2017-18

Senate will meet **alternate** Tuesday from 1:45 – 3:45 p.m.

**Please arrive early to sign in and pick up your clickers**

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<th>Fall Semester 2017</th>
<th>Spring Semester 2018*</th>
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<tbody>
<tr>
<td>Meeting and date</td>
<td>Meeting and date</td>
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<tr>
<td>1. August 29</td>
<td>1. January 30</td>
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<td>OPA Reception to follow</td>
<td>February 6 - Spring Convocation</td>
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<td>2. September 12</td>
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<td>3. September 26</td>
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<td>4. October 10</td>
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<td>5. October 24</td>
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<td>6. November 7</td>
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<td>7. November 21</td>
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**November 28 - President’s Distinguished Professor Lecture**
Reception to follow

*Please note: The Academic Senate Distinguished Lecture on Engagement, Service, and the Public Good will take place on an alternate Tuesday. Date is to be determined.
CSU Los Angeles Academic Senate

The orderly participation of faculty in policy making, and a clearly defined organizational structure designed to promote such participation contributes to a clearer understanding of the mutual problems and responsibilities of the faculty and the administration of California State University, Los Angeles.

Effective faculty participation in the formulation of policies requires the establishment of a representative body which acts for the faculty, provides for faculty planning and consideration in the development of policy, and ensures regular communication between faculty and administration in policy matters.

Preamble-constitution of the Faculty, California State University, Los Angeles

Academic Senate Staff

Rhonda Roquemore, Administrative Analyst Specialist

Jean Lazo-Lyu, Administrative Support Coordinator

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Policies and Resolutions on the Senate Floor

Policies
- Proposed Policy Modification: Department Chairs - Chapter III (15-20.1)
- Proposed Policy Deletion: Evaluation of Faculty Active in Interdisciplinary Programs - Chapter VI (15-21)
- Proposed Policy Modification: Internal Guidelines for Early Registration - Appendix K (15-22)
- Proposed Policy Modification: Study Load for Graduate Students - Chapter IV (15-23)
- Proposed Policy Modification: Modes of Delivery - Chapter IV (15-24)

Resolutions
A BIG Thank you for serving as a SENATOR!
Next Week!

Meeting #1, Tuesday, August 29th

Thank you and have a fabulous week ahead!