Policy on Undeclared CHANGING A Majors OR DECLARING A DUAL MAJOR OR A MINOR

(Senate: 2/17/81, 3/11/83[EA], 11/22/94, 7/11/06, 6/5/12, 5/20/14, 10/29/14[EA]; President: 4/20/81, 3/3/95, 8/3/06, 11/28/12, 6/26/14, 12/2/14)

Upon admission, undergraduate students are encouraged to declare a major. Those who have not selected a specific major shall be designated undeclared majors. Prior to registration for their first semester at Cal State, L.A., undeclared majors shall consult an adviser in the University Academic Advisement Center to plan a preliminary program of study.

All first time freshmen, and transfer students who are admitted with less than 20 units shall declare a major by the time they complete 30 semester units in residence or three semesters in residence, whichever comes first. All transfer students admitted with 20 units or more shall declare a major by the end of their first semester in residence. Upon declaring a major, students shall meet with an academic advisor to develop a degree plan to be filed on-line.

All information given to students regarding this policy shall indicate that students are free to change their major with the reminder that a change in major will require that adjustments be made to their degree plan and may delay graduation.

FOR INFORMATION ON DECLARING A MAJOR, PLEASE SEE THE POLICY ON THE TIMING OF UNDERGRADUATE ADVISING.

Change of Major and Dual Major

STUDENTS MAY CHANGE THEIR MAJOR OR DECLARE A SECOND MAJOR PROVIDED THAT THEY CAN COMPLETE THE NEW MAJOR OR SECOND MAJOR. A change of major or the addition of a second major shall normally be allowed as long as the student can complete the new major or second
major in no more than 120% (144 UNITS FOR A STANDARD 120-UNIT PROGRAM) of the units required
for the student’s current baccalaureate degree counting only degree eligible units. Students should be
made aware that a change of major or the addition of a second major will require adjustments be made to
their degree plan and may delay graduation.

Multiple Majors and/or Degrees

Students may earn more than one baccalaureate degree, (e.g., two B.A. degrees, or both a B.A. and a
B.S. degree). THE DEGREES WILL BE POSTED WHEN REQUIREMENTS FOR BOTH DEGREES ARE
MET. Students may also earn a baccalaureate degree and a graduate degree, (e.g., B.S. and M.S.
degrees) through select integrated degree programs. In such programs, degrees are awarded when the
requirements for both the bachelor’s and Master’s degrees are met. Both degrees are awarded at the
same time.

Minors

Although not required for a baccalaureate, minors are available in many fields that will help strengthen
students’ preparation in areas related to their major field or to career choices. A minor may not be taken
in the same subject as the major. A minor consists of a formal aggregate of courses totaling 12 or more
semester units. At least 9 semester units must be upper division and taken in residence at Cal State L.A.
A minimum grade point average of 2.0 is required in the minor program. STUDENTS MUST GET
APPROVAL FROM AN ADVISOR IN THE MINOR DEPARTMENT IN ORDER TO DECLARE A MINOR.
The minor field will be noted on the student’s transcript and on the student's diploma if the individual
program has been approved by the offering department/division/school and is completed at the same time
as or prior to the work for the degree itself. Interested students should consult an adviser in the
department/division/school offering the minor of their choice.

Maximum Number of Majors and Minors

It is expected that students will complete study toward their baccalaureate degree in no more than 120%
(144 UNITS FOR A STANDARD 120-UNIT PROGRAM) of the units required by their primary degree
program, including a second major and/or any minors. Undergraduates may declare up to (a) two majors without a minor OR (b) one major and two minors.

With the approval of the proposed department(s), students wishing to exceed the unit limits — i.e., THAT WOULD RESULT FROM changing majors, ADDING A SECOND MAJOR, OR EXCEEDING or the maximum number of majors or AND minors — may petition the Dean of Undergraduate Studies for approval.
Policy on Changing a Major or Declaring a Dual Major or a Minor

(Senate: 2/17/81, 3/11/83[EA], 11/22/94, 7/11/06, 6/5/12, 5/20/14, 10/29/14[EA]; President: 4/20/81, 3/3/95, 8/3/06, 11/28/12, 6/26/14, 12/2/14)

For information on declaring a major, please see the policy on the timing of Undergraduate advising.

Change of Major and Dual Major

Students may change their major or declare a second major provided that they can complete the new major or second major in no more than 120% (144 units for a standard 120-unit program) of the units required for the student's current baccalaureate degree counting only degree eligible units. Students should be made aware that a change of major or the addition of a second major will require adjustments be made to their degree plan and may delay graduation.

Multiple Majors and/or Degrees

Students may earn more than one baccalaureate degree, (e.g., two B.A. degrees, or both a B.A. and a B.S. degree). The degrees will be posted when requirements for both degrees are met. Students may also earn a baccalaureate degree and a graduate degree, (e.g., B.S. and M.S. degrees) through select integrated degree programs. In such programs, degrees are awarded when the requirements for both the bachelor's and Master's degrees are met. Both degrees are awarded at the same time.

Minors

Although not required for a baccalaureate, minors are available in many fields that will help strengthen students' preparation in areas related to their major field or to career choices. A minor may not be taken in the same subject as the major. A minor consists of a formal aggregate of courses totaling 12 or more semester units. At least 9 semester units must be upper division and taken in residence at Cal State L.A. A minimum grade point average of 2.0 is required in the minor program. Students must get approval from an advisor in the minor department in order to declare a minor. The minor field will be noted on the
student's transcript and on the student's diploma if the individual program has been approved by the offering department/division/school and is completed at the same time as or prior to the work for the degree itself.

**Maximum Number of Majors and Minors**

It is expected that students will complete study toward their baccalaureate degree in no more than 120% (144 units for a standard 120-unit program) of the units required by their primary degree program, including a second major or any minors. Undergraduates may declare up to (a) two majors without a minor or (b) one major and two minors.

With the approval of the proposed department(s), students wishing to exceed the unit limit that would result from changing majors, adding a second major, or exceeding the maximum number of majors and minors may petition the Dean of Undergraduate Studies for approval.