DATE: August 13, 2019
FROM: Paul Nerenberg, Chair, Educational Policy Committee
TO: Veena Prabhu, Academic Senate Chair
CC: A. Jamehbozorg, C. Pugh, M. Hawley, R. Roquemore, J. Lazo-Uy
SUBJECT: Annual Senate Committee Report for EPC

Policies/Items completed during 2018-19

- EPC 17-09 – Curricular Review Process: In Fall 2018 EPC submitted a number of proposed changes regarding this process, including updates based on the switch to semesters and clarifications about the process itself, to the Academic Senate. This policy was approved by the Academic Senate.
- GE Assessment Memo – EPC sent a memo to the GE Subcommittee (GES) recommending that GES examine and make recommendations for an appropriate, sustainable assessment mechanism for GE courses.
- EPC 17-11 – Institutional Graduate Learning Outcomes (IGLOs): The Graduate Studies Subcommittee (GSS) submitted recommendations for the IGLOs to EPC at the end of Spring 2018. In Fall 2018 EPC further modified the IGLOs, solicited feedback from the University community, and submitted a final draft of the IGLOs to the Academic Senate. The IGLOs were endorsed by the Academic Senate.
- EPC 18-04 – Library Cubicle Policy: The Library Subcommittee (LS) recommended changes to this policy. These were approved by EPC and submitted to the Academic Senate. This policy was approved by the Academic Senate.
- EPC 18-01 – Senate Reorganization Initiative: EPC reviewed its charge and membership. EPC made minor changes to the charge, but on the whole did not feel that any major reorganization was necessary. This information was sent (in an informal format) to the Academic Senate chair in January 2019. Subsequently, the Academic Advising Subcommittee (AAS), Academic Information Resources Subcommittee (AIRS), and LS sent memos to EPC with proposed organizational changes. EPC discussed these recommendations and formulated its own recommendations in response. A memo to Academic Senate with EPC’s recommendations is forthcoming. Separately, EPC also heard concerns from the Program Review Subcommittee (PRS) about its membership and the workload of the chair. EPC sent a memo to the Academic Senate chair with recommendations to address these concerns.

Ongoing Policies/Items

- EPC 16-15 – Class Syllabus Policy: AIRS developed a set of proposed changes to the Class Syllabus Policy. In Spring 2019 EPC modified and created additional changes. This policy was submitted to the Academic Senate, but it did not receive a second reading and will need to be resubmitted in Fall 2019.
- EPC 18-03 – Continuing Students Policy: Curriculum Subcommittee (CS) submitted proposed changes to this policy in Fall 2018. EPC further modified this policy and submitted the proposed changes to the Academic Senate in Spring 2019. The policy was then sent back to EPC by the Academic Senate for further revision. EPC made additional changes and consulted with GSS. This policy is now ready for final approval by EPC.
• EPC 18-05 – AP Credit Policy: EPC approved language for proposed changes to the policy on Timing of Undergraduate Advisement. *A memo to Academic Senate with these proposed changes is forthcoming.* EPC still needs to discuss proposed changes to the policy on Changing a Major or Declaring a Dual Major or a Minor (re: whether credit on AP/IB/CLEP exams should count toward these unit limits).

• EPC 18-07 – Potential Policy for Substituting Core Requirements: Further discussion about this policy by EPC is necessary to determine whether such a policy is necessary.

• EPC 18-11 (encompassing 18-06, 18-08, 18-09) – Relationship between Syllabus, Course Proposal, and Academic Freedom: Further discussion of this policy about EPC is necessary, particularly with regards to possible policies on the maximum contribution of a single assignment to course grades and the timing of first-graded assignments.

• EPC 18-10 – Final Examinations Policy: The existing policy needs some minor changes (to be made current), but substantive discussion of a policy on the maximum number of final exams allowable in one day by EPC is necessary (e.g., “students who have more than N final exams scheduled for the same day may request…”).

**Future Policies/Items and Recommendations**

• The latter two policies in the section above (EPC 18-10 and 18-11) are often raised as issues by faculty and ought to be addressed during this academic year.

• The Executive Committee would be well served to revisit the Senate Reorganization Initiative early on during the next academic year and involve the EPC chair and its subcommittee chairs in face-to-face discussions about possible reorganization scenarios.

**Feedback and Recommendations**

• n/a