Senate 101
California State University, Los Angeles

Nancy Warter-Perez, Academic Senate Chair 2014-17
Preamble to Constitution: General Principle

The orderly participation of faculty in policy making, and a clearly defined organizational structure designed to promote such participation contributes to a clearer understanding of the mutual problems and responsibilities of the faculty and the administration of California State University, Los Angeles.

-- The Constitution of the Faculty California State University, Los Angeles
Preamble: Means of Promoting Orderly Participation

Effective faculty participation in the formulation of policies requires the establishment of a representative body which acts for the faculty, provides for faculty planning and consideration in the development of policy, and ensures regular communication between faculty and administration in policy matters.

-- The Constitution of the Faculty California State University, Los Angeles
Preamble: Faculty Constitution

1. There shall be established an Academic Senate elected by, and representative of, the faculty body.

2. The Academic Senate shall meet regularly with the President and other members of the administration to represent faculty viewpoints in the determination of policy.

3. There shall be established an Executive Committee composed of representatives of the Academic Senate.

4. The success of the program for faculty-administration relationships and the ultimate value of the contributions made by the faculty in policy areas depends on the assumption that Senate recommendations will be accepted whenever there is no compelling reason to reject them.
Academic Senate

- Faculty representatives from each college and the library and student affairs (By apportionment)
- At-Large Senators
- Academic Senators from CSU
- Student Senators
- Emeriti Faculty Senator, Ex Officio College Deans and Dean of the Library
- Ex Officio Immediate Past Chair
- Honorary Administrators (President, Provost, and Vice Presidents)
- Honorary Member - CFA President
Academic Senate

Executive Committee

Standing Committees

Nominations

Educational Policy

Faculty Policy

Fiscal Policy

Student Policy

Subcommittees

Academic Advisement

Academic Information Resources

Curriculum

General Education

Library

Program Review
The 2016-2017 Executive Committee

Chair: Nancy Warter-Perez, Electrical and Computer Engineering
Vice Chair: Veena Prabhu, Management
Secretary: John Ramirez, Television, Film and Media Studies/Cari Flint, Communication Disorders
At Large: Kevin Baaske, Communication Studies
At Large: Heidi Riggio, Psychology
At Large: A. Dee Williams, Curriculum and Instruction
At Large: Emily Acevedo (alternate), Political Science
Past Chair:
Senior Statewide Senator: Kevin Baaske, Communication Studies
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Program Review
The Nominations Committee

• Makes faculty appointments to committees for University representation
• Ensures more effective faculty governance by overseeing committee assignments
The Educational Policy Committee

- Recommends policy on all instructional issues
- Establishes a process for the continuous review and evaluation of instructional programs
Academic Senate

Executive Committee

Standing Committees

Nominations
Educational Policy
Faculty Policy
Fiscal Policy
Student Policy

Subcommittees

Academic Advisement
Academic Information Resources
Curriculum
General Education
Library
Program Review
Academic Senate

Executive Committee

Standing Committees

- Nominations
- Educational Policy
- Faculty Policy
- Fiscal Policy
- Student Policy

Subcommittees

- Academic Advisement
- Academic Information Resources
- Curriculum
- General Education
- Library
- Program Review
The Faculty Policy Committee

- Recommends policy on matters concerning faculty not specifically reserved to the bargaining unit and in accordance with the Affirmative Action Plan
- Reviews the collective bargaining agreement and informs the Senate of conflicts between the Agreement and University policy
- Monitors the effectiveness of faculty hiring in the University, including the part-time/full-time faculty ratio and the projected need for full-time faculty
The Fiscal Policy Committee

• Provides recommendations regarding the budget planning and allocation process
• Reviews the President's annual budget, the Academic Affairs annual budget, and the fiscal implications of pertinent planning documents
• Reviews and makes recommendations regarding both local fees that have University-wide impact and the optimum utilization of resources in the achievement of University academic objectives
• Provides advice concerning physical planning and the development and maintenance of physical facilities
Academic Senate

Executive Committee

Standing Committees
- Nominations
- Educational Policy
- Faculty Policy
- Fiscal Policy
- Student Policy

Subcommittees
- Academic Advisement
- Academic Information Resources
- Curriculum
- General Education
- Library
- Program Review
The Student Policy Committee

• Recommends policy related to student activities and student services
• Advises the administration regarding the effect of the University's operations and policies on students
Academic Senate Staff

• Rhonda Roquemore
• Jean Lazo-Uy
• Alexus Ramsey, Student Assistant
Where can a new policy or a policy modification originate?

**Academic Senate**

- **Executive Committee**
  - **Standing Committees**
    - Nominations
    - Educational Policy
    - Faculty Policy
    - Fiscal Policy
    - Student Policy
  - **Subcommittees**
    - Academic Advisement
    - Academic Information Resources
    - Curriculum
    - General Education
    - Library
    - Program Review

- **Intent to raise questions**
- **By members of Exec**
- **In Committee**
- **In Subcommittee**
Academic Senate

Executive Committee

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How is a policy written and approved?
Academic Senate

Executive Committee

Standing Committees:
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How is a policy written and approved?
How is a policy written and approved?
How is a policy written and approved?
Your role as a senator

• Communicate
  • Two-way communication with the colleagues you represent

• Shared responsibility
  • Know your frame of reference
  • Understand others’ frame of reference

• Do your homework!
  • Policies
  • Nominations
  • Issues of Concern and Intent to Raise Questions
1\textsuperscript{st} and 2\textsuperscript{nd} reading items

• Before a 1\textsuperscript{st} reading item
  • Read the policy
  • Discuss with colleagues
  • Ask questions in senate during the 1\textsuperscript{st} reading

• Before a 2\textsuperscript{nd} reading item
  • Prepare any suggested modifications (write it down)
  • Make a motion for your modification
Senate Meeting Schedule for 2016-17

• Senate will meet every Tuesday from 1:40 – 2:55 p.m. (starting with second week of the semester)

• Please arrive early to sign in and pick up your clickers

• Upcoming presentations for Fall 2016
  • September 6 – Provost Mahoney and Vice President Chavez – Budget and Facilities Planning Update
  • October 11 – Vice Provost Tom Enders – eAdvising
  • October 25 – President’s Distinguish Professor José Cruz González Lecture

• Save the date
  • October 10 1:45 – 5:30 pm – Graduation 2025 Kick-off Event
CSU Los Angeles Academic Senate

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Preamble-Constutution of the Faculty, California State University, Los Angeles

Academic Senate Staff

Rhonda Roquemore, Administrative Analyst Specialist

Jean Lazo-Ly, Administrative Support Coordinator

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POLICIES AND RESOLUTIONS ON THE SENATE FLOOR

POLICIES
- Proposed Policy Modification: Department Chairs - Chapter III (15-20.1)
- Proposed Policy Deletion: Evaluation of Faculty Active in Interdisciplinary Programs - Chapter VI (15-21)
- Proposed Policy Modification: Internal Guidelines for Early Registration - Appendix K (15-22)
- Proposed Policy Modification: Study Load for Graduate Students - Chapter IV (15-23)
- Proposed Policy Modification: Modes of Delivery - Chapter IV (15-24)

RESOLUTIONS
Thank you for serving!