DATE: May 23, 2018  
FROM: Gabriela Simon-Cereijido, Chairperson, Curriculum Subcommittee  
TO: Veena Prabhu, Academic Senate Chair  
CC: Esther Tam, Margaret Garcia, R. Roquemore, J. Lazo-Uy  
SUBJECT: Annual Senate Committee Report

**Policies/Items completed during 2017-18**

- During the 2017-18 academic year, the Curriculum Subcommittee focused on the following issues:
  - Grade reporting policy, CS 17-02
  - Curricular review process, CS 16-02, Appendix F
  - GE Overlays course modification proposals that included “cl” or “wi” designations; we reviewed the criteria for the appropriate designations and completed reviews throughout the year
  - Discussion of catalog program descriptions
  - Input sharing for the adoption of CURRICULOG
  - Discussion of exceptions to repeat limit requests

**Ongoing Policies/Items**

- The following issues will need to be continued to the next academic year:
  - Student Internships – EO 1064, (c.f. CURR-04), CS 13-02
  - Service Learning Policy, CS 13-02
  - Delegation of Authority to Approve Subprograms (Options, Concentrations, Special Emphases) and Minors – EO 1071, CS 16-01

**Future Policies/Items and Recommendations**

- We would like to recommend a review of the curriculum handbook for the following academic year.
- Monitoring of the CURRICULOG implementation is also recommended.

**Feedback and Recommendations**

- I would like to honor the memory of Dr. Olaiya Aina, a member of our committee during the Fall 2017 semester who tragically passed away during this academic year.
- Regular attendance should be emphasized at the beginning of the academic year. It may be useful to request subcommittee members to review their academic calendar in anticipation of schedule conflicts with courses, conferences, and presentations.
- Recruitment of an ASI representative should be also encouraged.