



FACULTY POLICY COMMITTEE

MINUTES OF MEETING: October 21, 2010

PRESENT: V. Akis, B. Allison, F. Balderrama, K. E. Brown, J. Faust, G. Peterson, K. Ryan, D. Schaeffer, A. Sonnenschein, S. Stretch-Stephenson, S. Ulanoff

EXCUSED: C. Khachikian

1. Call to Order
S. Ulanoff called the meeting to order at 11:45 a.m.
2. Announcements
None.
3. Intent to Raise Questions
V. Akis raised a question concerning courses: "Can a Dean double the size of courses without following proper procedure?" J. Faust answered: No, a Dean cannot double the size of courses without following proper procedure. Under Article 20.2.b, "proper procedure" consists of consultation between the Dean (i.e., the appropriate administrator) and "the department chair or designee and/or the individual faculty member." Article 20.2.b follows, in its entirety:
The instructional assignments of individual faculty members in the classroom, laboratory, or studio will be determined by the appropriate administrator after consultation with the department chair or designee and/or the individual faculty member. The department or other appropriate unit's overall instructional or course assignments shall be consistent with department and student needs.
4. Approval of Agenda
It was m/s/p to approve agenda as amended.
5. Approval of Minutes
It was m/s/p to approve minutes as written.
6. Report from Executive Committee Liaison
S. Ulanoff reported.
7. Faculty Policy Committee Documents on the Floor of the Academic Senate
There are no documents on the Senate floor.
8. Evaluation of Temporary Instructional Faculty (FPC 10-4)
The committee discussed and amended the document. The document was m/s/p as amended.
9. Evaluation of Permanent Instructional Faculty (FPC 10-3)
The committee discussed and amended the document. Discussion will continue at the next meeting.
10. Evaluation of Library Faculty (FPC 10-6)
No discussion held due to lack of time.
11. ARTP Document Templates
No discussion held due to lack of time.
12. Guidelines for Preparing and Reviewing RTP Files
No discussion held due to lack of time.

13. Chair Evaluations (FPC 09-16)
No discussion held due to lack of time.
14. Student Opinion Surveys
No discussion held due to lack of time.
15. Student Opinion Surveys for Extended Education Courses
No discussion held due to lack of time.
16. RTP Committee Service (Review Levels)
No discussion held due to lack of time.
17. Deadline for Ordering Required Textbooks
No discussion held due to lack of time.
18. Adjournment
It was m/s/p to adjourn at 1:14p.m.