



**FACULTY POLICY COMMITTEE**

**MINUTES OF MEETING:** September 30, 2010

**PRESENT:** B. Allison, F. Balderrama, J. Faust, C. Khachikian, K. Ryan, D. Schaeffer, A. Sonnenschein,  
S. Stretch-Stephenson, S. Ulanoff

**EXCUSED:** K. E. Brown, G. Peterson

1. Call to Order  
S. Ulanoff called the meeting to order at 11:45 a.m.
2. Welcome  
S. Ulanoff welcomed new and returning committee members, and gave background on the FPC documents and tasks.
3. Election of Chair  
It was m/s/p to elect S. Ulanoff as Chair.
4. Election of Vice Chair  
It was m/s/p to elect K. Ryan as Vice Chair.
5. Announcements  
S. Ulanoff announced that the Pat Brown Institute's Annual Conference will be held November 4, 2010.
6. Intent to Raise Questions  
None.
7. Approval of Agenda  
It was m/s/p to approve the agenda as written.
8. Approval of the Minutes  
None.
9. Report from Executive Committee Liaison  
None.
10. Faculty Policy Committee Documents on the Floor of the Academic Senate  
There are no documents on the Senate floor.
11. Evaluation of Permanent Instructional Faculty (FPC 10-3)  
The Committee will read document by the next meeting and be ready to discuss questions/concerns.
12. Evaluation of Temporary Instructional Faculty (FPC 10-4)  
The Committee discussed the document briefly. Discussion will continue at the next meeting.
13. Classroom Observation (FPC 10-5)  
The Committee discussed and amended the document. The document was m/s/p as amended. S. Ulanoff will forward the final document, along with a memo to the Executive Committee.
14. Evaluation of Library Faculty (FPC 10-6)  
No discussion held due to lack of time.
15. ARTP Document Templates  
No discussion held due to lack of time.
16. Guidelines for Preparing and Reviewing RTP Files  
No discussion held due to lack of time.
17. Chair Evaluations (FPC 09-16)  
No discussion held due to lack of time.
18. Student Opinion Surveys  
No discussion held due to lack of time.
19. Adjournment  
It was m/s/p to adjourn at 1:14p.m.