

MINUTES OF THE MEETING: October 25, 2010

**PRESENT:** G. Culbert, J. A. Gomez, K. JivanJee, N. McQueen, V. Prabhu, P. Semrau ,  
M. Soldatenko, M. Wallace, D. Weaver, L. Whitcomb, H. Yu

**EXCUSED ABSENCE:** K. Karimlou

**ABSENT:** J. Benedict

L. Whitcomb, FiPC Chair, convened the meeting at 10:05 a.m.

1. Announcements

None.

2. Intent to Raise Questions

None.

3. Liaison Report

M. Soldatenko reported the following items were discussed at the Executive Committee meeting:

- The Executive Committee is prioritizing goals for this academic year.
- The AVP for Academic Affairs-Academic Personnel recommends reviewing the Faculty Handbook to ensure contract compliance.
- The Semester Conversion Report should soon be available for Senate action.
- Role of fiscal committees at the College/Department level.

4. Approval of the Agenda (FiPC 10-02)

M/s/p (G. Culbert) to approve the agenda as submitted.

5. Approval of the Minutes (FiPC 10-01)

M/s/p (V. Prabhu) to approve the minutes as revised.

6. Time Certain: *Dr. Jose L. Galvan, Dean for Extended Education – 11:00 a.m.*

*Fiscal Outcomes of Summer Quarter 2010*

Dr. J. L. Galvan provided FiPC members with a presentation and financial reports on Self-Support Summer 2010.

The amount of \$300 was remitted to colleges for every section taught in summer. While the program fully covered direct expenses plus many indirect expenses, not all indirect costs associated with running the program were included. Use of GET registration, classroom usage, and campus utilities, for example, were not charged to the program. Financial aid provided during summer was critical to generating enrollment.

The most important element for improving the next summer session is adequate time to prepare. The primary aim of the 2010 self-support summer was to reduce FTES for the current academic year, and the schedule was based on courses usually offered in summer. Recent changes in the budget now call for increases rather than decreases in FTES. A future self-support summer session should thus be designed to provide unique programs unavailable during state support quarters, rather than taking FTES away from state support quarters.

7. Budget Process

7.1. A draft survey on College Resource Allocation Advisory Committees was provided. However, since many FiPC members reported that college deans are in the process of implementing Administrative Procedure #212, it was determined that a survey would be inappropriate at this time. Concern was expressed that these committees as stipulated in the procedure did not substantially increase faculty input into fiscal decision-making at the college level. Questions concerning how suggestions for revision might be made when the issue is a procedure rather than a policy were referred, through the liaison to the Executive Committee for advice on how to proceed.

8. Adjournment

M/s/p (N. McQueen) to adjourn at 11:30 a.m.