



EDUCATIONAL POLICY COMMITTEE

Approved 2-28-11

MINUTES OF MEETING: February 14, 2011

PRESENT: T. Bell, M. Clark, M. Garcia, A. Gonzalez, M. Leung, J. Moss, D. Pitt, E. Porter, P. Rosenthal,
D. Weaver, S. Wells

EXCUSED ABSENCE: M. Germano

1. **Call to Order**

M. Garcia, Chair, called the meeting to order.

2. **Announcements**

2.1 M. Leung announced that today there will be a poetry reading today at 3:20 p.m. and a Dessert with the Dean of ECST at 3:15 p.m.

2.2 M. Garcia reported that a portion of the policy items on External Exams will be coming back to EPC for clarification.

3. **Intent to Raise Questions**

M. Garcia read the response to the intent to raise question:

1. M. Leung asked, "If the GET registration system can have a later starting time?"

You are correct, it is possible to change the time but why would we? Access to the registration system is limited to a 6a.m. to midnight time frame due to the hours required for maintenance and mandatory updates and computer report processing that must occur on a nightly basis. We want to provide students with the maximum amount of time possible to access the registration system and enroll in classes, therefore, we provide them with all the hours available. I guess the interpretation of "crack of dawn" is subjective which is why the system is available as much as possible. We want students to be able to have choices and the more hours we can provide them to access the system the more choices they have to determine when they wish to participate in that process.

2. M. Clark asked, "If faculty can be notified about changes in registration procedures and upcoming registration dates?"

In response to Dr. Clark's question, the answer is yes. Registration dates can be found on the GET Home Page under the Registrar's Information link. Any changes to registration procedures are always included on the GET Home Page and are generally identified as NEW Procedures. In the future the Registrar will also be sure that this information is listed on the Staff and Faculty GET Home page. In addition to these links the online *Schedule of Classes* lists the continuing student registration dates on the inside cover page as well as in the Calendar, which is generally the first page of the *Schedule of Classes*.

4. **Liaison Reports**

Executive Committee

T. Bell reported on the discussion on the description of letter grades and the cut-off scores for the EPT-ELM.

Transition to Higher Education ad hoc Committee

M. Clark reported that the ad hoc committee is continuing its review of the criteria. It is currently looking at three models of delivery.

General Education Subcommittee

M. Leung reported that the subcommittee approved the course modification for the HNRS 110 and continues its review of the GE Handbook.

5. **Approval of the Agenda**

M/s/p to approve.

6. **Approval of the Minutes**

M/s/p to approve.

7. **Curricular Items****Actions Reported by the Executive Secretary**

M/s/p to reflect in the minutes.

8. **Honors College Curriculum Review Process**

No discussion on this item.

9. **PTE Academic Test to Verify English Proficiency, EPC 10-14**

M. Garcia provided some additional information and will continue to get information on this project.

10. **Courses Offered through Distance Learning, EPC 10-15**

The Committee reviewed the document and discussed the charge to the committee.

ACTIONS REPORTED BY THE EXECUTIVE SECRETARY

Program Modification**BS Nursing**

Change in admission criteria and reduced number of units for the degree.

New Courses**NURS 218 Information Literacy for Nurses (1)**

Prerequisites: NURS 100, NURS 105

Introduction to nursing information literacy and information needs relevant to nursing domains. Introduction to the process of efficiently searching, organizing, managing and evaluating evidence-based medical information in multiple formats.

NURS 486 Transition to Nursing Professional Practice (2)

Corequisite: NURS 487. Capstone course that integrates clinical decision making, critical thinking skills and theoretical knowledge for the professional transition into nursing practice. Focuses on integration, reflection and preparation for the professional role. Graded CR/NC.

NURS 564A Advanced Concepts in Health Care Leadership and Management I (4)

Prerequisites: MGMT 500, MGMT 578. Corequisites: NURS 595 (Advanced Field Study I). An overview of theories and concepts necessary for effective health care supervision and management with emphasis on patient/client safety within and outside of the hospital. All sections use technologically mediated instruction.

NURS 564B Advanced Concepts in Health Care Leadership and Management II (4)

Prerequisites: NURS 564A and NURS 595 (Advanced Field Study I). Corequisites: NURS 595 (Advanced Field Study II). Principles of human resource management, economics, quality outcome measurement, management and patient safety are applied to case-based analysis at the unit-level of hospital and health care organizations. All sections use technologically mediated instruction.

NURS 542D Family, Community and Agency Interventions in Psychiatric Nursing (2)

Prerequisites: NURS 542A and NURS 542B. Advanced psychiatric nursing evidenced-based interventions with clients in psychiatric units, general hospitals, outpatient clinics or practices, and community agencies resources that are required to promote healthy change.

Course Modifications

HNRS 120 Reading Los Angeles: Expressive Cultures in a Global City (4)

Change in staffing formula.

HNRS 130 Reading Los Angeles: Community and Structure in the Metropolis (4)

Change in staffing formula.

NURS 100 Introduction to Professional Nursing Process and Skills I (2)

Change in units from 1 to 2, and catalog description.

NURS 214 Introduction to the Art and Science of Nursing (3)

Change in units from 4 to 3, course content, and student learning outcomes.

NURS 471 Community/Public Health Nursing Lab (4)

Change in units from 3 to 4, catalog description, course content, references, and student learning outcomes.

NURS 487 Transition to Nursing Professional Practice Laboratory (4)

Change in course title, staffing formula and enrollment limits.

NURS 542A Diagnosis and Individual Psychotherapy in Psychiatric Nursing (4)

Change in course title, units from 4 to 3, prerequisites, catalog description, course content, reference, and student learning outcomes.

NURS 542B Group Psychotherapy and Psychoeducation in Psychiatric Nursing (3)

Change in course title, catalog description, course content, references, and student learning outcomes.

MUS 152 The Roots of Rock and Pop Music in American Culture (4)

Change in course title.

Course Deletions

NURS 393 Health Promotion and Illness.

NURS 564 Seminar: Health Care Administration