



**EDUCATIONAL POLICY COMMITTEE**

**Approved 11-30-09**

**MINUTES OF MEETING:** November 16, 2009

**PRESENT:** M. Clark, D. Frankl, M. Garcia, C. Haras, A. McCurdy, G. Menezes, J. Moss, K. Parekh, E. Porter, A. Reed, A. Sonnenschein

**EXCUSED ABSENCE:** A. Gonzalez

**GUEST:** N. Koch

1. **Call to Order**

J. Moss, Chair, called the meeting to order.

2. **Announcements**

2.1 C. Haras reported that there will be graphic novelists on campus on Thursday to celebrate Persepolis, the one-campus one-book.

2.2 J. Moss reported that there will be an exhibition of graduate thesis projects in the Fine Arts gallery.

3. **Intent to Raise Questions**

3.1 K. Parekh asked what will be the student fee for classes in the summer through Extended Education?

3.2 D. Frankl asked if grad checks are moved for a quarter can they roll over from spring to fall, rather than summer?

3.2 In response to the question raised by A. Reed: What was the total number of undergraduate and graduate applications that were received last year at this time and the number received this year?

Carol Nittayo responded:

	Domestic	International
Fall 2010		
Undergraduate	8883	118
Graduate	520	56
Fall 2009		
Undergraduate	4345	59
Graduate	72	11

4. **Liaison Reports**

**Academic Information Resources Subcommittee**

A. Reed reported that the subcommittee met but the information that was needed was not available.

**Academic Advisement Subcommittee**

G. Menezes reported that AAS discussed guidelines for advisement.

**Curriculum Subcommittee**

M. Clark reported that the subcommittee reviewed two program modifications and discussed the policy on the Transition to Higher Education courses.

**General Education Subcommittee**

A. Sonnenschein reported that GES discussed the Curriculum Map on today's agenda. The subcommittee began its review of GE in light of current enrollment challenges, per the charge of EPC.

**Program Review**

C. Haras reported that a process map and rubric were reviewed.

**Library Subcommittee**

A. McCurdy reported that the subcommittee wanted to know if it or EPC should ask the Provost if all budget reductions to units within Academic Affairs are proportional; that it would like GES to take the impact on the Library into account as they develop their recommendation regarding the transfer IHE.

**Semester/Quarter Conversion**

E. Porter reported on the committees' progress.

**Executive Committee**

J. Moss reported that the Senate made a resolution for the importance of shared governance in program discontinuance. The Senate also continued its discussion on the RTP process and had lunch with President Rosser.

5. **Approval of the Agenda**

M/s/p to approve the agenda.

6. **Approval of the Minutes**

M/s/p to approve the minutes as corrected.

7. **Curricular Items****Actions Reported by the Executive Secretary**

M/s/p to reflect in the minutes.

8. **General Education Curriculum Map, EPC 09-08**

The Committee discussed this item and the following action taken:

M/s/p to approve the document.

9. **Enrollment Management: Immediate Solutions Subcommittee**

J. Moss provided background on this item. The following action was taken:

M/s/p to request that a member of EPC be on the Immediate Solutions Subcommittee.

**ACTIONS REPORTED BY  
EXECUTIVE SECRETARY**

**Program Modifications****BS Food, Science and Technology**

Replace Biol 165 with Biol 156; Replace Phys 150 with Phys 156.

**MS Psychology**

Delete General Option.

**Course Modifications****FST 479 Professional Interactions and Writing Skills**

Delete cross listing.

**POLS 578 Research Design for Public and Nonprofit Managers**

Change enrollment limits.

**POLS 580 Data Analysis for Public and Nonprofit Managers**

Change in catalog description.