



EDUCATIONAL POLICY COMMITTEE

Approved by Mail Ballot

MINUTES OF MEETING: March 5, 2007

PRESENT: P. Arvedson, R. DeChaine, A. Gonzalez C. Haras, R. Land, J. Moss, J. Rudd, T. Semerjian, S. Xing

EXCUSED ABSENCE: S. Kane, J. Momand, M. Tufenkjian

GUESTS: S. Cash, E. Ferguson-Marshalleck, J. Galvan, A. Muchlinski, B. Sinclair

1. **Call to Order**

T. Semerjian, Chair, called the meeting to order.

2. **Announcements**

P. Arvedson and R. DeChaine announced that this would be their last meeting of the academic year and that there will be replacements for them on the Committee next quarter.

3. **Intent to Raise Questions**

3.1 P. Arvedson asked: Regarding the practice of bumping faculty and students from assigned rooms (usually in the second week of the quarter but sometimes the third) in order to facilitate larger class sizes using those rooms – In some cases, this has occurred without providing adequate substitute rooms for the faculty/students being bumped. Is there a policy related to this practice? How will the university address this problem?

4. **Liaison Reports**

Program Review Subcommittee

P. Arvedson reported that S. Cash has convened the Educational Effectiveness Council (EEC). The Subcommittee continues to review the Interdisciplinary Masters program and Technology.

Academic Information Resource Subcommittee

J. Rudd reported that the Subcommittee had not met and that there will be a tour of the King Hall facility on March 9th.

Academic Advisement Subcommittee

R. DeChaine reported that the Subcommittee is finalizing their response to the student faculty ratio issue.

General Education Subcommittee

S. Xing reported that the Subcommittee approved the Math assessment plan which will be implemented in Spring 2007. The request for an exception to the General Education requirements by the Department of Computer Science is still under review and the Subcommittee is gathering more information to ensure the fulfillment of Title 5 requirements. Continuation of the NSS 154 pilot class, which has served as a substituted for NSS 101, was approved for the 2007-2008 academic year. The PHIL 200 course modification was approved.

Executive Committee

R. Land reported that he communicated EPC's concern that the interactive website proposed by the Provost may not meet the spirit of the EPC request for more communication with faculty in the development of technology on campus. The Chair of the Executive Committee will ask the Provost for clarification. S. Cash has convened the EEC which will serve as an advisory committee in the WASC reaccreditation process.

5. **Approval of the Agenda**

M/s/p to approve.

6. **Approval of the Minutes**

M/s/p to approve.

7. **Curricular Items**

7.1 **Actions Reported by the Executive Secretary**

M/s/p to reflect in Minutes.

7.2 **Substance Abuse Treatment Specialist Certificate Program, EPC 06-23**

E. Ferguson-Marshalleck, Associate Dean of the College of Health and Human Services and B. Sinclair were time certain guests to discuss this certificate program. The following action was taken:

M/s/ to approve an extension to the pilot program to allow a third cohort to enter the program.

The Committee had several concerns regarding this program and tabled further discussion until next quarter.

8. **Use of Graduate Assistants in Teaching, EPC 06-08**

S. Cash, Associate Vice President for Academic Affairs, J. Galvan, Dean of Graduate Studies and Research, and A. Muchlinski, Associate Dean of Graduate Studies, were time certain guests to discuss this issue.

**ACTIONS REPORTED BY
THE EXECUTIVE SECRETARY**

Course Modification

PHIL 200 Introduction to Comparative Religions (4)

Change catalog description to offer online sections.