



EDUCATIONAL POLICY COMMITTEE

Approved 2-12-07

MINUTES OF MEETING: February 5, 2007

PRESENT: P. Arvedson, R. DeChaine, A. Gonzalez, J. Momand, J. Moss, J. Rudd, T. Semerjian, X. Song, M. Tufenkjian

EXCUSED ABSENCE: C. Haras, S. Kane, R. Land

1. **Call to Order**

T. Semerjian, Chair, called the meeting to order.

2. **Announcements**

None.

3. **Intent to Raise Questions**

None.

4. **Liaison Reports**

Academic Advisement Subcommittee

Robert DeChaine reported that the Subcommittee is nearly finished with the student to faculty ratio for advising document and should have it completed by their next meeting.

Program Review Subcommittee

P. Arvedson reported that the Subcommittee developed questions for the MA Interdisciplinary Major.

Executive Committee

T. Semerjian reported that Robert Land sent an e-mail reporting: The Executive Committee met with Provost Lujan and AVP/Dean Lipton. The Provost agreed to move forward to convene a pilot group that would address the communications issue related to campus use of technology along the lines of the recommendation requested by EPC. The Executive Committee wanted to commend EPC for its thorough attention to this issue and the extensive work that went into developing its request that resulted in this action by the Provost.

5. **Approval of the Agenda**

M/s/p to approve.

6. **Approval of the Minutes**

M/s/p to approve.

7. **Curricular Items**

Actions Reported by the Executive Secretary

M/s/p to reflect in the minutes.

8. **Repeating Courses, EPC 06-20**

Discussion continued on this item. T. Semerjian will incorporate changes that were discussed into the document and forward to the Committee for review. A time certain will be arranged with J. Woosley, University Registrar, to answer any implementation questions.

9. **Use of Graduate Assistants in Teaching, EPC 06-08**

Need response from the College of Business and Economics.

10. **Ad Hoc Task Force to Address Critical Issues Related to Academic Advising, EPC 06-01**

This item will be removed from the agenda. No additional information is needed.

11. **Course and Program Proposal Forms, EPC 06-21**

The Committee reviewed the document forwarded from the Library Subcommittee. EPC would like the Dean of Undergraduate Studies to remind the Associate Deans about the curriculum process that the Library should be consulted on all curriculum modifications. EPC would further suggest that the person in the Library that is responsible for receiving these consultation sheets forward the consultation sheets to the appropriate liaison librarian for that college.

**ACTIONS REPORTED BY
THE EXECUTIVE SECRETARY**

Program Modification

BS Nutritional Science

Program changes to catalog description, upper division required core courses, and CDP option description and required professional courses.

Course Modifications

NTRS 411 Evaluation of Current Nutrition Concepts (4)

Change course content, increase unit value, and add student learning outcomes.

NTRS 417A Advanced Nutrition I (4)

Change course title, prerequisites and course content, increase unit value, and add student learning outcomes.

NTRS 417B Advanced Nutrition II (4)

Change course title, prerequisites and course content, increase unit value, and add student learning outcomes.