

1 **ENROLLMENT MANAGEMENT COUNCIL**

2 **CHARGE OF COUNCIL**

3 THE ENROLLMENT MANAGEMENT COUNCIL IS A FACULTY AND ADMINISTRATIVE
4 COUNCIL RESPONSIBLE FOR ADVISING THE PRESIDENT ON ALL ASPECTS OF
5 ENROLLMENT MANAGEMENT.

6 THE COUNCIL IS TO PARTICIPATE FULLY IN THE DEVELOPMENT OF POLICY
7 RECOMMENDATIONS, STANDARDS, AND CRITERIA RELATIVE TO ALL FACETS OF
8 ENROLLMENT MANAGEMENT. THE COUNCIL WILL CONSIDER ISSUES INCLUDING BUT
9 NOT LIMITED TO ADMISSIONS CRITERIA, THE SIZE OF THE STUDENT POPULATION AND
10 RATE OF ENROLLMENT GROWTH, STUDENT DEGREE COMPLETION, THE RECRUITMENT
11 AND RETENTION OF STUDENTS.

12 THE COUNCIL IS ALSO CHARGED WITH THE RESPONSIBILITY FOR ENSURING
13 COMPREHENSIVE AND INCLUSIVE CONSULTATION ON ENROLLMENT MATTERS WITHIN
14 THE UNIVERSITY COMMUNITY AND WITH OUR EXTERNAL CONSTITUENCIES.

15 THE COUNCIL SHALL SUBMIT AN ANNUAL REPORT ON ITS ACTIVITIES TO THE
16 ACADEMIC SENATE EACH SPRING.

17 **MEMBERSHIP**

18 THE ENROLLMENT MANAGEMENT COUNCIL SHALL INCLUDE THE FOLLOWING
19 MEMBERS:

20 *EIGHT FACULTY MEMBERS*, WITH ONE FACULTY MEMBER FROM EACH COLLEGE AND
21 THE LIBRARY/STUDENT LIFE, TO BE ELECTED BY THE ACADEMIC SENATE (STAGGERED
22 THREE-YEAR TERMS)

23 *TWO DEPARTMENT CHAIRS* TO BE ELECTED BY THE ACADEMIC SENATE

24 *ONE SENATE EXECUTIVE COUNCIL LIAISON*, TO BE ELECTED BY THE ACADEMIC SENATE
25 EXECUTIVE COMMITTEE

26 *ONE UNDERGRADUATE STUDENT SENATOR* TO BE ELECTED BY THE ASSOCIATED
27 STUDENTS INC.

28 *ONE REPRESENTATIVE FROM STUDENT LIFE* APPOINTED BY THE VICE PRESIDENT FOR
29 STUDENT LIFE

30 *ONE COLLEGE DEAN*, APPOINTED BY THE CAL STATE LA PRESIDENT

31 *ONE LAUSD OR HIGH SCHOOL REPRESENTATIVE* APPOINTED BY THE CAL STATE LA
32 PRESIDENT

33 *TWO REPRESENTATIVES FROM LOCAL COMMUNITY COLLEGES IN THE CAL STATE LA*
34 *SERVICE AREA APPOINTED BY THE CAL STATE LA PRESIDENT*

35 *EX OFFICIO MEMBERS*

- 36 • ACADEMIC SENATE CHAIR (OR DESIGNEE)
- 37 • ASSOCIATED STUDENT INC. PRESIDENT (OR DESIGNEE)
- 38 • ASSOCIATE DEAN OF UNDERGRADUATE STUDIES
- 39 • DIRECTOR, EDUCATIONAL OPPORTUNITY PROGRAM (EOP)
- 40 • VICE PROVOST FOR ENROLLMENT SERVICES
- 41 • VICE PRESIDENT FOR DIVERSITY AND INCLUSION, UNIVERSITY DIVERSITY
- 42 OFFICER (OR DESIGNEE)
- 43 • VICE PROVOST FOR PLANNING AND BUDGET

44 IN SELECTING MEMBERS OF THE COUNCIL, SENSITIVITY TO THE CULTURAL DIVERSITY
45 OF THE CAMPUS AND PARTICIPANTS' CULTURAL COMPETENCE WILL BE ESSENTIAL.

46 **CO-CHAIRS OF THE COUNCIL**

47 THE ACADEMIC SENATE CHAIR (OR DESIGNEE) AND THE PROVOST WILL SERVE AS THE
48 CO-CHAIRS OF THE COUNCIL.

49 **MEETING FREQUENCY**

50 THE COUNCIL WILL MEET AT A MINIMUM OF THREE TIMES A TERM.

Enrollment Management Council

Charge of Council

The Enrollment Management Council is a faculty and administrative council responsible for advising the president on all aspects of enrollment management.

The council is to participate fully in the development of policy recommendations, standards, and criteria relative to all facets of enrollment management. The council will consider issues including but not limited to admissions criteria, the size of the student population and rate of enrollment growth, student degree completion, the recruitment and retention of students.

The council is also charged with the responsibility for ensuring comprehensive and inclusive consultation on enrollment matters within the university community and with our external constituencies.

The council shall submit an annual report on its activities to the Academic Senate each spring.

Membership

The Enrollment Management Council shall include the following members:

Eight faculty members, with one faculty member from each college and the Library/Student Life, to be elected by the Academic Senate (staggered three-year terms)

Two department chairs to be elected by the Academic Senate

One Senate executive council liaison, to be elected by the Academic Senate Executive Committee

One Undergraduate Student Senator to be elected by the Associated Students Inc.

One representative from Student Life appointed by the vice president for Student Life

One college dean, appointed by the Cal State LA president

One LAUSD or high school representative appointed by the Cal State LA president

Two representatives from local community colleges in the Cal State LA service area appointed by the Cal State La president

Ex Officio Members

- Academic Senate Chair (or designee)
- Associated Students Inc. President (or designee)
- Associate Dean of Undergraduate Studies
- Director, Educational Opportunity Program (EOP)

- Vice Provost for Enrollment Services
- Vice President for Diversity And Inclusion, University Diversity Officer (or designee)
- Vice Provost for Planning and Budget

In selecting members of the council, sensitivity to the cultural diversity of the campus and participants' cultural competence will be essential.

Co-Chairs of the Council

The Academic Senate Chair (or designee) and the provost will serve as the co-chairs of the council.

Meeting Frequency

The council will meet at a minimum of three times a term.