

Budget Cycle Calendar

Budget Administration

March

03/01

Budget Call With a Due Date of April 1st

March

03/01 - 03/31

Deans convene College Resource Allocation Advisory Committee (RAAC)

April

04/10 - 04/30

3rd Quarter Financial Assessment

April/May

04/01-05/30

Review, Discuss, and Recommend Budget Proposals for Next FY to CFO and Campus President

June

06/15

Deadline for Final Budget Transfers for Fiscal Year End Processing

January

01/10 – 02/28 Mid-Year Assessment

• If the date falls on weekends or holidays, due date will be the first working day of the week .

- General Fund/Campus Operating Fund's Resource Allocation Plan is based on approved State budget, Chancellor's Office Allocation Letter, and Resource Allocation Advisory Committee (RAAC) budget recommended to the President as outlined in Administrative Procedure 212.
- RAAC announces and hold open meetings to review campus budget allocation once funding changes from the CO Allocation Letter have been reviewed and identified by Budget Administration.
- Budget Administration will inform departments should dates change.

June/July

06/30 – 07/15 Fiscal Year End Processing

July

On-Going

Review Budget Submissions

November

11/01

Post Approved Campus Resource Allocation Plan (RAP) on Budget Administration's Web Page

October

10/10

1st Quarter Assessment (Internal to Departments)

September

Post Year End Budget Summary Reports on Budget Administration Web Page

August

On-Going

Review, Discuss, and Recommend Carryforward Requests to CFO and Campus President

August

08/1

Submit University Budgets to Chancellor's Office

August

08/12

Submit Operating Fund Carryforward Requests to Budget Administration