

O. Aina, E. Allen, F. Dizadji-Bahmani, E. Drost, C. Flint, J. Goodrich, P. McAllister, S. Nelson, N. Syed, Y. Zhu

ABSENT

M. Auwal, J. Hatfield, B. Hoffman, R. Ledesma, V. Prabhu, J. Ramirez, B. Roy, A. Williams

EXCUSED ABSENCE

Chair Warter-Perez convened the meeting at 1:38 p.m.

1. 1.1 Chair's Announcement:

ANNOUNCEMENTS

CETL has announced that Cal State LA has purchased a membership to AI Pro, a service from Academic Impressions offering access to a variety of professional development tools for higher education faculty and administrators. Upcoming trainings cover the following topics: Essentials of Direct Assessment, Gamification: Practical Strategies for Your Course, Building Flexible Learning Space Initiatives, Managing and Supporting Adjunct Faculty, 7 Strategies for Dealing with Difficult Colleagues, Gaining Faculty Buy-in for Student Success Initiatives and Programs, and Copyright for Online Course Materials. There is also access to an extensive training library. To explore all the benefits of our Academic Affairs membership, register at: <http://bit.ly/1fit7Lo> (the AI Pro code is AIPRO_8CEC8D). Please refer to the CETL calendar for dates and times. After registering, you will see all of the trainings on your personalized professional development dashboard within AI Pro.

1.2 Senator Peterson announced: The Department of Sociology and the College of Natural and Social Sciences will hold a memorial celebration honoring the life of Jon Snodgrass, Emeritus Professor of Sociology, on Thursday, December 3rd at 3:00pm in Golden Eagle Ballroom 3.

2. Senator Acevedo raised the following concern: A faculty member asked for clarification regarding office hour policy and whether this policy is expected to be revised. The current policy is based on the premise that the only way students could be advised by faculty is through a face-to-face meeting. However, several faculty do the bulk of student advising via email, but currently this does not count towards the number of hours for advisement.

CONCERNS FROM THE FLOOR

3. None.

INTENT TO RAISE QUESTIONS

4. It was m/s/p (Hunt) to approve the minutes of the meeting of November 17, 2015 (ASM 15-5)

APPROVAL OF THE MINUTES

5. It was m/s/p (Peterson) to approve the agenda.

APPROVAL OF THE AGENDA

6. Chair Warter-Perez presented her report.

SENATE CHAIR'S REPORT

7. None.

PROVOST'S REPORT

8. President Covino presented campus updates and introduced the new Dean of Students, Jennifer Miller.

REMARKS FROM THE PRESIDENT

9. 9.1 It was m/s/ (Peterson) to delete the words "This course introduces them to the following aspects of the University; mission, Cal State L.A. learning outcomes, history, structure, policies and procedures, faculty expectations, resources and skills necessary for success, and content specific to the disciplines in the college in which the student is majoring. The course shall be offered by the colleges for their majors; and by the University Academic Advisement Center for matriculated students who do not have a declared major." from lines 5-10. No objections were raised.

PROPOSED POLICY MODIFICATION: INTRODUCTION TO HIGHER EDUCATION, FACULTY HANDBOOK, CHAPTER IV (14-24)
Second-Reading Item Forwarded to the President

PROPOSED POLICY MODIFICATION: INTRODUCTION TO HIGHER EDUCATION, FACULTY HANDBOOK, CHAPTER IV (14-24)
Second-Reading Item
Forwarded to the President

PROPOSED POLICY MODIFICATION: PHILOSOPHY OF ACADEMIC ADVISING, FACULTY HANDBOOK, CHAPTER IV (14-19)
Second-Reading Item
Forwarded to the President

PROPOSED NEW POLICY: CONFLICT OF INTEREST IN FACULTY-ASSIGNED COURSE MATERIALS, FACULTY HANDBOOK, CHAPTER VI (15-3)
Second-Reading Item

PROPOSED POLICY MODIFICATION: GOALS OF ADVISEMENT OF CAL STATE, LOS ANGELES, FACULTY HANDBOOK, CHAPTER IV (14-19)
Second-Reading Item
Forwarded to the President

PROPOSED POLICY MODIFICATION: TIMING OF ADVISEMENT, FACULTY HANDBOOK, CHAPTER IV (14-19) *Second-Reading Item*
Forwarded to the President

9.2 The recommendation was APPROVED as amended (14-24). (V: 33/1)

10. 10.1 It was m/s/p (Cleman) to delete the words “The importance of ACADEMIC advisingMENT must OUGHT TO be manifest in the University’s policies that govern retention, tenure and promotion.” from lines 84-85. (V: 28/4)

10.2 The recommendation was APPROVED as amended (14-19). (V: 32/1)

11. 11.1 Debate ensued.

11.2 It was m/s/p (Baaske) to postpone the vote until the Academic Senate is able to view the original primary/governing document on Conflict of Interest. (V: 21/9)

12. 12.1 It was m/s/ (Porter) to delete the word “and their families” from line 51.

12.2 Debate ensued.

12.3 Senator Leon suggested a friendly amendment to delete the word “COORDINATED” from line 47.

12.4 Senator Leon’s suggestion was not accepted as a friendly amendment.

12.5 The Porter motion was approved. (V: 19/3)

12.6 It was m/s/p (Hunt) to delete the words “THE UNIVERSITY WILL EMPLOY AN INTEGRATED MODEL FOR PROVIDING THE ACADEMIC AND STUDENT SERVICES ESSENTIAL TO ADVISING THE *WHOLE* STUDENT. THE SHARED MODEL OF ADVISEMENT INVOLVES THE COORDINATED CONTRIBUTIONS OF UNIVERSITY AND COLLEGE PROFESSIONAL STAFF ADVISORS (STUDENT SERVICE PROFESSIONALS), UNIVERSITY AND COLLEGE ADMINISTRATORS, DEPARTMENT FACULTY ADVISORS, ADMINISTRATIVE SUPPORT STAFF, AS WELL AS STUDENTS AND THEIR FAMILIES.” from lines 45-51. (V: 28/4)

12.7 The recommendation was APPROVED as amended (14-19). (V: 31/1)

13. 13.1 It was m/s/p (Peterson) to insert the word UNDERGRADUATE before “Advisement” in the title of the policy.

13.2 Senator Peterson yielded the floor to Andre Ellis (chair of the Educational Policy Committee) who suggested an amendment by inserting the words “ALL TRANSFER STUDENTS WHO ARE ADMITTED WITH FEWER THAN 20 SEMESTER UNITS SHALL DECLARE A MAJOR BY THE TIME THEY COMPLETE THREE SEMESTERS IN RESIDENCE. ALL TRANSFER STUDENTS ADMITTED WITH 20 SEMESTER UNITS OR MORE SHALL DECLARE A MAJOR BY THE END OF THEIR FIRST SEMESTER IN RESIDENCE. UPON DECLARING A MAJOR, STUDENTS SHALL

MEET WITH AN ACADEMIC ADVISOR TO DEVELOP A DEGREE PLAN TO BE FILED ON-LINE.” after the word “plan” on line 9.

PROPOSED POLICY MODIFICATION: TIMING OF ADVISEMENT, FACULTY HANDBOOK, CHAPTER IV (14-19)
Second-Reading Item
Forwarded to the President
(continued)

13.3 It was m/s/p (Soldatenko) to change “FIRST” to “SECOND SEMESTER IN RESIDENCE” and delete “TO BE FILED ON-LINE” in the A. Ellis amendment. (V: 27/3)

13.4 It was m/s/p (Peterson) to approve the A. Ellis amendment. (V: 28/4)

13.5 The recommendation was APPROVED as amended (14-19). (V: 31/2)

14. 14.1 It was m/s/ (Peterson) to amend the policy name by deleting the words “Deletion AND”; deleting the words “FIRST” and “AND THEN DELETED” from line 7; deleting the words “As a general principle, courses THAT WOULD NORMALLY BE OFFERED ANNUALLY THAT ARE not offered successfully for a period of two FOUR years should SHALL be dropped DELETED from the curriculum AND COURSES THAT WOULD NORMALLY BE OFFERED EVERY OTHER YEAR THAT ARE NOT OFFERED SUCCESSFULLY FOR SIX YEARS SHALL BE DELETED FROM THE CURRICULUM. In practice, departments/divisions/schools may choose to request of the Provost and Vice President for Academic Affairs or designee, through their college dean, that a particular course be retained for an additional year to demonstrate its viability.” from lines 13-21; deleting the words “OR DELETION” from line 25; and deleting the words “AND DELETION” from line 32.

PROPOSED POLICY MODIFICATION: DELETION OF INFREQUENTLY OFFERED COURSES FROM THE CURRICULUM, FACULTY HANDBOOK, CHAPTER IV (14-17)
Second-Reading Item

14.2 Debate ensued.

14.3 The Peterson motion was approved. (V: 28/2)

14.4 It was m/s/p (Peterson) to adjourn and continue this policy as a Second-Reading Item at the next meeting.

15. It was m/s/p (Peterson) to adjourn at 3:08 p.m.

ADJOURNMENT