

M. Abed, D. Curiel, K. Jivanjee, T. Kim, D. Lee, V. Villa

ABSENT

D. Dewey, M. Falvey, A. Kawakami

EXCUSED ABSENCE

Chair Hunt convened the meeting at 1:35 p.m.

1. 1.1 The Chair's Announcements:

ANNOUNCEMENTS

1.1.1 Welcome back everybody to the Winter Quarter, 2011.

1.1.2 Included in your agenda package is a document titled "Statement of Academic Senate Goals" developed by the Executive Committee during the fall quarter. The members of the Executive Committee identified these goals because we had the sense that much of our time was spent responding to the priorities and actions of others rather than deciding for ourselves how we should focus our attention and efforts. For our first goal we hope to engage faculty in the efforts to improve retention and graduate rates of our students, and the second addresses the ongoing need to improve communication between faculty and other entities on campus, and between Senators and college faculty.

1.1.3 Following is the response from Provost Vaidya to the questions raised by Senator Abbott at the Senate meeting on November 9, 2010:

Question:

What mechanisms exist to override the course enrollment limits specified in approved course proposals? For example, does an administrator have the authority to declare by fiat that courses will be enrolled beyond their specified enrollment limit?

Response:

The curriculum approval process at CSULA includes, among many other factors, a course classification number, a course type (e.g., lecture, laboratory, activity, or supervision), and a benchmark enrollment number. There is no "course enrollment limit" specified in course proposals; the benchmark is a rough guide in classifying a course, but may be altered as circumstances dictate.

According to Article 20.2(b), faculty work assignments are determined by the appropriate administrator but must involve consultation between the appropriate administrator, the department chair or designee and/or the individual faculty member. Note that according to Article 20.3:

a. Members of the bargaining unit shall not be required to teach an excessive number of contact hours, assume an excessive student load, or be assigned an unreasonable workload or schedule.

b. In the assignment of workload, consideration shall be given at least to the following factors: graduate instruction, activity classes, laboratory courses, supervision, distance learning, sports, and directed study. Consideration for adjustments in workload shall be given to at least the following: preparation for substantive changes in instructional methods, research, student teacher supervision, thesis supervision, supervision of fieldwork, and service on a University committee.

c. In determining what is "excessive" or "unreasonable" under this section, the items listed under 20.3b above, as well as the number of students seeking to take courses in the academic area, the distribution of student enrollment, the level of support provided the program, and the effects of the introduction of new instructional technologies, and the prior practices of the University shall be among the primary elements to be considered.

ANNOUNCEMENTS (*Continued*)

Question:

May faculty be required to teach such over-enrolled courses against their wishes?

Response:

If after consultation a faculty member is assigned work that is within the scope of Article 20 of the Collective Bargaining Agreement, they are required to do the work assigned.

Questions:

If faculty negotiate with the administration about teaching over-enrolled courses are there any constraints on the agreements that may be reached?

If there are constraints on such agreements that are imposed by the Chancellor's Office, is the administration willing to go to bat for the faculty and urge the Chancellor's Office to eliminate those constraints and allow each campus to make its own decisions in this regard?

Response:

Faculty work assignments are impacted by many factors, including state and federal law, Executive Orders from the Chancellor of the CSU system, the Collective Bargaining Agreement, and contingencies such as budget and the availability of appropriate instructional space. Overall, the only constraints placed on faculty workload via the Chancellor's Office are those that result from bargaining, during which the faculty are represented by the CFA.

1.2 Vice Chair's Announcements:

- 1.2.1 Professor Nazareth Khodiguian (Kinesiology and Nutritional Science) has accepted the appointment by the Nominations Committee to serve as a replacement for Professor Nancy Hunt on the Academic Freedom and Professional Ethics Committee for the remainder of her term that ends Summer, 2011.
- 1.2.2 The Nominations Committee recommended and President Rosser approved the appointment of Alicia Izquierdo-Edler (Psychology) to serve on the Institutional Animal Care and Use Committee as an alternate scientist for Edith Porter for Winter Quarter, 2011.

- 1.3 Senator McQueen announced: On Saturday evening at the annual California State University Program for Education and Research in Biotechnology, Dr. Howard Xu from the Department of Biological Sciences was awarded the Andreoli Biotechnology Service Award. This award, given to only one faculty member in the California State University System each year, is for a CSU faculty member who has made outstanding contributions to the development of biotechnology programs in the California State University. Dr. Xu came to the department of Biological Sciences with several years of experience in the Biotechnology Industry. He has trained numerous undergraduate and graduate students using cutting edge biotechnology equipment and techniques and he has been instrumental in the development of our Professional Masters Program in Biotechnology. The Andreoli award, established in 1991-1992, is named after Anthony Andreoli, the first recipient of the award and a faculty member at Cal State LA in the Department of Chemistry and Biochemistry. In the 20 years that this award has been given, Cal State LA faculty members have won the award 5 times.

ANNOUNCEMENTS (*Continued*)

- 1.4 Senator Abdullah announced: CFA is going to be hosting an open forum on semester conversion and workload, Thursday, January 13th from 3:00 to 5:00 p.m. in King Hall D4047. The agenda will be light; most of it is going to be a discussion and a chance to hear from faculty, and it would be great if we had a number of Senators there also.
- 1.5 Senator Syed announced: The Charter College of Education will be hosting “Tacos for Teachers – Part 2” tomorrow in the University Plaza, 11:00 a.m. to 2:00 p.m., so please try to come out and get your students to come.
- 1.6 Senator Hawley announced: January 28th, 9:00 a.m. to 12:30 p.m., the Honors College, the Office of Community Engagement, and the College of Natural and Social Sciences will be hosting a workshop on “Community Engaged Scholars in the STEM Disciplines” with Dr. Gerald Eisman, Director of the Institute for Civic and Community Engagement, San Francisco State University. An announcement has gone out. If you are interested, please RSVP to me or the Office of Community Engagement. Breakfast will be served.

INTENT TO RAISE QUESTIONS

APPROVAL OF THE MINUTES

APPROVAL OF THE AGENDA

APPORTIONMENT OF SENATORS FOR 2011-2012

- 2. None.
- 3. 3.1 It was m/s/ (Flint) to approve the minutes of the meeting of November 30, 2011. (ASM 10-8).

3.2 No changes were requested and the Chair ruled that the minutes were approved.
- 4. It was m/s/p (Huld) to approve the agenda.
- 5. It was m/s/p (Ledesma) to approve the Apportionment of Senators for 2011-2012:

<u>College or Division</u>	<u>Number of Full-Time Faculty Fall 2010</u>	<u>Comparison Fall 2009</u>	<u>Percent</u>	<u>Number of Senators for 2011-12*</u>	<u>Comparison for 2010-11</u>
A&L	123	135	22.00%	8 (7.7000)	8 (7.9695)
B&E	73	73	13.06	4 (4.5710)	4 (4.3085)
CCOE	73	80	13.06	4 (4.5710)	5 (4.7215)
ECST	44	51	7.87	3 (2.7545)	3 (3.0100)
H&HS	70	70	12.52	4 (4.3820)	4 (4.1300)
N&SS	157	164	28.09	10 (9.8315)	9 (9.6810)
LSA	<u>19</u>	<u>20</u>	<u>3.40</u>	<u>2 (1.1900)</u>	<u>2 (1.1793)</u>
	559	593	100 %	35	35

*Percent X 35

NOTE: Data provided by the Assistant Vice President for Academic Affair – Academic Personnel as of Fall Quarter, 2010, includes new faculty, retired faculty on duty and faculty on leave.

- 6. 6.1 The Chair reminded the body that the following motion was on the floor: to amend the first bullet in document 10-6.1 by inserting the words AS INDICATED BY MODELS F AND G IN TABLE 1, PAGE 11 OF THE REPORT at the end of the sentence.

6.2 The motion failed.

ACADEMIC CALENDAR
(10-6, -6.1)
Second-Reading

ACADEMIC CALENDAR (*Continued*)

- 6.3 It was m/s/p (Pomirchy) to amend document 10-6.1 by adding an additional bullet that reads: RESULTS IN NO INCREASE IN STUDENTS' TIME TOWARD GRADUATION.
- 6.4 It was m/s/f (Pomirchy) to amend the third bullet in document 10-6.1 by adding the following to the end of the sentence: AS WELL AS DEVELOP AND DISTRIBUTE INDIVIDUALIZED ADVISEMENT PLANS (IAPs) TO STUDENTS.
- 6.5 It was m/s/f (Abbott) to postpone indefinitely until the current budget situation is clarified.
- 6.6 Senator Cleman suggested as a friendly amendment to document 10-6.1 that the word NEGATIVELY be inserted before the word "impact" in the penultimate paragraph.
- 6.7 It was agreed by consensus to accept Senator Cleman's suggestion as a friendly amendment.
- 6.8 It was m/s/ (Cleman) to amend document 10-6.1 by adding the following new bullet: PROVIDED FACULTY HAVE SUPPORT FOR THE OPPORTUNITY TO CONSTRUCT A 3-3 TEACHING LOAD.
- 6.9 Senator Abbott suggested as a friendly amendment that the Cleman motion read: NO FACULTY MEMBER SHALL BE REQUIRED TO TEACH MORE THAN THREE 3 UNIT COURSES.
- 6.10 Senator Abbott's amendment was not accepted as friendly.
- 6.11 It was m/s/ (Baaske) to substitute the following new bullet for the Cleman amendment: INCLUDE A UNIVERSITY COMMITMENT TO A 3-3 TEACHING LOAD AND THAT FACULTY PROGRAMS BE PROVIDED FULL SUPPORT AND FLEXIBILITY TO ACHIEVE THIS COMMITMENT.
- 6.12 Debate ensued.
- 6.13 The motion to substitute was approved.
- 6.14 Senator Hafner suggested as a friendly amendment that the phrase "and that faculty programs be provided support and flexibility..." be changed to "and provide faculty programs with full support and flexibility...."
- 6.15 Senator Hafner's amendment was not accepted as friendly.
- 6.16 Debate ensued and Senator Flint suggested as a friendly amendment that "faculty programs" be changed to "academic programs."
- 6.17 Senator Flint's amendment was not accepted as friendly.
- 6.18 Debate continued and the following rewording of the bullet was accepted as a friendly amendment: INCLUDE A UNIVERSITY COMMITMENT TO A 3-3 TEACHING LOAD AND PROVIDE FULL SUPPORT AND FLEXIBILITY TO ACHIEVE THIS COMMITMENT.
- 6.19 It was m/s/p (Ledesma) to close debate.
- 6.20 The Baaske motion was approved as amended.
7. It was m/s/p (Classen) to adjourn at 3:10 p.m.