

M. Auwal, C. Flint, D. Hossain, M. Im, K. King, L. Taiz, V. Villa, H. Ye

ABSENT

D. Schaeffer

EXCUSED ABSENCE

K. Baaske convened the meeting at 1:37 p.m.

ANNOUNCEMENTS

1. 1.1 The Chair's Announcements:

1.1.1 Tomorrow afternoon the Office of Research and Sponsored Programs will present the ORSP Café, a symposium series highlighting CSULA faculty funded research and training programs. The featured speaker will be Lauri Ramey, Department of English, discussing "CSULA's New Center for Contemporary Poetry and Poetics." It will take place at 3:00 p.m. in the University Club.

1.1.2 In Fall Quarter, 2007, the new campus-issued student e-mail became one of the official means of communication between Cal State LA and students. ITS notified students with existing accounts in Webmail and provided them with a wizard utility to migrate to the new system, Outlook Web Access (OWA) by the end of Winter Quarter, 2007. Many students have already moved their accounts, but most have not. The grace period for student to migrate to the new system has been extended to April 27<sup>th</sup>. Students who do not migrate to the new system by, April 27<sup>th</sup> will be missing important messages from faculty members and others. To help ensure that all students get the message, ITS is asking for your assistance in informing students and encouraging them to complete the e-mail migration by April 27<sup>th</sup>.

1.1.3 The Office of Human Resources has announced the call for the 33<sup>rd</sup> Annual Staff Awards Nominations. This is your opportunity to nominate employees whom you think exemplify Cal State L.A.'s commitment to outstanding customer service and performance. Nominations are being solicited from faculty, staff and students and must be submitted to Human Resources by May 25<sup>th</sup>.

1.1.4 Each year, the Academic Senate surveys the "Faculty Perceptions of the Performance of Administrators." This is a valuable opportunity for faculty to provide their perceptions of the work performance of selected administrators. This year, we ask for your input on the following administrators: Steven N. Garcia, Vice President for Administration and Chief Financial Officer; Yuet Lee, Associate Vice President for Administration and Finance/Financial Services; Kyle Button, Vice President for Institutional Advancement; and Nancy Miron, Executive Director of Publications and Public Affairs. Survey forms have been distributed and need to be returned to the Senate Office no later than April 26<sup>th</sup>.

1.2 Senator Cates announced: Some of you may have known that Wayne Bishop, in my department, had a serious bike accident about two months ago on Valley Boulevard (on a bicycle he had been rebuilding for about 35 years). He sustained serious neck injuries and was taken to USC Medical Center for surgery, was transferred to Pomona Valley Hospital, and is now in Casa Colina Rehabilitation Center (255 East Bonita, Pomona). Currently he has large motor control of his arms and some, a little movement of his legs but no small finger control. So right now, he can't get in a wheel chair but the prognosis is he will. He has been told it may take two to three years to recover so he won't be teaching for a while. We are hoping to have him back as an advisor in the fall but we don't know that yet.

1.2 Senator Gutierrez announced: This Friday is Honors Convocation and faculty

ANNOUNCEMENTS (Continued)

members are requested to show up in academic regalia. That would be wonderful support for our students.

INTENT TO RAISE QUESTIONS

2. 2.1 Senator Moss announced his intent to raise the following question of the Vice President for Student Affairs: What is the University procedure for “bumping” scheduled courses out of classrooms? Who makes this determination and what measures exist to ensure that “bumped” classes are assigned to classrooms appropriate for their instructional needs?
- 2.2 Senator Reilly announced her intent to raise the following question of the Vice President for Administration and Chief Financial Officer: Given the sad news from Virginia Tech and I have had unannounced visitors in my classroom to collect trash and ask for money, and today there are police outside the building, what is the University plan for security and how has it been communicated?
- 2.3 Senator Gutierrez announced his intent to raise the following question: Why do we terminate student and faculty members’ email immediately on separation and miss that opportunity to keep them as donors as other universities do? This is directed to the Director of Alumni and the Vice President for Institutional Advancement.

APPROVAL OF THE MINUTES

3. 3.1 It was m/s/ (Hunt) to approve the minutes of the meeting of April 10, 2007 (ASM 06-13).
- 3.2 Senator Allison reported that the name of Chisato Koike was misspelled in the announcements.
- 3.3 The minutes were approved as corrected.

APPROVAL OF THE AGENDA

4. It was m/s/p (Zepeda) to approve the agenda.

REPORT OF THE STATEWIDE SENATE MEETING: March 7-9, 2007

5. Statewide Senators M. Cates and K. Baaske presented the report. A question and answer period followed.

REQUEST FOR FACULTY SERVICE ON WASC COMMITTEES  
*Ann Hafner, Campus Assessment Coordinator*

6. A. Hafner presented a review of the of the University’s preparation for the WASC visit in 2010 and asked for faculty volunteers to serve on the six committees that will be writing the report. A question and answer period followed.

THE STATE OF THE UNIVERSITY LIBRARY ADDRESS *Presented by Alice Kawakami, University Librarian*

7. University Librarian Alice Kawakami presented the report. A question and answer period followed.

PROPOSED POLICY MODIFICATION: UNDERGRADUATE CREDIT FOR GRADUATE COURSES, FACULTY HANDBOOK, CHAPTER IV (06-14)  
*Second-Reading  
Forwarded to the President*

8. 8.1 It was m/s/p (Gutierrez) to amend line 9 of document 06-14 by deleting the number 8 and inserting the number **9**.
- 8.2 It was m/s/p (Gutierrez) to amend line 15 of document 06-14 by deleting the words of a 3.2 in upper division work in the major and inserting the words **ADEQUATE FOR ADMISSION IN CLASSIFIED STANDING TO THE MASTER’S PROGRAM IN THAT MAJOR**.
- 8.3 It was m/s/p (Gutierrez) to amend lines 20 and 21 of document 06-14 by deleting the words student’s major program and inserting the words **OFFERING THE COURSE** after the word “school.”
- 8.4 The recommendation was **APPROVED** as amended (06-14). Copies of the document are available in the Senate Office.

ADJOURNMENT

9. It was m/s/p (Hunt) to adjourn at 3:10 p.m.